

**MINUTES OF THE VIRTUAL MEETING OF WOLVEY PARISH COUNCIL
HELD ON MONDAY 15 MARCH 2021 at 7.30pm**

Present: Councillors Adrian Warwick (Chairman), Jas Guraya, Richard Hawcutt, John Hawkins, Sid Hindmarsh and Bill Silvester.

In attendance: Jackie Essex (Clerk)
Rachel and Matthew Dore – Community Speed Watch

Apologies: Borough Councillor Chris Pacey-Day

This meeting was held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. The meeting was conducted using Zoom video conferencing software and all participants took part in the meeting remotely.

191/21 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel, and in any matter by reason of him being a Member of Warwickshire County Council. Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Fields Trust.

192/21 Minutes of the meeting held on 15 February 2021

RESOLVED that the minutes of the meeting held on 15 February 2021 be confirmed and signed by the Chairman as a correct record.

193/21 Public Participation

The Chairman reported that a number of prosecutions for fly tipping by Rugby Borough Council were pending.

194/21 Rugby Borough Council – Update

Borough Councillor Chris Pacey-Day was not present at the meeting.

195/21 Warwickshire County Council – Update

County Councillor Adrian Warwick reported on the following:

- (a) Warwickshire County Council elections would be held on 6 May 2021.
- (b) The Fire Service Integrated Risk Assessment Plan had been produced.
- (c) Work on the new traffic roundabout at Temple Hill would commence in the near future and was now estimated to cost £1.54m.
- (d) He had attended a recent meeting regarding the provision of Gypsy and Traveller sites in the Borough.

196/21 Community Speed Watch

Due to the current restrictions, Community Speed Watch could not yet resume.

In the meantime, it was hoped that the Police would carry out random speed checks.

197/21 Wolvey Wetland – Update

There was no further update.

198/21 Wolvey Playing Field – Update

Councillor Hawkins reported that the Trust continued to receive grant money during the current lockdown.

RESOLVED that the update be noted.

199/21 Clerk’s Report

- (a) The Clerk had recently met PCSO Tony Winter who had replaced Sharon Bailee-Crabtree as the local PCSO for Wolvey and updated him on issues.
- (b) Councillor Hindmarsh reported that the Hinckley branch of Tesco had kindly donated a supply of black bags for use by volunteers carrying out litter picking. The parish council agreed to his request for the Clerk to write a formal letter to the Branch Manager at Tesco (Hinckley Branch) confirming the parish council’s support for all his efforts in picking up litter.

200/21 Planning

- (a) The following planning applications were considered:
 - (i) R21/0116 - Short Hollow, Hall Road, Wolvey - demolition of existing garage, erection of a two-storey side extension and external ground Alterations.

RESOLVED that that the parish council supports this planning application.

- (ii) R21/0117 - Fairhaven, Coventry Road, Wolvey - Certificate of Lawfulness for a proposed single storey rear extension.

RESOLVED that that the parish council supports this planning application.

- (iii) R21/0134 - Grassfield, Coventry Road, Wolvey - extensions and alterations to existing dwelling including demolition of existing rear single storey conservatory and extension, demolition of existing roof, new rear extension, side extension, new entrance, new roof and creation of rooms in new loft space.

RESOLVED that that the parish council supports this planning application.

- (iv) R21/0138 - Heathcote Farm, Mill Lane, Wolvey - alteration and replacement of existing roof to extend first floor together with various extensions and external changes to dwelling.

RESOLVED that that the parish council supports this planning application.

- (v) R21/0184 - Arbury House Farm, Withybrook Road, Wolvey - creation of an equestrian menage.

RESOLVED that whilst the parish council does not object to the proposal in principle, it does consider that there is insufficient detail in the planning application submitted and would request that more detailed information is provided in future similar planning applications. The parish council would also support maintaining the open character of the grassed area.

- (vi) R20/0999 – Millfield, Mill Row, Wolvey – amended plans for demolition of existing garages and erection of new triple garage with home office above.

RESOLVED that the parish council would support the planning application, providing the proposed garage and home study were of a dormer style to match the dormer style of the main dwelling and the use of the proposed garage and home office remain incidental to the main dwelling.

- (b) The update on planning application decisions was noted.
- (c) Rugby Borough Council Planning Officers were making enquiries with the homeowner in respect of the use of the container stored at the front of a property in Bulkington Road and how long it was required for.

201/21

Financial Matters

- (a) The following payments be authorised:
- (i) Clerk's salary and expenses – £759.50
 - (ii) Eon – seasonal illuminations electricity 2020 - £42.61
 - (iii) W S Gardens Ltd. – to clear area at bottom of Temple Hill (invoice no. 9132) - £840.00
 - (iv) W S Gardens Ltd. – wash signs, litter and dog bins and bus shelters (invoice no. 9187) - £300.00
- (b) The following direct debits be noted:
- (i) NEST pension - February - £66.86
 - (ii) Opus Energy – streetlighting for the period 20 Jan – 16 Feb - £552.44
- (c) The payment to Mark Iliffe for 60.00 for the PAT testing of the Christmas tree lights in December 2020 be noted.

- (d) The following income be noted:
 (i) HMRC - VAT Reclaim for period 1 April – 30 Nov 2020 - £2,692.55

202/21 Grass Cutting Contract

The parish council considered extending the period for the grass cutting contract with W S Gardens Ltd. from two years to three years at the fixed cost of £210 + VAT per cut for the three year period.

RESOLVED that the grass cutting contract with W S Gardens Ltd. be extended from two to three years at the fixed cost of £210 + VAT per cut.

203/21 Defibrillator – Village Hall

The Chairman reported that he was still waiting to hear whether the cost of repairing the defibrillator would be covered under warranty.

The defibrillator pads in the defibrillator outside Wolvey School would expire in May 2021.

RESOLVED that the update be noted and authority be given for the Clerk to purchase a new set of adult and child pads for the defibrillator at Wolvey School.

204/21 Parish Council Website

The parish council considered options for the village website and for a separate parish council website.

The Chairman had held brief discussions with a young resident who was interested in managing the village website.

RESOLVED that

- (a) the Clerk investigate the provision of a 'Bronze' standard parish council website and report back to the next meeting; and
- (b) the resident who had offered to provide assistance with the village website be invited to attend a future meeting of the parish council.

205/21 Internal Audit

The Clerk reported that Mike Spencer was willing to enter into a further three year agreement with the parish council for the internal audit of the parish council's account at an annual fee of £215.00 and with the inclusion of an additional clause in the agreement that either party can terminate the agreement subject to 6 months' notice.

RESOLVED that that the internal audit arrangements be agreed and the parish council enter into a new three year agreement with Mike Spencer to carry out an internal audit of the parish council's accounts at an annual fee of £215.00 and with the inclusion of an additional clause in the agreement that either party can

terminate the agreement subject to 6 months' notice.

206/21 Village Sign – Update

Councillor Hawcutt reported that the village sign required lacquering. He would obtain a price for the post and fixings for its installation which would then require the approval of Warwickshire County Council.

207/21 Streetlight Renewal Programme - Update

Councillor Hawcutt would check the outstanding streetlights in Moat Lane, Coventry Road and Lutterworth Road.

The Clerk had sent the list of all streetlights in Wolvey to Western Power, but there was a discrepancy with the information they held. She was waiting for clarification from Hi-Lite Electrical and Councillors Hawcutt and Warwick regarding these outstanding queries.

The invitation to renew the annual Footway Lighting Maintenance and Structural Testing quotation for 2021/22 had been received from Warwickshire County Council. As the new LED lanterns which had recently been fitted would be covered by warranty, the Clerk had asked if a discounted agreement could be entered into for those LED lanterns which had been previously replaced by Warwickshire County Council prior to the replacement programme. A reply had not yet been received.

RESOLVED that the update be noted.

208/21 Neighbourhood Plan – Update

The Chairman reported that the supporting documents for the draft Neighbourhood Plan were nearing completion for submission to Rugby Borough Council.

RESOLVED that the update be noted.

209/21 Environment Matters

Councillor Hindmarsh raised concerns over the overgrown hedges along Bulkington Road and near the double traffic islands in the Square.

210/21 Date of Next Meeting

The next meeting would be held on Monday 19 April 2021.

The meeting closed at 8.32 p.m.