

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
HELD IN WOLVEY BAPTIST CHAPEL ON MONDAY 15 JULY 2019 at 7.30pm

Present: Councillors Adrian Warwick (Chairman), Paul Delargey, Jas Guraya, Richard Hawcutt and John Hawkins

In attendance: Jackie Essex (Clerk)
4 Members of the public

Apologies: Borough Councillor Chris Pacey-Day

38/19 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council. Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Fields Trust.

39/19 Minutes of the meeting held on 17 June 2019

RESOLVED that the minutes of the meeting held on 17 June, 2019 be confirmed and signed by the Chairman as a correct record.

40/19 Parishioners' Time

- (a) There was no further progress to report in respect of the Community Speed Watch training. The clerk would chase this.
- (b) Concern was raised over parked vehicles at the junction of Five Ways which obscured visibility when pulling out of the junction. The Clerk would report this to Warwickshire County Council Highways.

41/19 Rugby Borough Council – Update

Borough Councillor Chris Pacey-Day was not present at the meeting.

42/19 Warwickshire County Council – Update

County Councillor Adrian Warwick reported that repair works would be carried out by Warwickshire County Council in respect of Hall Road, Pipers End and Mill Lane.

43/19 Wolvey Environment Committee

(i) Appointment of Vice-Chairman

RESOLVED that Councillor Adrian Warwick be appointed Vice-Chairman of the Wolvey Environment Committee.

(ii) Lime Tree - Update

The parish council considered the report from Symbiosis Consulting Ltd.

following the inspection of the Lime tree at the Wetland. Under powers delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, Symbiosis Consulting Ltd had been requested to carry out an assessment of the tree at a cost of £325 + VAT.

The report confirmed that the tree was infected with a decay fungus and recommended two options – option 1- to fell the tree to just above ground level or option 2 – to reduce the tree to a height of approximately 5 metres. Option 2 would still provide a valuable habitat. Quotes had been requested for both these options but had not yet been received.

RESOLVED that

- (a) due to the urgent action required to ensure that the tree is made safe, authority be delegated to the Clerk, in consultation with the Chairman and Vice Chairman of Wolvey Environment Committee, to agree option 1 or option 2 - depending on the quotes received; and
- (b) the tree work be funded from the Environment Budget.

(iii) General Update

The parish council expressed concern over the hedge along Bulkington Road (from no. 24 to the end of Bulkington Road) which was encroaching onto the highway from the adjoining field through the chain link fence and also the overgrown hedge opposite no. 10 Bulkington Road.

RESOLVED that the Clerk report both hedges to Warwickshire County Council Highways.

44/19 Clerk's Report

The Clerk reported on the following matters:

- (a) An application to join the parish council had been received. A Notice of Vacancy had, therefore, been published in accordance with the council's co-option policy.
- (b) The parish council had confirmed its budget with Unity Trust Bank to ensure that it continued to be eligible to benefit from the Financial Services Compensation Scheme.

45/19 Planning

The following planning applications were considered:

- (i) R19/0785 - 18, Croft Close, Wolvey - erection of a two storey rear extension and part two storey and single storey side extension.

RESOLVED that the parish council supports this planning application.

- (ii) R19/0869 - Land East Off, Coventry Road, Wolvey - erection of 18 new dwellings (Outline - Access Only).

RESOLVED that the parish council supports this planning application, but it would urge Rugby Borough Council to ensure that adequate parking is provided on this site, for both residents and visitors, to avoid the problems congestion and indiscriminate parking which were being experienced in other residential areas in Wolvey.

46/19

Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the following payments be authorised:
 - (i) Clerk's salary, allowances and expenses - cheque no.300673 - £713.95
 - (ii) W S Gardens Ltd – (invoice no. 7993) - grass cutting - cheque no. 300674 - £228.00
 - (iii) W S Gardens Ltd – (invoice no. 8005) – strim boardwalk – cheque no. 300675 - £150.00
 - (iv) HMRC – PAYE for Quarter 1 – cheque no. 300676 - £114.22
 - (v) Steve Smith Surfacing Ltd. – re-surfacing works to the Square – cheque no. 300677 - £4,446.00
 - (vi) Symbiosis Consulting Ltd. – survey report on Wetland Lime tree – cheque no. 300678 - £390.00 (authorised under powers delegated to the Clerk, in consultation with the Chairman and Vice Chairman).
- (b) a post-dated cheque for the Clerk's salary for August amounting to £706.39 (cheque no. 300679) be approved in light of the August recess.
- (c) the Clerk confirmed that the invoice for Yourlocale – (invoice no. YL/WPC/010) for Neighbourhood Plan work (cheque no. 300672) for £3,330,00 had been paid, following receipt of the Neighbourhood Plan grant funding from Groundwork.
- (d) The following direct debits be noted:
 - (i) Opus Energy – street lighting – 20 May – 18 June 2019 - £409.16
 - (ii) NEST pension – June - £64.34
 - (iii) ICO – renewal - £35.00
 - (iv) Unity Trust Bank – quarterly service charge - £18.00
- (e) The following income be noted:
 - (i) Groundwork – Neighbourhood Plan Grant - £4,275.00
- (f) The following first quarter financial reports for the period 1 April – 30 June 2019 were considered:
 - (i) Cash Book as at 30 June 2019 amounting to £82,847.02
 - (ii) Bank Reconciliation Statement as at 30 June 2019 amounting to £82,847.02
 - (iii) Budget Monitoring.

47/19 The Square, Wolvey

Re-surfacing works to the Square had now been completed by Steve Smith Surfacing Ltd. at a total cost of £4,446.00. A letter had been received from Warwickshire County Council confirming that the works had been satisfactorily completed to its specification and the county council had, therefore, accepted responsibility for the maintenance of the paved area with effect from 11 July 2019. The raised area, including the monument, shrub beds and bench would remain the responsibility of Wolvey Parish Council. The York slabs which had been taken up were being stored in a safe location for possible future use at the Wetland. W S Gardens had offered to maintain the Square free of charge and would erect a sponsorship sign.

RESOLVED that the report be noted.

48/19 Streetlight Renewal Programme – Update

Works to replace the lanterns would shortly commence.

RESOLVED that the update be noted.

49/19 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick sought permission to submit the draft plan to Rugby Borough Council for informal consultation. If the plan was broadly acceptable to Rugby Borough Council without any major comments, approval was requested to submit the plan for formal consultation.

RESOLVED that subject to no objections being raised informally by Rugby Borough Council, authority be given for the draft Neighbourhood Plan to be submitted for formal consultation.

50/19 Christmas Event 2019

The parish council considered arrangements for this year's Christmas event which would be held on Sunday 1 December 2019. Councillors Delargey and Guraya agreed to lead on this event.

RESOLVED that

- (a) a meeting of parish councillors and village groups and organisations be arranged to consider this year's event and authority be delegated to the working group to agree the arrangements; and
- (b) approval be given for the Chairman and Vice-Chairman to choose the Christmas tree for the Square.

51/19 Environmental Issues

The parish council discussed concerns over the safety of the boardwalk as some

of the boards were showing signs of rotting.

The boardwalk had originally been installed by volunteers. Unfortunately, they had not been installed in accordance with the approved specification which had invalidated the warranty. Following problems with the boards in previous years, 120 replacement boards had been supplied to the parish council in 2014 as a gesture of goodwill from the company originally supplying the boards. It was, therefore, suggested that some of these boards could be used to replace those which were now showing signs of rotting. In addition, strengthening works would need to be carried out to those boards at the top end of the boardwalk which were “springy” when stepped on.

RESOLVED that

- (a) the boardwalk be closed to the public on the grounds of health and safety until the boards are made safe;
- (b) enquiries be made over how many of the original 120 replacement boards offered to the parish council in 2014 remain and where they are being stored;
- (c) authority be delegated to the Clerk, in consultation with Councillors Hawkins and Warwick, to agree a course of action to repair and make safe the boardwalk; and
- (d) any costs associated with repairing the boardwalk be met from the Village Maintenance budget.

52/19

Date of next Meeting – Monday 16 September 2019 at 7.30pm in Wolvey Baptist Chapel.