

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BAPTIST CHAPEL**  
**MONDAY 15<sup>th</sup> SEPTEMBER, 2014 at 7.45pm**

**14.175 Present**

Councillor Orchard (Chairman)

Councillors Buswell, Dixon, Hardman, Nixon, Kuncewicz & Kenrick

**No Apologies** received

**In attendance**

County Councillor Morris-Jones, Borough Councillor Pacey-Day, and one member of the public

M Cartwright (Clerk)

**14.176 Declaration of Interest and dispensations**

None

**14.177 Minutes of the meetings held on 18<sup>th</sup> August, 2014**

**RESOLVED:** The minutes were confirmed and signed by the Chair as a true record.

**14.178 Comment and information from members of the public**

1. Bags of rubbish in the lay-by on Cloudsley Bush Lane and in Mill Lane
2. Holes in the road in Leicester Road, where the cats eyes were removed, are getting worse.

**14.179 County Councillor Morris-Jones- information relating to Warwickshire County Council**

Recent Fosse forum held in Wolvey Baptist Chapel. Crime is improving, except for a recent homicide in Newton.

The next meeting will be a combined meeting held in Benn Hall, Rugby on November 6<sup>th</sup>.

County Councillors fund is open for applications.

County Highways is committed to improving the standards of roads.

Warwickshire Police are not investigating as many crimes as other forces.

County boundary review may involve changes to the Fosse area.

The road in Ansty is due to be closed from the 29<sup>th</sup> September for a number of weeks for repairs to the canal bridge.

**14.180 Borough Councillor Pacey-Day- information relating to Rugby Borough Council**

Planning application at Breach Barn Cottage has been withdrawn by the applicant.

The proposed boundary review for Rugby is now likely to be withdrawn because the Chairman of the Council has resigned and the rest of the Council will not seek the revision.

**14.181 Clerk's Report**

1. Wolvey has been awarded a GOLD for the Square and a GOLD for the Wetland in the Rugby in Bloom competition
2. A request was sent to WPFT to ask for a copy of the play inspectors report, but no reply has been received by the Clerk.
3. Warwickshire County Council contractor has again been cutting the grass verges that the Parish Council maintains. A list of these areas has been sent to try to stop this duplication.

4. Traffic from the closure of the A5 is continuing to divert through Wolvey past the cut off time of 6am. Clerk contacted the contractor who will ensure signs are correct to try to avoid this in future.

### 14.182 Planning

14.182.1 The Council received an **update** on previous Planning Applications and considered any further action to be taken, including:

- (i) APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**
- (ii) R14/0945 BREACH BARN COTTAGE, COALPIT LANE, LE10 3HD-**withdrawn by applicant**
- (iii) R14/1383 Land adj to ROSEFIELDS, HINCKLEY ROAD, WOLVEY, LE10 3HQ-**approved**
- (iv) R14/1123 Wolvey Fields Farm, Coalpit Lane, LE10 3HD- **pending**
- (v) R14/1106 LAND AT WOLVEY WOLDS, WOLDS LANE, WOLVEY- **pending, deferred to planning committee meeting on 24<sup>th</sup> September after a site visit.**

The Council has registered to speak to the Committee at this meeting. The Council discussed the statement which will be read out.

**RESOLVED:** to ask Neil Pearce from APS Planning to review the planning officers report and prepare a statement for Councillor Hardman to read.

A request from WASTE was received to ask for the time of the site visit to be extended- this was noted but no action to be taken.

- (vi) The Haven, Coventry Road- planning permission was granted for a rear extension, but the builder is using the grass verge in Pipers End to access the site and park a skip. This is causing damage to the grass verge. **RESOLVED:** Councillor Kuncewicz to speak to the property owner to find out how long this will take and if the grass will be reinstated after completion.

14.182.2 The Council considered the following **NEW** applications:

- (i) R14/1568 2B ORCHARD CLOSE, WOLVEY, LE10 3LR  
Single storey rear extension

**RESOLVED:** No objections

### 14.183 Finance

The Council considered financial matters relating to the Parish Council, including:

- a) Payments made under powers delegated to the Clerk:
  - (i) Christmas Time UK ( paid with debit card): £167.95
- b) Payment of cheques:
  - (ii) Cheque no. 300130 M Cartwright (salary, allowances & expenses): Protected under DPA 1998
  - (iii) Cheque no. 300131 WS Gardens (grass cutting) : £384.00
  - (iv) Cheque no 300132 Zsig Sports Ltd (youth club equipment): £110.38
  - (v) Cheque no 300133 ESPO (diary): £1.92
  - (vi) Cheque no 300134 Grant Thornton (external auditor): £360.00
  - (vii) Cheque no 300135 WALC (publication ): £18.00
  - (viii) Cheque no 300136 Warwickshire Training Partnership (training): £120
  - (ix) Cheque no 300137 Wolvey Baptist Chapel (room hire): £16.00
  - (x) Cheque no 100811 (Wolvey Parish Council (bank transfer): £806.45
  - (xi) Cheque no 300138 NWHC (newsletter printing): £120.00
  - (xii) Cheque no 300139 WS Gardens (bus shelter cleaning): £ 120.00
  - (xiii) Cheque no 300140 Post Office Ltd (HMRC PAYE): Protected under DPA 1998

**c) Income received:**

- (i) Donation from resident for WEG to plant daffodil bulbs: £100
  - (ii) Donation received from resident towards purchase of baubles for Christmas tree: £25.00
- Clerk to send letter of thanks.

**14.184 The Council considered an update of Council Policies:**

**(i) Financial regulations,**

The Council reviewed the model Financial regulations and made a number of amendments. Following discussion, **IT WAS RESOLVED** to adopt the amended Financial Regulations.

**RESOLVED:** to confirm that the Clerk is affirmed as the Responsible Financial officer for the Council

**(ii) Community grants**

The Council reviewed the Policy for community grant applications and made a change to the Policy.

**RESOLVED:** to adopt the revised Community grants policy

**14.185 The Council received information about the “Lengthsman scheme” and consider action needed to progress this:**

There is a delay in Warwickshire County Council arranging the training for contractors .

There is also a problem in obtaining legal advice on the contracts with WCC and the contractor. It is important that the Parish Council’s rights are safeguarded. Advice was sought from NALC but the Council was advised to consult a local solicitor.

Councillor Hardman to research if advice is available from other local authorities.

Confirmation is needed on work next to roads with a speed limit of more than 30MPH.

As there has been such a delay in starting the project there will need to be a change in the dates on the contract.

**14.186 The Council considered progress on the Wolvey Action Plan.**

The Wolvey Action Plan has been sent with the WALC newsletter as an example to guide other Parish Councils how they should develop an Action Plan.

- (i) Update of the website: a working party to be set up to agree changes needed.
- (ii) Dial-a ride: 3 volunteers have agreed to drive people to the doctors surgery in Burbage. An item to be put in the next newsletter to ask how many people would be interested in this service. Also, notices in the shop, doctors surgery, website and noticeboard.  
Councillor Kenrick to find out what the cost of £500 pays for, and the ongoing cost if the trial is extended beyond 6 months.
- (iii) First Aid course- Councillor Dixon to investigate the cost of courses
- (iv) Resilience Planning- to be deferred until early 2015 and invite the officer from Rugby to explain this to the Council at that time.

**14.187 The Council considered plans for the Christmas tree 2014**

The tree has been chosen and will be delivered the week beginning 16<sup>th</sup> November.

Mr Woodward has agreed to erect the tree again.

New baubles have been ordered and delivered

Councillor Orchard to arrange a PA system

Clerk to write letters to residents of the Square and No Parking signs

Craft stalls to be arranged

Village Hall to be booked

Displays from Parish Council, WEG, Youth Club and maybe the History Group WW1 Display.

Clerk to ask electrician to check the connections of the star and the lights .

A resident has offered a donation towards the purchase of the Christmas tree

**RESOLVED:** the nominated charity this year to be the British Legion

**14.188 The Council considered any action regarding flyers and notices placed on the Wetland fence.**

An increasing number of notices are being placed on the Wetland fence without the knowledge or permission of the Parish Council.

Following discussion, **IT WAS RESOLVED** that any notices placed on the fence should first receive authorisation from the Council. This authorisation to be delegated to the Clerk. Unauthorised notices will be removed.

**14.189 The Council received and noted a report from the Environment group.**

There is a problem with the treads of the boardwalk and the Wetland has been closed until this can be resolved with the supplier.

A risk assessment to be carried out before any work takes place in the Wetland.

The awards for the Rugby in Bloom competition will take place this Thursday.

**RESOLVED:** to purchase daffodil bulbs with the donation received.

**14.190 Publications and documents circulated to members:**

WALC Annual Report

WALC AGM to be held on 4<sup>th</sup> November at Shire Hall, Warwick

LCR journal

Unity Trust newsletter

WALC newsletter

**14.191 Minor matters for discussion and items for next Meeting:**

1. Councillors Buswell & Orchard visited the Wolvey play area and received a copy of the play inspection report from a member of WPFT.
2. Police priority at next Fosse Community Forum- to request that traffic monitoring take place on Coventry Road with a hand-held speed gun.
3. White lines in the Square need to be repainted. This was reported several months ago. Clerk to remind County Highways.
4. Clerk to ask WALC for a solicitor to be available to advise Parish Councils
5. Items for the next newsletter to be sent to Councillor Kuncewicz.

**14.192 Date of Next Meeting:**

The Next meeting of the Council to be held on **Monday 20<sup>th</sup> October, 2014 in Wolvey Bowling Club**

**14.193 The meeting was closed at 10.30pm**