

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BOWLING CLUB**  
**MONDAY 19<sup>th</sup> JANUARY, 2014 at 7.45pm**

**15.1 Present**

Councillor Orchard (Chairman)  
 Councillors Kuncewicz, Dixon, Hardman, Kenrick & Nixon

**Apologies**

Councillor Buswell

**In attendance**

County Councillor Morris-Jones, Borough Councillor Pacey-Day & 3 members of the public

M Cartwright (Clerk)

**15.2 Declaration of Interest and dispensations**

None

**15.3 Minutes of the meetings held on 15<sup>th</sup> December 2014**

**RESOLVED:** The minutes were confirmed and signed by the Chair as a true record

**15.4 Comment and information from members of the public**

A request was made for the Council to allow WASTE signs to oppose a windfarm in Wolvey to remain on the Wetland Reserve site.

**15.5 County Councillor Morris-Jones- provided information relating to Warwickshire County Council:**

The County Council continues to consider cost reductions that have been imposed by central government.

The possible cut of Live & Local has generated a lot of reaction from communities.

A huge extension to Magna Park is planned which is likely to cause an increase in traffic through the local villages. Unfortunately, there is no law to prohibit lorries using village roads.

A new Police Constable is due to start in April.

**15.6 Borough Councillor Pacey-Day -provided information relating to Rugby Borough Council:**

There are currently four applications for Gypsy & Travellers sites in Shilton & Barnacle.

These have been called in to be decided by the planning committee.

**15.7 Clerk's Report :**

- (i) Letter sent to Rugby Planning regarding approach to development in the green belt
- (ii) The flood on Coventry Road has been reported to County Highways. Clerk to ask if a more effective solution can be considered as this is a long-standing problem. Clerk to keep a record of when it floods and send to County Highways.
- (iii) Wolvey School has invited a representative of the Parish Council to attend a meeting of the School Council. Councillor Kuncewicz to attend.

**15.8 Planning**

15.8.1 The Council received an **update** on previous Planning Applications and consider any further action to be taken:

- (i) R14/1737 ARMSWELL HOUSE, CHURCH HILL, WOLVEY, LE10 3LB- pending

- (ii) R14/1885 WOLVEY HALL, HALL ROAD, WOLVEY, LE10 3LG- pending
- (iii) R14/2062 24 LEICESTER ROAD, WOLVEY, LE10 3HJ- approved
- (iv) R14/2206 ABBEY FARM, HINCKLEY ROAD, LE10 3HQ -pending
- (v) R14/2189 WOLVEY WOLDS, MERE LANE, CV23 0RR-approved
- (vi) R14/2045 WOLVEY HALL, HALL ROAD, WOLVEY, LE10 3LG-pending
- (vii) R13/0889 HEATHCOTE FARM, MILL LANE, LE10 3HR- pending
- (viii) R14/ 1568 2B Orchard Close- approved

15.8.2 There were no new applications to consider.

15.8.3 The Council received a response to correspondence sent to Rugby Planning Department regarding:

- a) development for leisure & recreation in the green belt- **noted**
- b) landscaping at Bramcote Mains- **noted**

## 15.9 Finance

The Council considered financial matters relating to the Parish Council, including:

- a) **RESOLVED** to approve the third quarter financial statements and bank reconciliation
- b) **RESOLVED** to approve the budget for 2015-16. As the expected expenditure is greater than the expected income, the difference of £1746 will be allocated from general Reserves.
- c) **RESOLVED** to confirm the demand for the combined precept and council tax support grant for 2015-16 will be £37000.
- d) A draft Reserves Policy had been circulated to members prior to the meeting  
**RESOLVED** to adopt the Reserves Policy
- e) **Payments made under delegated powers**
  - (i) Cheque no 300173 SLCC (advert for Clerk): £180
  - (ii) Cheque no 300174 NWHC (newsletter printing): £90.00
- f) **Payments to be made**
  - (i) Cheque no. 300175 M Cartwright (salary, allowances & expenses): (protected under DPA1998)
  - (ii) Cheque no. 300176 Eon (quarterly electricity): £588.64
  - (iii) Cheque no. 300177 Wolvey Village Hall Foundation (room hire): £7.00
  - (iv) Cheque no. 300178 R Buswell (reimbursement of expenses): £14.33
  - (v) Cheque no 300179 CPRE (annual membership): £36.00
  - (vi) Cheque no 300180 WWT (annual membership): £60.00
  - (viii) Cheque no 300181 Warwickshire County Council (legal advice): £553.02
  - (ix) Cheque no 300182 Post Office Ltd ( HMRC PAYE): (protected under DPA1998)
- g) **Income received:**
  - (i) Refund from Journal of Local Planning: £37.50

**h) Other financial matters:**

- (i) Possible ways to raise funding for council activities were discussed, including sponsorship and grant funding. It was felt that a balance needs to be made between the time required to do this and the benefit attained. The Council needs to consider what sources of funding are available and for what.  
To be discussed again at the next meeting.

**15.10 The Council considered registration on the Foundation level of the new Local Council Award scheme and action required to apply for re-accreditation at Quality Award level.**

Following discussion, **IT WAS RESOLVED** to register for Foundation status of the Local Council Award. This will last until January 2016.

A working party to be arranged to consider whether it is worth applying for the Quality Award level

**15.11 To consider a review and update of Council Policies:**

- (i) Advice has been received from WALC with regard to Standing Order number 9. Following discussion, some additional changes were made to Standing Order number 9. **IT WAS RESOLVED** to adopt the Standing Orders with the agreed changes

- (ii) A draft Scheme of Delegation had been circulated to members prior to the meeting. **IT WAS RESOLVED** to adopt the Scheme of delegation

**15.12 The Council received information about the “Lengthsman scheme” and considered action needed to progress this.**

Contracts have been signed with WS Gardens. The contract with Warwickshire County Council has been signed by the Clerk and sent to Warwickshire County Council. We are now waiting to be sent the copy signed by the County Council.

The pilot started on 5<sup>th</sup> January 2015 and is now up & running.

There will be a photocall in Wolvey tomorrow morning with representatives from other parish councils, Rugby Borough Council and Warwickshire County Council, to promote the scheme in the press.

**AGREED:** Clerk to enquire if WS Gardens can take litter and waste to the Hunters Lane yard in Rugby.

A vote of thanks was given to Councillor Hardman for all the work he has done to progress this project.

**15.13 The Council considered progress on the Wolvey Action Plan, including**

- (i) First Aid course: This will take place in the Millennium Building on 14<sup>th</sup> February, 10am to 1pm. There are still 4 places remaining on the course.
- (ii) Neighbourhood Watch – a meeting took place on 6<sup>th</sup> January. This was a successful meeting attended by PCSO Sharon Bailie-Crabtree and 8 residents. A number of these volunteered to be co-ordinators.
- (iii) Purchase of a Defibrillator- A grant of £500 has been awarded towards the purchase of a defibrillator. The Clerk has written to West Midlands Ambulance to ask for advice on which defibrillator would be best. The Council will the need to decide whether this is a worthwhile project and if so which defibrillator to purchase and where it will be situated.

(iv) Improvements to public transport- Clerk has contacted Warwickshire County Council to arrange a meeting to discuss possible changes of bus routes.

(v) Website upgrade- to be considered after a new Clerk has been appointed

**15.14 RESOLVED:** the Council co-opted Councillor Nixon to be a member of the selection process for a new Clerk/RFO.

**15.15 RESOLVED:** to nominate Councillor Kenrick to attend a Royal Garden Party at Buckingham Palace if selected.

**15.16 The Council considered a request from WASTE to allow signs to remain at Wolvey Wetland Reserve.**

Following discussion, Councillor Hardman PROPOSED that the small “No Windfarm here” signs remain in place but to request that the large WASTE sign be removed. Seconded by Councillor Nixon.

**RESOLVED:** to approve the proposal.

To be reviewed in 3 months unless a planning issue arises prior to this.

**15.17 Publications and documents circulated to members:**

- (i) Central Warwickshire Villages LEADER programme Impact report
- (ii) Clerks & Councils Direct
- (iii) Warwickshire County Council consultation on funding for the third sector and parish councils- closing date 12<sup>th</sup> February- **Clerk to complete the consultation form**
- (iv) Rugby Overview and Scrutiny Review- **noted**
- (v) Briefing on National Planning Policy Framework- **noted**
- (vi) Rugby Open Space, Playing Pitch & Sports Facilities audit. It was noted that the Wolvey Wetland Nature Reserve and allotments in Wolvey are not shown on the plan - **Clerk to reply**
- (vii) WALC Briefing day to be held on 7<sup>th</sup> March- **noted. Members to let Clerk know if they wish to attend**
- (viii) WRCC petition regarding a cut in funding- **noted**

**15.18 Minor matters for discussion and items for next Meeting:**

- (i) Streetlight maintenance review
- (ii) Grass cutting review of contract
- (iii) Request from Wolvey Playing Field Trust- Clerk to write to say that the VAT rules means that it is not possible to agree to their request.
- (iv) An item for consultations to be placed on the agenda
- (v) Newsletter- suggestions for next issue
- (vi) Newsletter-Councillor Kuncewicz to send draft guidelines for how newsletter articles should be written.

**15.19 Date of Next Meeting:**

Next meeting of the Council to be held on **Monday 16<sup>th</sup> February, 2015 in Wolvey Bowling Club**

**15.20 The Council considered exclusion of the public under Public Bodies (Amendment Act 1960, section 1) in view of confidential nature of business to be discussed:**

- (i) Legal advice regarding boardwalk at the Wolvey Wetland Reserve

**RESOLVED:** There is no need to exclude the public as there is nothing to report.

**15.21 The Council considered action following legal advice regarding the boardwalk at the Wolvey Wetland Reserve.**

There has still been no response from the supplier of the boardwalk.

IT WAS AGREED that a notice to be placed on the website and on the two Wetland notice boards apologising for the closure of the Wetland and saying that the Council is working to resolve the matter as soon as possible.

**15.22 The meeting was closed at 10pm.**