

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BOWLING CLUB
MONDAY 16th MARCH, 2015 at 7. 30pm

15.52 Present

Councillor Orchard (Chairman)

Councillors Buswell, Dixon, Hardman, Kenrick, Kunczewicz and Nixon

Apologies

None

In attendance

County Councillor Morris-Jones, Borough Councillor Pacey-Day and 1 member of the public

M. Cartwright (Clerk), J. Essex (Clerk)

15.53 Declaration of Interest and dispensations

Councillor Hardman declared an interest in item no. 15.67 (proposed 50MPH speed limit at Temple Hill crossroads) as he lives in the vicinity.

15.54 Minutes of the meetings held on 16th February and 9th March 2015

RESOLVED: the minutes of the meetings held on 16th February and 9th March 2015 were confirmed and signed by the Chair as a true record.

15.55 To receive comment and information from members of the public

There were no comments from the public.

15.56 The Council received information relating to Warwickshire County Council from County Councillor Morris-Jones:

Concerns over an increase in violent crime.

Publicity needs to be given on criteria for schemes which can qualify for the Councillor Fund of £5,000

Any schemes which qualify for Delegated Budget of £36,000 need to be submitted as a matter of urgency as requests will be considered in a couple of weeks.

Traffic remains a concern especially with Magna Park and Ansy Business Park expanding. Meetings will be held with the Highways Agency to address concerns over increased traffic through villages. The Clerk to Withybrook Parish Council, Tim Moore, be requested to provide Councillor Morris-Jones with information relating to the original S106 Agreement regarding traffic using trunk roads.

Regional collaboration and the possibility of combining local authorities were being looked at to save money.

15.57 The Council received information relating to Rugby Borough Council from Borough Councillor Pacey-Day:

Rugby Borough Council has frozen its component of the Council Tax for the 5th year running. Borough Councillors were entering Purdah in the run-up to the General Election.

The Parish Council should ensure that it is given the opportunity to make comments on the proposals in respect of the Magna Park development.

15.58 The Council received the Clerk's Report:

- (i) Litter Pick booked for 11th April

- (ii) Defibrillators and cabinets ordered
- (iii) Entry sent to Rugby in Bloom for the Square and Wetland
- (iv) Response sent to Rugby Sustainability Study
- (v) Response sent to Rugby Statement of Community Involvement
- (vi) Resident has reported that the new footbridge on Footpath R20 is unsafe for children
- (vii) Wolvey Scouts invitation to Councillors to attend St George's parade on April 19th –
The Chair to check whether there is a specific role for the parish councillors at this event.

15.59 Planning

15.59.1 The Council received an **update** on previous Planning Applications:

- (i) R14/1737 ARMSWELL HOUSE, CHURCH HILL, WOLVEY, LE10 3LB- **pending**
- (ii) R14/1885 WOLVEY HALL, HALL ROAD, WOLVEY, LE10 3LG- **pending**
- (iii) R14/2206 ABBEY FARM, HINCKLEY ROAD, LE10 3HQ **approved**
- (iv) R13/0889 HEATHCOTE FARM, MILL LANE, LE10 3HR- **pending**
- (v) R15/0161 24 LEICESTER ROAD, WOLVEY, LE10 3HJ- **refused**
- (vi) R15/0175 THE CHALET, HINCKLEY ROAD, LE10 3HQ- **pending**

15.59.2 The Council considered the following **NEW** applications:

- (i) R15/0317 WOLVEY VILLA FARM, COVENTRY ROAD, LE10 3HF
Retention of timber framed stable block for private equestrian use.

RESOLVED the Council does not wish to make any comments on this application.

15.59.3 The Council considered the purchase of online seminar for neighbourhood planning at a cost of £59.99.

RESOLVED that the Council approves the purchase of 1 place for the online seminar for neighbourhood planning.

15.60 Finance

The council considered financial matters relating to the Parish Council, including:

- a)** Payment of cheques:

Payments made under delegated powers

- (i) Cheque no 300192 Warwickshire County Council(legal fees January): £16.66

cheques to be paid

- (ii) Cheque no. 300193 M Cartwright (salary, allowances & expenses): (protected under DPA1998)
- (iii) Cheque no 300194 J Essex (reimbursement of expenses): £15.00
- (iv) Cheque no 300195 Wolvey Baptist Chapel(WEG room hire): £10.00
- (v) Cheque no 300196 CPA (first aid courses): £180.00
- (vi) Cheque no 300197 Eon (electricity for Christmas lights): £7.68
- (vii) Cheque no 300198 Wolvey Baptist Chapel (PC room hire): £5.00
- (viii) Cheque no 300199 Warwickshire County Council(legal fees February): £56.90

- (ix) Cheque no 300200 Post Office Ltd (PAYE to HMRC): (protected under DPA1998)
- (x) Alto Card – UK Servers Ltd (Domain name/hosting renewal) : £40

RESOLVED: to approve payments
Cheques signed and stubbs initialled

b) Income received – None

c) Other financial matters:

(1)The Council considered the effectiveness of the internal audit and systems of internal control.

RESOLVED that

- (i) Wolvey Parish Council renews its contract with Mr Michael Spencer to carry out the internal audit for 3 years at the new rate of £180 + VAT (previous rate - £175 + VAT);
- (ii) Reference to the Alto Card be made in the list of internal controls;
- (iii) 2 councillors appointed to check accounts and the audit trail at least twice a year be included on the agenda for the next meeting.

(2)The Council considered the change of bank details with the new Clerk as key contact.

RESOLVED that the change of bank details with the new Clerk as key contact be approved at a date appropriate to the effective running of the Council's financial accounting procedures.

15.61 The Council considered payment of a grant to Wolvey Playing Field Trust.

RESOLVED: a grant of £1,175 to the Wolvey Playing Field trust be approved.

15.62 The Council received an update on the “Lengthsman scheme”

Noticeable improvement in the village

A meeting is to be arranged with the 6 local parish councils operating the scheme to discuss how work is being organised.

Administrative arrangements are working well.

RESOLVED: the invoice received from WS Gardens for £100 for the cleaning of bus shelters be paid.

15.63 The Council considered progress on the Wolvey Action Plan, including:

(i)Purchase of two Defibrillators, cabinets and training

Councillor Hardman had arranged to meet the Head Teacher on 23rd March to discuss the possible location of one of the defibrillators and cabinet on school premises. The possibility of connecting the defibrillators to school railings and connecting to one of the Council street lights was worth exploring.

A meeting could be arranged at the village hall to look at options for siting one of the cabinets/defibrillators.

Training for up to 12 people would be provided and willing volunteers who live/work near to the location of this equipment should be sought.

It was agreed that the WCC Fund Grant form of £500 for the defibrillators be signed and returned.

(ii) Improvements to public transport

The Chair and Councillor Hardman would be attending a meeting on public transport the following morning – Tuesday 17th March.

(iii) Neighbourhood Plan

RESOLVED that this item be included on the agenda for the next meeting and Councillor Hardman would circulate notes, and a list of pros and cons prior to the next meeting.

15.64 The Council considered local projects for the County Highways fund.

RESOLVED: the following 2 requests be submitted

- (i) Improvements to Church Hill footpath
- (ii) The unofficial layby at Temple Hill be filled in, kerbed and grassed over to deter use and overnight parking.

15.65 The Council considered matters relating to the Environment

- (i) The Council considered whether to proceed with the order for bridge at the Wetland.

RESOLVED that the Council agrees to proceed with the order for the bridge and Mr Horton be requested to meet with volunteers on site.

- (ii) The Council considered the purchase of plants for hanging baskets and planters for the Square.

RESOLVED that the quotation from Baginton Nurseries be approved.

- (iii) the Council considered the purchase of new litter bins.

RESOLVED that the Larkin Pheonix 94 litre floor mount litter bin in green be purchased at a cost of £161.40 and installed at the cemetery at a cost of £110.50

The existing bin be retained for possible re-siting in the future.

No action be taken for the time being over the bin outside the Village Hall until the 3 month monitoring period has lapsed.

Enquiries be made to see if the damaged bin at Temple Hill can be repaired.

- (iv) The Council received an update from the Environment group.

Weeds have been removed from the pond but this has now stopped due to the start of the water vole breeding season.

Volunteers had tidied the village square the previous Saturday.

Volunteers were eager to start repair works on the boardwalks at the earliest opportunity.

15.66 The Council considered use of social media to improve communication with residents

RESOLVED: that the Council sets up a twitter account and the Clerk be requested to carry out regular tweets for a trial period of 3 months.

15.67 The Council considered responding to external consultations:

- (i) Proposed 50MPH speed limit at Temple Hill crossroads

RESOLVED: that Warwickshire County Council be advised that Wolvey Parish Council supports the proposal to reduce the speed limit to 50mph but would prefer that consideration be given to a reduction even further.

15.68 Publications and documents – noted

- (i) Clerks & Councils Direct
- (ii) WCC Boundary Review

15.69 Minor matters for discussion and items for next Meeting

- (i) Notification had been received from Eon that their contract rates were changing.
- (ii) It was agreed that £25 gardening vouchers and a card be purchased for Alison Hodge's retirement gift – to be purchased out of the Chairman's Allowance.
- (iii) Annual Parish meeting had been arranged for 29th April, 2015. It was suggested that speakers be advised that powerpoint facilities are available if needed.
- (iv) A request had been received from the new editor of the Link for permission to continue to publish the Parish Council minutes, for the minutes to be provided in Word format and whether the Parish Council can provide a diary of future meetings and events.

RESOLVED the Parish Council raises no objections to the minutes being published in the link, provided the following explanation is included at the beginning of the minutes:

Minutes can be provided in Word format but any changes to meetings and events are published on the Council's website and newsletter.

- (iv) Streets light survey be included on the agenda for a future meeting.
- (v) Councillor Dixon outlined the role of the parish council as custodian trustee of the Wolvey Playing Fields Trust. The main requirement is to hold the deeds on behalf of the Trust and to receive the accounts each year.
- (vi) Adopt a Kiosk – the Council considered the possible option of acquiring the village telephone kiosk and perhaps using it as an information kiosk in the future.

15.70 Date of Next Meeting:

Next meeting of the Council due to be held on **Monday 20th April, 2015 in Wolvey Baptist Chapel**

15.71 The meeting was closed at 9.50pm.