

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BAPTIST CHAPEL
MONDAY 20 JULY, 2015 at 7. 30pm

Present: Councillor Dixon (Chairman); Councillors Buswell, Kenrick, Kuncewicz and Nixon
J. Essex (Clerk)

In attendance: Councillor P. Morris-Jones

Apologies: Councillor Pacey-Day (Rugby Borough Council)

50. Minutes of the meeting held on 22 June, 2015

RESOLVED that the minutes of the meeting held on 22 June, 2015 be confirmed and signed by the Chairman as a correct record.

51. Co-Option of Councillor

RESOLVED that Adrian Warwick be co-opted onto Wolvey Parish Council.

Mr Warwick signed the Acceptance of Office and the agreement to abide by the Code of Conduct for Wolvey Parish Council and took his place on the Council.

52. Warwickshire County Council – Update

- Concerns over the proposed expansion to Magna Park and Ansty Business Park.
- Next meeting of the Fosse Community Forum -10 September at Clifton upon Dunsmore.
- Alternative sites to accommodate Gypsy/Travellers being investigated.
- Wind and solar farm applications at Churchover continued to be a matter of concern for local people. Future approval of such applications would need the support of local communities.
- Applications invited for funding from the £5000 Councillor Grant Scheme.
- Police and Crime Commissioner keen to meet with local communities.

RESOLVED that the report be noted.

53. Clerk's Report

RESOLVED that

- (a) the report be noted: and
- (b) the Clerk's attendance at the SLCC National Conference on Saturday 17th October, 2015 at a cost of £10 (not £95 as reported in Appendix A) be approved.

54. Planning Applications

RESOLVED that the update on previous planning applications be noted.

55. Finance

The council considered financial matters relating to the Parish Council.

RESOLVED that

- (a) the payment of cheques as listed in Appendix C be agreed, together with the following payments received after the agenda was published:
 - (i) Councillor Buswell – drill hire, membrane, plants, refreshments - £108.53
 - (ii) Post Office Ltd – payment to HM Revenue & Customs for salary tax payments - £879.09
 - (iii) Abitech Systems Ltd – ink cartridges - £59.43
- (b) the direct debit payment to Opus Energy be noted; and
- (c) the budget reports for the period 1st April – 30th June, 2015 be noted.

56. Wolvey Action Plan

Councillors considered progress with items in the Wolvey Action Plan.

The advantages and importance of setting up a Neighbourhood Plan in dealing with future planning applications were discussed.

The Council also discussed the parish council's website.

RESOLVED that

- (a) the updates to the Action Plan be approved;
- (b) a working party comprising Councillors Kuncewicz, Buswell, Nixon, Kenrick and Warwick be formed to investigate further the setting up of a Neighbourhood Plan and report its findings to a future meeting of the Parish Council;
- (c) Councillors be requested to evaluate the current website and notify the Clerk before the next meeting of their comments on the following issues:
 - (i) should there be 2 different websites – a parish council website and a village website;
 - (ii) what is good about the current website; and
 - (iii) areas in need of development; and
- (d) the Chairman and Vice-Chairman meet informally with Pete Hopkins and David Alford in order to obtain their views and input on the options and possible ways forward for the development of the website.

57. Council Policies

Councillors considered the proposed amendments contained in the following policies:

Communications and Engagement Strategy
Public Participation Policy
Newsletter Policy
Press and Media Policy

RESOLVED that

- (a) the amendments contained in the above policies be approved; and
- (b) the following policies be reviewed and submitted to the next meeting for approval:
 - Dignity and Harassment Policy (Councillor Warwick)
 - Clerk's Absence Policy (Councillors Buswell and Kenrick)
 - Employment Policy (Councillors Buswell and Kenrick)

58. Wolvey Environment Group (WEG) – Terms of Reference

Councillors considered WEG's terms of reference.

RESOLVED that the terms of reference be approved, subject to the inclusion of the following:

"Any expenditure incurred by WEG must be authorised by Wolvey Parish Council".

59. Update from the Environment Group

Councillor Buswell reported that repair works to the boardwalk had been completed and the boardwalk had re-opened. Planting was finished and The Square had been tidied in readiness for the Rugby in Bloom judging.

Councillors complimented Baginton Nurseries on the colourful floral displays in the hanging baskets and flower boxes in the village which had been supplied by them.

A meeting had been arranged with Secure-a-Field regarding the tributary bridge as match funding for this was still in place for this work.

The next meeting of WEG would be held on 10 August, 2015 at 7.30pm in the Baptist Chapel.

RESOLVED that

- (a) the report be noted;

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- (b) a formal letter from the parish council be sent to WEG volunteers thanking them for their hard work and efforts in repairing the boardwalk so quickly;

- (c) a letter of thanks be sent to Baginton Nurseries for providing the village with colourful floral displays.

60. Warwickshire County Council – Rugby Area Councillor Grant Fund 2015/16

Councillors considered applications for the Warwickshire County Council Councillor Fund for the Fosse Division.

RESOLVED that the Parish Council applies for grant funding of £180 to meet the cost of first aid training for 12 people.

61. Urgent Items

RESOLVED that

- (a) Pipers End – Clerk to report to Rugby BC/Warwickshire CC that pruning had been missed outside no. 9;
- (b) The Parish Councillor vacancy notice would continue to be displayed without the deadline date;
- (c) Authority be given to Councillors Buswell and Nixon to order a 20 – 25ft village Christmas tree; and
- (d) Bulkington Road – overgrown verge – W.S. Gardens be requested to cut back the overgrown verge as a matter of urgency.

62. Date of Next Meeting

As the August meeting was only provisional, it was agreed that the next meeting of the Parish Council would be held on Monday 21st September, 2015 at 7.30pm in Wolvey Baptist Chapel, unless any planning applications were received in the meantime for urgent consideration.

The meeting closed at 9.00pm.