

**MINUTES OF THE VIRTUAL MEETING OF WOLVEY PARISH COUNCIL  
HELD ON MONDAY 19 OCTOBER 2020 at 7.30pm**

**Present:** Councillors Adrian Warwick (Chairman), Jas Guraya, Richard Hawcutt, John Hawkins, Sid Hindmarsh and Bill Silvester.

**In attendance:** Jackie Essex (Clerk)  
Borough Councillor Chris Pacey-Day  
Rachel and Matthew Dore – Community Speed Watch Co-Ordinator

This meeting was held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. The meeting was conducted using Zoom video conferencing software and all participants took part in the meeting remotely.

**92/20           Declarations of Interest and Grant of Dispensation**

Councillor Warwick declared an interest in Wolvey Baptist Chapel, planning application no. R20/0861 – 18 Bulkington Road, Wolvey and in any matter by reason of him being a Member of Warwickshire County Council.  
Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Fields Trust.

**93/20           Minutes of the meeting held on 14 September 2020**

**RESOLVED** that the minutes of the meeting held on 14 September 2020 be confirmed and signed by the Chairman as a correct record.

**94/20           Public Participation**

The Chairman reported that operating arrangements at Galliford Try were reducing due to the proposed development of the site. All parish councillors were advised not to comment on any plans for this site until the parish council had formally considered the planning applications.

**95/20           Rugby Borough Council – Update**

Borough Councillor Chris Pacey-Day provided an update on the statistics for Rugby borough in respect of COVID19. Residents were being urged not to mix with other households in an effort to stop the number of cases rising.

**96/20           Warwickshire County Council – Update**

County Councillor Adrian Warwick reported that proposals for the creation of a unitary authority had been put on hold by the Government. Financial savings would, however, still have to be made.

**97/20           Community Speed Watch**

Rachel Dore reported that volunteers were continuing with speed watch checks

and were aiming at carrying out checks for approximately one hour a week.

**RESOLVED** that the update be noted.

**98/20 Wolvey Wetland – Update**

Councillor Hawkins reported that works were required to tidy up the wetland. WS Gardens Ltd. would be requested to trim the weeds around the boardwalk and fence.

**RESOLVED** that the update be noted.

**99/20 Wolvey Playing Field – Update**

Councillor Hawkins reported WS Gardens Ltd. had trimmed the car park and driveway.

It was planned to hold a firework display on 7 November 2020 which villagers could watch from the safety of their own homes. Members of the public would not be allowed access to the playing field to watch the fireworks.

**RESOLVED** that the update be noted.

**100/20 Clerk's Report**

The Clerk reported the following matters:

- (a) The family of the late Violet Watson did not wish to proceed further with the memorial bench in the Square.
- (b) Rugby Borough Council had offered to provide the parish council with A4 laminated dog fouling signs at no charge.
- (c) Rugby Borough Council were nearing the end of a six-week trial period of using covert cameras to deter fly tipping around the borough. Further information on this would be circulated in due course by Rugby Borough Council officers.

**RESOLVED** that the updates be noted.

**101/20 Planning**

The following new planning applications were considered:

**Councillor Hawkins chaired the meeting for the following planning Application only:**

- (a) R20/0861 – 18 Bulkington Road, Wolvey - erection of a porch to front of property and erection of part single, part two storey rear extension. This is a re-submission of previous application R20/0407.

**RESOLVED** that the parish council has no objection to the above planning application.

(Councillor Adrian Warwick declared an interest in the above planning application by reason of a family member living in the neighbouring property and took no part in the discussion or voting on this application).

- (b) R20/0692 – Two Hoots, Lutterworth Road, Wolvey - conversion of existing barn to form new dwelling with associated parking.

**RESOLVED** that the parish council has no comments on the above planning application.

- (c) R20/0644 – Makins Fishery, Bazzard Road, Wolvey – demolition of existing café and storage and erection of new café, storage unit and club house.

**RESOLVED** that the parish council supports the above planning application.

## 102/20 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

**RESOLVED** that

- (a) The following payments be authorised:
- (i) Clerk's salary and expenses – £1,024.59
  - (ii) WS Gardens Ltd. – village mowing (invoice no. 8881) - £504.00
  - (iii) WS Gardens Ltd. – wash and strim round bins and signs (invoice no. 8867) - £240.00
  - (iv) HMRC – PAYE for quarters 1 and 2 - £197.69

(Councillors Silvester and Warwick to authorise the above payments).

- (b) The following direct debits be noted:
- (i) NEST pension – September - £61.82
  - (ii) Opus Energy – streetlighting – 20 Aug – 18 Sept - £415.73
  - (iii) Unity Trust Bank – quarterly service charge - £18.00
- (c) The Quarter 2 financial reports for the period 1 April – 30 September 2020 be noted:
- (i) Cash Book as at 30 September - £84,352.59
  - (ii) Bank Reconciliation Statement as at 30 September - £84,352.59
  - (iii) Budget Monitoring

## 103/20 Christmas 2020

The parish council considered the arrangements to mark the annual switching on of the Christmas tree lights. It was proposed that the Christmas tree lights would be switched on in the Square on Sunday 29 November 2020. This would be streamed live by the Chairman to enable villagers to watch the lights being switched on from the safety of their own homes, A child attending Wolvey School

would be invited to switch on the lights and the Reverend Jonny Vaughan had agreed to say a few words to mark the festive period. One representative from each of the village organisations would be invited to attend this switch-on – numbers would have to be limited to ensure social distancing. Arrangements would be confirmed nearer the time, depending on Government restrictions and guidance in place at the time.

**RESOLVED** that

- (a) The proposed arrangements for this year's switching on of the Christmas tree lights be agreed;
- (b) The parish council makes a charitable donation of £100 to each of the following organisations from this year's Christmas budget under Section 137 of the Local Government Act 1972:
  - (i) The Salvation Army
  - (ii) A local Foodbank
  - (iii) Wolvey School Hardship Fund
- (c) Approval be given for the PAT testing of the festive Christmas tree lights.

#### **104/20 Grass Cutting Plans**

Councillor Hawkins sought approval for the parish council to obtain A1 size copies of the parish grass cutting plans to enable them to be updated.

**RESOLVED** that approval be given for the printing of A1 size copies of the parish council's grass cutting plans.

#### **105/20 Community Grant Applications**

##### **Vice-Chairman in the Chair for the item (a) only**

- (a) The parish council considered seven applications for a parish council grant for 2020/21. The sum of £4,000 had been allocated in the 2020/21 budget for grant applications.

**RESOLVED** that

- (i) The following grant applications be approved for the amounts listed below:
  - St John the Baptist Church, Wolvey - £2,600
  - Wolvey Baptist Chapel - £650
  - 1st Wolvey Scout Group - £250
  - 1st Wolvey Brownies - £190
  - Wolvey Youth Club - £310
- (ii) The grant requests from Friends of Wolvey School and a Wolvey resident be refused as these applications did not comply with the community grant criteria.

(Councillor Adrian Warwick declared an interest in Wolvey Baptist Chapel and took no part in the discussion or voting on the above applications).

- (b) The parish council considered one application for a parish council grant for 2020/21 in respect of a Playing Field grant. The sum of £3,000 had been allocated in the 2020/21 budget for this and the amount requested totalled £3,000.

**RESOLVED** that a grant of £3,000 be awarded to the Wolvey Playing Field Trust for 2020/21.

(Councillor John Hawkins declared an interest in the Wolvey Playing Field Trust and took no part in the discussion or voting on the above application).

**106/20 Web Content Accessibility Guidelines (WCAG)**

The parish council was required to consider what action to take to ensure the parish council's website was compliant with the Web Content Accessibility Guidelines (WCAG) which defined how to make web content more accessible to people with disabilities.

**RESOLVED** that the Chairman would discuss this matter further with the website administrator.

**107/20 Boardwalk – Update**

The parish council was keen for the Wetland and boardwalk to re-open as soon as possible. Grant funding for repairs or to replace the boardwalk would be investigated.

**RESOLVED** that authority be delegated to the Clerk, in consultation with Councillors Warwick, Hawkins and Hindmarsh, to investigate grant funding opportunities.

**108/20 Village Sign – Update**

Councillor Hawcutt reported that renovation of the village sign was nearing completion.

**RESOLVED** that the update be noted.

**109/20 Streetlight Renewal Programme - Update**

Councillor Hawcutt reported that the last few outstanding works remaining for the replacement of street lights would be shortly completed.

**RESOLVED** that the update be noted.

**110/20 Neighbourhood Plan – Update**

The Chairman reported that the draft Neighbourhood Plan and supporting documents were nearing completion for sending to Rugby Borough Council.

**RESOLVED** that the update be noted.

**111/20 Environment Matters**

- (a) Councillor Hawkins confirmed that strimming in Mill Lane would only be undertaken by WS Gardens Ltd. as and when required as it incurred an additional cost of £10 per strim.
- (b) Councillor Hindmarsh raised concerns over the amount of leaves on the pavement at the bottom of Temple Hill which were slippery when wet and felt they needed clearing at regular intervals. The Clerk would make enquiries with Warwickshire County Council over whether there would be any objection to the parish council arranging for these leaves to be cleared from time to time, without any liability resting with the parish council in the event of any accident.

**112/20 Date of Next Meeting**

The next meeting would be held on Monday 16 November 2020

The meeting closed at 8.45 p.m.