

# WOLVEY PARISH COUNCIL

## *MINUTES of the MEETING*

Held at 7:30 p.m on

**Monday 17<sup>th</sup> October 2016**

At Wolvey Bowling Club, Coventry Road, Wolvey.

### **MEMBERS PRESENT:**

Councillors:	R Buswell	R Hawcutt	J Hawkins
	D Kenrick	C Nixon	A Warwick

**IN ATTENDANCE:** Borough Councillor – C Pacey-Day

Parish Clerk – R Atkinson

Parishioners - 7

- 16/127 CHAIRMAN'S WELCOME**  
The Chairman welcomed all to the meeting
- 16/128 TO RECEIVE APOLOGIES FOR ABSENCE**  
Apologies were received from County Cllr Morris-Jones
- 16/129 TO RECEIVE ANY DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS TO ANY MATTER PERTAINING TO THE AGENDA AND TO CONSIDER DISPENSATIONS**  
Cllr A Warwick declared an interest in relation to Wolvey Baptist Church and Cllr J Hawkins declared an interest in relation to Wolvey Playing Fields Trust.
- 16/130 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 26<sup>TH</sup> SEPTEMBER 2016**  
PROPOSED by Cllr J Hawkins and SECONDED by Cllr A Warwick
- It was **RESOLVED** that the Minutes for the meeting held on 26<sup>th</sup> September 2016 be confirmed and signed as a true and accurate record.
- 16/131 TO RECEIVE AN UPDATE FROM THE LOCAL POLICING TEAM**  
A Police Report was received from PCSO Bailie Crabtree, which the Chairman read aloud.
- 16/132 TO RECEIVE AN UPDATE ON MATTERS AFFECTING WOLVEY FROM**
- i. Warwickshire County Council**  
A Report was not provided
  - ii. Rugby Borough Council**  
A Report was provided by Borough Councillor C Pacey-Day, which included the structure of the Borough Council and its Committee's.
- 16/133 PARISHIONERS TIME**  
Lights in the centre of the village, signage for Gypsy Lane/Hinckley Road junction and fly tipping by the Axe and Compass were reported.

A Parishioner advised that he is to contact a Member of Parliament regarding the ongoing drain problem.

It was advised that in a recent article made no mention of Wolvey getting Broadband. Cllr R Hawcutt noted that Wolvey doesn't currently have a right to Broadband but it is hoped that this will change in July when open ducting will be available to all Suppliers. Cllr R Hawcutt is to make further enquiries.

The Clerk noted that she is currently unable to locate the Defibrillator Maintenance Schedule. J Hardman confirmed that he undertakes basic checks on these every two weeks. However, an annual check is to be investigated. Cllr A Warwick confirmed that the School have no issue with signage being provided to highlight the defibrillator located there.

It was questioned whether there was a poster advertising the Local Plan session.

16/134

**TO RECEIVE THE CLERK'S REPORT**

- i. To review all payments made since the previous meeting.**  
The Clerk advised that no payments had been made since the previous meeting.
- ii. To present Schedule of Payments for authorisation**  
A list of payments totalling £443.63 was presented to members for authorisation.
- iii. To review Receipts and Payments to date**  
The Clerk advised that £21,342.77 has been spent in this financial year and £44,377.20 received.
- iv. To verify Bank Reconciliations**  
The Clerk presented Bank Reconciliations (3<sup>rd</sup> July – 2<sup>nd</sup> Aug, 3<sup>rd</sup> Aug – 2<sup>nd</sup> Sept and 3<sup>rd</sup> Sept – 2<sup>nd</sup> Oct) for verification
- v. To provide an update on issues raised at previous meetings**  
There was no update on any of the issues previously raised.

16/135

**TO REVIEW AND UPDATE MANAGEMENT OF THE UNITY TRUST ACCOUNT**

The Clerk noted the Unity Trust Account service charge of £18, which members confirmed they had received prior notification of. It was believed that this would be a quarterly fee.

PROPOSED by Cllr A Warwick and SECONDED by Cllr R Buswell

It was **RESOLVED** that all previous Councillors signatures be removed from the Unity Trust Account and all current Councillors signatures be included.

16/136

**TO RECEIVE AND APPROVE GRANT APPLICATIONS**

The Clerk confirmed that there was £5000 available in the budget for grants and applications have been received from:

Wolvey Baptist Church  
1<sup>st</sup> Wolvey Brownies  
St John the Baptist Church  
Wolvey Playing Fields Trust  
Wolvey Baby & Toddler Mums Group

Grant applications were considered in ascending amount order.

A sum of £100 was requested by 1<sup>st</sup> Wolvey Brownies

PROPOSED by Cllr R Buswell and SECONDED by Cllr C Nixon

It was **RESOLVED** that £100 be awarded to 1<sup>st</sup> Wolvey Brownies.

A sum of £200 was requested by Wolvey Baby & Toddler Mums Group

PROPOSED by Cllr A Warwick and SECONDED by Cllr R Buswell

It was **RESOLVED** that £200 be awarded to Wolvey Baby & Toddler Mums Group

Cllr A Warwick withdrew from the meeting whilst the grant for Wolvey Baptist Church was discussed.

A sum of £650 was requested by Wolvey Baptist Church.

PROPOSED by Cllr R Hawcutt and SECONDED by Cllr C Nixon

It was **RESOLVED** that £650 be awarded to Wolvey Baptist Church.

Cllr A Warwick rejoins the meeting.

A sum of £2000 was requested by St John the Baptist Church

PROPOSED by Cllr R Buswell and SECONDED by Cllr C Nixon

It was **RESOLVED** that £2000 be awarded to St John the Baptist Church

It was noted that there was only £2050 remaining in the Grant budget

Cllr J Hawkins withdrew from the meeting whilst the grant for Wolvey Playing Fields Trust was discussed.

A sum of £2500 was requested by Wolvey Playing Fields Trust

After much discussion, members **AGREED** that £450 should be vired from within the budget to enable Wolvey Playing Fields Trust to be awarded their full request.

PROPOSED by Cllr A Warwick and SECONDED by Cllr R Buswell

It was **RESOLVED** that £2500 be awarded to Wolvey Playing Fields Trust

16/137

**TO DISCUSS AND ADOPT THE REVISED NEWSLETTER POLICY**

A draft Newsletter Policy was circulated to Members prior to the meeting,

PROPOSED by Cllr A Warwick and SECONDED by Cllr R Buswell

Further to 4b of the policy being replaced with 'All articles shall be approved by the Clerk for accuracy and legality' and 6 of the policy including 'Name and contact details of the Clerk and Councillors and the dates of meetings' it was **RESOLVED** that the Newsletter Policy be approved.

**16/138 REVIEW AND APPROVE THE APPLICATION FOR COUNCILLOR GRANT FUNDING**

The Clerk advised that the Councillor Grant Funding has been advertised on both the website and the notice board and she had also recently contacted Warwickshire County Council to verify whether many applications have been received for this Grant.

Members were advised that Warwickshire County Council confirmed that they were in receipt of a small number of applications but encouraged Wolvey Parish Council to also apply.

It was noted that Councillor Grant Funding closes on 28<sup>th</sup> October 2016 and members need to decide whether to apply for a new bench and planters in the Square.

PROPOSED by Cllr A Warwick and SECONDED by Cllr J Hawkins

It was **RESOLVED** that Wolvey Parish Council would not apply for Councillor Grant Funding.

**16/139 TO REVIEW PLANNING APPLICATIONS**

The Clerk noted that an appeal against Rugby Borough Councils refusal to grant planning permission for new stables and ménage (R15/0334) has been made to the Secretary of State

**16/140 TO PROVIDE AN UPDATE ON THE CHRISTMAS EVENT**

The Clerk advised that 200 copies of the Christmas Colouring Competition have been delivered to Wolvey Primary School and are to be collected on Monday 14<sup>th</sup> November to enable a winner to be selected at the next meeting.

Members were advised that a roundabout for the Christmas Event has been arranged.

Further contact with the Band, Choir, having the Christmas tree erected, putting the lights on the Christmas tree, lighting for the Band and Choir and an Electrician is to be made.

**16/141 TO RECEIVE AN UPDATE FROM THE NEIGHBOURHOOD PLANNING ADVISORY COMMITTEE**

A finance report was circulated to all Members, which reflected a sum of £1325 remaining from the £4725 Locality funding

It was noted that the Neighbourhood Plan Event held on 15<sup>th</sup> October 2016 was successful and questionnaires are being returned.

It was requested that NPAC be given delegated authority at their 9th November meeting to enable representations to be made to Rugby Borough Council by 11th November 2016. The Clerk felt that such a decision could not be made under this agenda item and suggested that the Chairman may wish to call an extraordinary meeting.

**16/142 TO RECEIVE AN UPDATE FROM WOLVEY ENVIRONMENTAL COMMITTEE**

Members were advised that a list of jobs being undertaken by Wolvey Environmental Committee will be displayed in the notice board going forward.

A list of tasks for October was circulated to members.

**16/143 NOTE ANY OTHER BUSINESS**

The Clerk noted that discussion regarding the budget for 2017-18 will be an item on the next agenda and asked members to give consideration to any projects the Council wish to undertake

16/144

**TO CONFIRM THE DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will be held at 8:30 p.m. on Wednesday 9th November 2016 at Wolvey Baptist Church.

There being no other business the Chairman declared the Meeting closed at 9:25 p.m.