

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BOWLING CLUB**  
**MONDAY 15<sup>th</sup> DECEMBER, 2014 at 7.45pm**

**14.258 Present**

Councillor Orchard (Chairman)

Councillors Buswell, Kuncewicz, Dixon, Hardman, Kenrick & Nixon

**Apologies**

None

**In attendance**

County Councillor Morris-Jones, Borough Councillor Pacey-Day & PCSO Sharon Bailie-Crabtree

M Cartwright (Clerk)

**14.259 Declaration of Interest and dispensations**

None

**14.260 Minutes of the meetings held on 17<sup>th</sup> November and 27<sup>th</sup> November, 2014**

**RESOLVED:** The minutes were confirmed and signed by the Chair as a true record.

**14.261 To receive comment and information from members of the public**

PCSO Sharon Bailie-Crabtree read out the Police report from November 16<sup>th</sup> to December 15<sup>th</sup>.

A litter bin in Bracken Drive has been damaged by fire.

12 Days of Christmas campaign is on police website.

**14.262 County Councillor Morris-Jones- provided information relating to Warwickshire County Council:**

The review of the boundaries of County divisions means that Brinklow & Coombe Fields will join the Fosse division.

County Fire Service is discussing a strategic alliance with Herefordshire & Worcestershire to reduce costs.

County Councillor fund has been agreed. Wolvey has been awarded £500 towards to purchase of a defibrillator.

Police- no increase in crime, but there has been a 25% increase in death and serious injury to cyclists.

The Parish Council thanked Councillor Morris-Jones for the award from the Councillor's fund.

**14.263 Borough Councillor Pacey-Day-provided information relating to Rugby Borough Council**

Discussions are taking place between Rugby, Coventry and North Warwickshire Councils about sharing resources.

**14.264 Clerk's Report**

1. The new streetlight column has been erected on the corner of Wolds Lane & School Lane and is working.

### 14.265 Planning

14.265.1 The Council received an **update** on previous Planning Applications and considered any further action to be taken:

- (ii) R14/0973 FOURWINDS, MOAT LANE- Retention of summerhouse-  
**Appeal to Secretary of State APP/E3715/D/14/2225957- appeal allowed**
- (iii) R14/1737 ARMSWELL HOUSE, CHURCH HILL, WOLVEY, LE10 3LB- **pending**
- (iv) R14/1885: WOLVEY HALL, HALL ROAD, WOLVEY, LE10 3LG- **pending**
- (v) R14/1871 COPSTON LODGE FARM- **approved**
- (vi) R14/2022 BRAMCOTE MAINS, WOLVEY ROAD, BULKINGTON, CV12 9JX- **approved**

The approval is limited so caravans cannot stay for more than 28 days at a time. There is also a condition that a landscaping scheme be submitted to screen the southern boundary of the site.

Following discussion, **IT WAS RESOLVED** to ask if the Parish Council can be consulted on this landscaping scheme.

Also, there has been a number of applications approved recently in the green belt which are related to leisure activities. Clerk to write to ask what criteria are used to determine if applications in the green belt should be approved.

14.265.2 To consider any **NEW** applications:

- (i) R14/2062 24 LEICESTER ROAD, WOLVEY, LE10 3HJ

Retrospective application for replacement windows, external door and porch.

**RESOLVED:** No comment

- (ii) R14/2206 ABBEY FARM, HINCKLEY ROAD, LE10 3HQ

Conversion and extension of existing brick built agricultural building to a holiday let in connection with the existing bed and breakfast business.

**RESOLVED:** No objections

- (iii) R14/2189 WOLVEY WOLDS, MERE LANE, CV23 0RR

Retrospective application for the replacing of the farm entrance gate with double gates and single gate and enlarging bell mouth and existing access track to provide waiting bay for farm vehicles.

**RESOLVED:** No comments

- (iv) R14/2045 WOLVEY HALL, HALL ROAD, WOLVEY, LE10 3LG

Full retrospective: Conversion of stables into single dwelling.

**RESOLVED:** No comments

- (v) R13/0889 HEATHCOTE FARM, MILL LANE, LE10 3HR

Demolition of existing dormer bungalow and construction of four bedroom house.

**RESOLVED:** No objections

### 14.266 Finance

The Council considered the following financial matters relating to the Parish Council:

#### a) Confirmation of community grant payments 2014:

**RESOLVED:** to approve the following payments of community grants and donations (under the General Power of Competence):

- (i) Warwickshire Air Ambulance Service: £500
- (ii) Rugby Citizens Advice Bureau: £75
- (iii) Vitalise: £50
- (iv) Wolvey Brownies: £150 (cheque made payable to Wolvey Village Hall)
- (v) Wolvey Baby & Toddler group: £150 (cheque made payable to Wolvey Village Hall)
- (vi) Wolvey Playing Field Trust: £600 (final payment for 2013 grant award)
- (vii) Wolvey Playing Field Trust: £1775 - conditions apply as follows:  
Includes £500 towards maintenance costs- payment will be made on receipt of relevant and satisfactory invoices  
£1275 towards the purchase of a John Deere lawnmower. Payment will be made upon receipt of a satisfactory and relevant invoice.

This award is only valid until 1<sup>st</sup> November 2015.

(viii) Wolvey PTA: £1000 - conditions apply as follows:  
Payment will be made after confirmation that the project will be completed as set out in the application form, and upon receipt of relevant invoices.

Confirmation in writing that sufficient additional funding has been secured to complete the project.

This award is only valid until 1<sup>st</sup> November 2015.

#### **b) Precept demand and Budget for 2015-16:**

Council tax base for 2015-16 has been confirmed to be 476.33

Rugby Borough Council is still unable to confirm the amount of any council tax support grant as they have still not received information from the government. It is expected that this will be available towards the end of December. Indications are that the grant will be approximately 2.5% less than last year but it is likely that this grant will be phased out completely in the future.

Following discussion, **IT WAS RESOLVED** that the indicative amount for the precept plus the council tax support grant for 2015-16 will be £37000.

This will be confirmed at the January meeting.

Grants & donations included in the Budget for 2015-16 will be £6500 in total.

Total Budget for 2015-16 to be £37504

#### **c) Payment of cheques:**

- (i) Cheque no. 300161 M Cartwright (salary, allowances & expenses): (protected under DPA1998)
- (ii) Cheque no 300162 North Warwickshire & Hinckley College (flyer printing):£25.00
- (iii) Cheque no 300163 The Air Ambulance Service: £500
- (iv) Cheque no 300164 Rugby CAB: £75
- (v) Cheque no 300165 Vitalise: £50
- (vi) Cheque no 300166 Bulkington Silver Band: £50.00
- (vii) Cheque no 300167 Wolvey PCC Millennium Account ( NHW room hire): £7.50
- (ix) Cheque no 300168 Wolvey PCC Millennium Account (Budget meeting room hire): £15.00
- (x) Cheque no 300169 Wolvey Baptist Chapel( room hire for WEG): £8.00
- (xi) Cheque no 300170 Wolvey Village Hall Foundation(for Wolvey Brownies): £150
- (xii) Cheque no 300171 Wolvey Playing Fields Trust: £600 (Grant award 2013-14)

- (xiii) Cheque no 300172 Wolvey Village Hall Foundation( for Wolvey Baby & Toddler group): £150
- (xiv) Payment made from Alto card: Internet-Ink: £109.26 (ink cartridges)
- (xv) Payment made from Alto card: Currys: £45 (external hard drive)

Proposed: K Orchard

Secoded: R Buswell

**RESOLVED:** Cheques signed and stubs initialled

**d) Income received:**

- (i) Credit on Eon account: £108.08
- (ii) Donations to British Legion : £174 ( raised at Christmas lights switch-on)

**e) Other financial matters: None**

**14.267 The Council considered a review and update of Council Policies:**

(i) Standing Orders

Following discussion, amendments were made to standing orders number 9&10.

Clerk to send the changed standing orders to WALC for advice.

**RESOLVED:** To approve the Standing Orders subject to advice from WALC.

To delegate to the Clerk to make any minor changes suggested.

(ii) Powers delegated to the Clerk.

The draft for delegated powers had been circulated to members prior to the meeting.

**RESOLVED:** to change requirement to agree urgent and planning matters to two members. To approve the delegated powers to the Clerk for insertion into the Standing Orders.

**14.268 The Council received information about the “Lengthsman scheme” and considered action needed to progress this:**

Following discussion, **IT WAS RESOLVED** to agree the Parish Council obligations under the scheme.

To approve the contracts with the amendments suggested by the solicitor.

It is delegated to the Clerk to sign the contracts with Warwickshire County Council and WS Gardens.

Councillor Hardman has spoken to Mr Byles of WS Gardens who will send an invoice each month with a list of the work completed. This will be approved by the Clerk and sent to Warwickshire County Council for payment directly to the Lengthsman.

Councillor Hardman to be responsible to check and review the work is carried out. Scheme and payments to be reviewed regularly.

Any administrative costs to be reviewed as the scheme progresses.

WS Gardens to be asked to seek permission from the Clerk if work is needed in areas with a speed limit of more than 40MPH.

Clerk to send contracts to the Councils insurance to confirm that adequate insurance is in place to meet the Councils obligations under the scheme.

**14.269 The Council received a report of the Christmas tree 2014:**

The Christmas tree lights were switched on by Mark Pawsey MP on 7<sup>th</sup> December . It was a very successful event. The new bran tub for children was well received. Also, the stalls did good trading and visitors found the displays interesting.

There was initially a problem obtaining access to plug into the Village Hall but this was eventually resolved.

The sum of £174 was raised to donate to the British Legion.

**14.270 Publications and documents circulated to members- noted**

- (i) Hinckley & Bosworth Borough Council: Site allocations and Development management Policies Development Plan Document Resubmission- consultation
- (ii) CPRE Countryside Voice
- (iii) Clerks & Councils Direct
- (iv) LCR journal
- (v) CPRE Warwickshire Outlook
- (vi) Wild Warwickshire WWT journal

**14.271 Minor matters for discussion and items for next Meeting:**

- (i) Wolvey School has invited the Clerk and Councillor Kuncewicz to its "Carols round the tree".
- (ii) Report that bins at the Blue Pig are overflowing
- (iii) First aid course in February in the Millennium Building- charge to be £5 to be paid to the Parish Clerk.
- (iv) Grant policy
- (v) Reserves Policy
- (vi) Quality Parish Council
- (vii) Fundraising

**14.272 Date of Next Meeting:**

Next meeting of the Council to be held on **Monday 19<sup>th</sup> January, 2015 in Wolvey Bowling Club**

**14.273 The Council considered exclusion of the public under Public Bodies (Amendment Act 1960, section 1) in view of confidential nature of business to be discussed:**

- (i) Legal advice regarding boardwalk at the Wolvey Wetland Reserve

**RESOLVED:** to exclude the public

**14.274 The Council considered action following legal advice regarding the boardwalk at the Wolvey Wetland Reserve:**

A letter has been sent to Secure-a-Field but no response has been received yet. Councillor Orchard to enquire about a structural engineer to advise.

To be discussed at the next meeting.

**14.275 The meeting was closed at 10pm**