

MINUTES OF THE ANNUAL MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BAPTIST CHAPEL
MONDAY 9th JUNE, 2014 at 7.30pm

14.110 Election of Chairman

RESOLVED: to elect Councillor Keith Orchard as Chairman for 2014-15

14.111 Chairman signed the Declaration of acceptance of office

14.112 Councillors signed the Declaration of acceptance of office and agreed to abide by the Council's Code of Conduct under the Localism Act 2011

14.113 Present

Councillor Orchard (Chairman)

Councillors Buswell, Kuncewicz, Dixon, Hardman, Nixon & Kenrick

Apologies none

In attendance

Borough Councillor Pacey-Day, County Councillor Morris-Jones & three members of the public

M Cartwright (Clerk)

14.114 Declaration of Interest and dispensations

None

14.115 Minutes of the meeting held on 19th May, 2014

RESOLVED: The minutes were confirmed and signed by the Chair as a true record.

14.116 Election of Vice- Chairman

RESOLVED: to elect Councillor Ruth Buswell as Vice- Chairman for 2014-15

14.117 The Council considered a review of standing orders and financial regulations

RESOLVED: a working party of Councillors Buswell, Orchard & Hardman to review the new Models from NALC and produce recommendations to be considered at the August meeting of the Council.

14.118 The Council considered its eligibility to use the General Power of Competence under the Localism Act 2011, sections 1-8.

RESOLVED: The council complies with the eligibility criteria to use the General Power of Competence, both for councillors elected (two-thirds of council elected) and qualified clerk (CiLCA 2008 plus Q7 2012).

Eligibility will remain in force until the Annual Meeting of Council immediately after the next ordinary election. As an eligible council the council can use the powers given by the GPC and will use GPC as the power of first resort.

14.119 The Council considered a review of Parish Council Policies and the introduction of any new Policies

Existing policies will be reviewed during the year. New policies to include a lone workers policy, policy for dealing with the press & media and a policy for handling requests under FOI and DPA.

RESOLVED: Policy for dealing with press & media to be considered at the next meeting.

14.120 The Council agreed the proposed schedule of Meetings for 2014-15

14.121 Comment and information from members of the public

- (i) Blocked drains on Leicester Road and Temple Hill
- (ii) Fire hydrant sign lying on the ground in School Lane
- (iii) Planning application at Four Winds, Moat Lane- comments from applicants

14.122 The Council received the Clerk's Report :

- (i) Work to Replace Bridge on R12 footpath has begun
- (ii) Grass spraying on Wolds Lane not carried out by County Highways- to be investigated by Environment Agency
- (iii) A Parish meeting has been called by the Chairman for Wednesday 11th June for residents to discuss a proposed application for seven wind turbines at Grove Farm, Wolvey.

14.123 Planning

14.123.1 The Council received an **update** on previous Planning Application:

- (i) APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**
- (ii) R14/0792 MALIN FARM, MAIN ST, WITHYBROOK- **approved**
- (iii) R14/0863 1 MILL LANE, WOLVEY- **pending**
- (iv) Temporary permission for gypsy family on Hinckley Road expires July 2014

14.123.2 The Council considered the following **NEW** applications:

- (i) R14/0945 BREACH BARN COTTAGE, COALPIT LANE, LE10 3HD
Erection of side extension with conversion of existing garage

RESOLVED: No objections

- (ii) R14/0973 FOUR WINDS, MOAT LANE, WOLVEY, LE10 3HP
Retention of summerhouse

RESOLVED: No objections

14. 123.3 Rugby Borough Council land availability assessment Call for Sites for Housing and Gypsy & Travellers- **noted, no response to be sent**

Rugby Borough Council Development Strategy- **Councillor Buswell to respond**

14.123.4 The Council considered employing the services of Avon Planning Services to provide advice and assistance with a proposed application for a windfarm of 7 turbines at grove Farm, Wolvey.

Following discussion, **IT WAS RESOLVED** to ask Avon Planning to come to a meeting with the Council as soon as possible. A list of questions to be sent prior to the meeting.

14.124 Finance

The Council considered financial matters relating to the Parish Council, including:

a) Payments made under delegated powers

- 124.1 cheque no 300082 Simon Myers (design of questionnaire): £100
- 124.2 cheque no 300088 SA Computers (assistance): £55.00

- 124.3 cheque no 300089 M Cartwright (reimbursement of expenses): £1113.09
- 124.4 cheque no 300091 Wolvey Baptist Chapel (room hire): £8.00
- 124.5 cheque no 300090 Four Winds Nurseries (hanging baskets): £551.81

b) cheques to be paid

- 124.6 cheque no 300092 M Cartwright (salary, allowances & expenses): protected under DPA
- 124.7 cheque no 300093 WS Gardens (weed control): £42.00
- 124.8 cheque no 300094 Wolvey Baptist Chapel (room hire): £29.00
- 124.9 cheque no 300095 Ruth Buswell (refreshments for open day): £34.22
- 124.10 cheque no 300096 ICO (annual registration): £35.00
- 124.11 cheque no 300097 Wolvey PCC Mill Acc (room hire): £40
- 124.12 cheque no 300098 WS Gardens (grass cutting): £576.00
- 124.13 cheque no 300099 Wolvey PCC (grant): £2000
- 124.14 cheque no 300100 Wolvey Baptist Chapel (grant): £583.60
- 124.15 cheque no 300101 Wolvey Brownies (grant): £150.00
- 124.16 cheque no 300102 SA Computers: £45.00
- 124.17 cheque no 300103 Warks CC (streetlights): £11911.37
- 124.18 cheque no 300104 Post Office Ltd (HMRC): £375.00

c) Income received:

- 124.18 Donation from Mr & Mrs Mitchell for Environment group: £100
- 124.19 Rugby BC (grass cutting): £1807.00

d) The Council considered the end of year reserves

RESOLVED: to vire £5000 from General Reserves for advice from planning consultants

Councillor Hardman declared an interest in the following item as his wife is Secretary of the History Group

e) RESOLVED: to approve a payment of £180 to hire Guarderobe for WWI commemoration event

14.125 Councillor Hardman provided information about the “Lengthsman scheme” and the Council considered action needed to progress this.

Scheme needs to get underway as soon as possible. The Council will work in partnership with Shilton & Barnacle Parish Council, but each Council will decide separately what work is needed in each parish. Much of the work can be joined and carried out by the same contractor to achieve economies. Contractor needs to be trained and accredited by Warwickshire County Council.

The Council can charge for administration of the scheme but the plan is to keep this to a minimum. Work will fall into two categories: planned and responsive. It will be necessary to ensure the Council has permission to carry out some of the intended jobs.

A meeting is planned with representatives of Worcestershire County Council and some parishes that have operated this scheme for a number of years. The Council will ask questions to clarify what work can be done, particularly on verges next to roads with a speed limit over 30MPH.

Selection of contractor can be made by the Parish Council but needs to be embodied in a recommendation. The Council can consider that WS Gardens will be the contractor of choice because:

- (i) Previous requests for tenders from other contractors have always resulted in the WS Gardens quote being the most competitive

- (ii) Work completed for the Parish Council in the past has always been carried out to a good standard

RESOLVED: to request an initial quote for the following work in advance of a contract:

- Clean village sign in the square
- Spray roadside weeds (specify where)
- Tidy up area between Bracken Drive and Brookfield Drive
- Clean dirty road signs in 30 MPH area)
- Unblock drains in Wolds Lane & Church Road (in 30MPH area)
- Cut overhanging hedge later in the year.

Final decision on work planned to be made following receipt of quote

Need to inform insurance company

Clerk to keep a time sheet for administration of the scheme.

14.126 The Council considered progress on the Wolvey Action Plan.

More than 70 questionnaire responses have been received and more are expected.

These have been collated and the responses will be the basis of the Parish Council Action Plan.

This will be completed ready to be ratified at the next Parish Council meeting and put into the next newsletter.

People who have volunteered will be contacted soon.

14.127 Publications and documents circulated to members:

(i) LCR- noted

(ii) letter from Village Hall committee about a donation to purchase a plaque

RESOLVED: to donate £25

14.128 Minor matters for discussion and items for next Meeting

(i) To approve the purchase of equipment for the Youth Club from funds remaining from the Rugby Play Grant 2013. An additional £200 to be loaded onto the Alto card for future purchases.

(ii) To begin process needed to get official designation of the Wetland as a Local Nature Reserve

(iii) School fete- Council displays to be put up by WEG

(iv) Boxes to be purchased to plant vegetables in the Square as part of this year's Rugby in Bloom entry

(v) Grass verge outside the Wetland not to be cut until the end of July

(vi) Councillor Hardman to ask about the National speed limit signs on Temple Hill

(vii) Roundabouts in the Square need to be repainted

(viii) Sign on streetlamp in the Square to be raised to avoid the hanging basket

(ix) Poppy seeds at Axe & Compass roundabout are growing. Seeds planted elsewhere are disappointing.

14.129 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 21st July, 2014**

14.130 The meeting was closed at 9.25pm