

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
HELD ON MONDAY 18 MAY 2020 at 7.30pm

Present: Councillors Paul Delargey, Jas Guraya, John Hawkins, Bill Silvester and Adrian Warwick

In attendance: Jackie Essex (Clerk)
Rachel Dore – Community Speedwatch Co-ordinator

Apologies: Councillors Richard Hawcutt and Borough Councillor Chris Pacey-Day

This meeting was held in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. The meeting was conducted using Zoom video conferencing software and all participants took part in the meeting remotely.

Councillor Warwick reported the sad death of Bill Olnier, a former MP for this area and the parish council's condolences were extended to his family.

1/20 Election of Chairman for 2020/21

RESOLVED that Councillor Adrian Warwick be elected Chairman for 2020/21.

(The Chairman signed the Declaration of Office after the meeting)

2/20 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council. He also declared an interest in planning application R20/0312 as he was the applicant and owner of the property which the application related to.

Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Fields Trust.

3/20 Election of Vice-Chairman for 2020/21

RESOLVED that Councillor John Hawkins be elected Vice-Chairman for 2020/21.

4/20 Minutes of the meeting held on 20 April 2020

RESOLVED that the minutes of the meeting held on 20 April 2020 be confirmed and signed by the Chairman as a correct record.

5/20 Parishioners' Time

Nothing was raised.

6/20 Rugby Borough Council – Update

Borough Councillor Chris Pacey-Day was not present at the meeting.

7/20 Warwickshire County Council – Update

County Councillor Adrian Warwick was pleased to report that measures put in place by Warwickshire County Council during the Coronavirus pandemic were operating smoothly.

8/20 Wolvey Wetland - Update

Councillor Hawkins reported that he had recently met with an approved installer from Millboard at the Wetland to discuss issues concerning the boardwalk. A quote had not yet been submitted.

A sign informing people that the Wetland was closed needed to be put up.

RESOLVED that

- (a) The Clerk would chase the quote for the boardwalk; and
- (b) Councillor Warwick would discuss a sign closing the wetland with Councillor Hawcutt.

9/20 Wolvey Playing Field – Update

Councillor Hawkins reported that the Playing Field Trust was adhering to Government guidelines regarding the playing field. The playing field was open but the outdoor gym and children's play area remained closed. Cricket practice had recommenced in accordance with Government guidelines which meant only 2 players could practice at any one time.

RESOLVED that the update be noted.

10/20 Community Speedwatch – Update

Rachel Dore reported that she was still waiting to hear back from the local PCSO on action regarding nuisance motorbikes in the village.

RESOLVED that Councillor Warwick would chase this up with Warwickshire Police.

11/20 Annual Review of Standing Orders and Financial Regulations

Councillors reviewed the parish council's current Standing Orders and Financial Regulations.

RESOLVED that the parish council's Standing Orders and Financial Regulations be approved.

12/20 Schedule of Meetings for 2020/21

RESOLVED that the Schedule of Meetings for 2020/21 be agreed.

13/20 Clerk's Report

The Clerk reported the two quotes received from Baginton Nurseries for the supply and planting of bedding plants for the Square.

RESOLVED that the quote for the supply only of bedding plants for £206.50 + VAT be agreed.

14/20 Planning

The parish council considered the following new planning application:

- (a) R20/0312 - 11 Bracken Drive, Wolvey - alterations to existing rear extension/conservatory, including new tiled roof.

RESOLVED that the parish council supports this application.

(Councillor Warwick declared an interest in the above planning application as he was the applicant and owner of the property and left the meeting during the consideration of and voting on this item).

15/20 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the report from the internal auditor with no recommendations for improvement be noted;
- (b) the end of year financial statements and bank reconciliation be approved;
- (c) the Annual Governance Statement (Section 1 of the Annual Return) be approved and signed;
- (d) the Accounting Statements (Section 2 of the Annual Return) be approved and signed;
- (e) the Annual Return for year ending 31 March 2020 be approved;
- (f) the following payments be authorised:
- (i) Clerk's salary, allowances and expenses - cheque no.300744: £721.27
 - (ii) SLCC renewal – cheque no. 300745 - £140.00
 - (iii) Parish Online Renewal – cheque no. 300746 - £120.00
 - (iv) MS Audit & Consultancy Services – internal audit 2019/20 cheque no. 300747 – £195.00
- (g) The following monthly direct debit be noted:
- (i) NEST – Clerk's pension – April - £61.82
- (h) The following income be noted
- (i) Rugby Borough Council – Grass Cutting Grant 2020 - £1,807.00

16/20 Parish Council Insurance 2020/21

The parish council considered the options for the renewal of the parish council

insurance.

RESOLVED that the parish council enter into a three year Long Term Agreement with Ecclesiastical at a total premium of £765.41.

18/20 Village Signs - Update

Councillor Warwick would liaise with Councillor Hawcutt on progress with the village sign.

19/20 Public Space Protection Order – Update

The parish council considered the list of prohibited items for inclusion in the Public Space Protection Orders for the Wetland and playing field.

RESOLVED that the list of prohibited items for the Wetland be approved and prohibited items for the playing field be noted and the list be submitted to Rugby Borough Council for inclusion in the orders.

20/20 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick reported that the Regulation 14 process of the Neighbourhood Plan consultation stage was now ready to commence. There was a 6 week consultation period to allow for comments on the plan. In accordance with procedure, a copy of the draft Neighbourhood Plan would be published on the parish council website and a hard copy would be made available. Statutory notices and consultation paperwork would be published in line with the regulations.

RESOLVED that the update be noted.

21/20 Streetlight Renewal Programme – Update

Councillor Warwick would liaise with Councillor Hawcutt on progress with chasing Hi Lite Electrical Ltd. for the replacement of the remaining lanterns.

22/20 Items for Next Meeting

- (i) Water pressure issues in Wolvey
- (ii) Pipers End garages

23/20 Date of next Meeting – Monday 15 June at 7.30pm.

The meeting closed at 8.00 p.m.