

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BOWLING CLUB**  
**MONDAY 17<sup>th</sup> MARCH, 2014 at 7.45pm**

**14.44 Present**

Councillor Buswell (Chairman)  
 Councillors Dixon, Hardman, Nixon & Kenrick

**Apologies** received from Councillors Orchard & Kuncewicz .

**In attendance**

County Councillor Morris-Jones, Borough Councillor Pacey-Day and 3 members of the public

M Cartwright (Clerk)

**14.45 Declaration of Interest and dispensations**

None

**14.46 Minutes of the meeting held on 17<sup>th</sup> February, 2014**

An amendment to be made to Minute 14.21 to read "Councillor Dixon declared an interest in the planning appeal at Coppicewell Farm as the applicant is assisting with maintenance work for Councillor Dixon"

**RESOLVED:** Subject to the above amendment, the minutes were confirmed and signed by the Chair as a true record.

**14.47 County Councillor Morris-Jones provided information relating to Warwickshire County Council:**

A public debate has been held on possible change to a Unitary Council  
 Proposed Boundary changes to be discussed next week  
 Community Forum held in Pailton  
 Standard of road maintenance is poor- to be discussed  
 County Councillors fund is open to applications

**14.48 Borough Councillor Pacey-Day provided information relating to Rugby Borough Council:**

Rugby Borough Council is looking to reduce the number of Councillors by making two member wards of increased size.

**14.49 Comment and information from members of the public**

Request for a road sign at the entrance to Moat Lane saying "No Turning Places".  
 40 MPH sign on Leicester Road is still in the ditch  
 Potholes at bottom of Church Hill and on Hinckley Road  
 Fly-tipping on Hinckley Road

**14.50 Clerk's Report** received and noted by the Council

Staffing Committee meeting to be held on 13<sup>th</sup> March  
 Road Safety team will check that all the correct signage is in place before initiating the traffic monitoring on Church Hill.  
 Replacement Fields In Trust plaques have been received

14.50.1 Police Report for February received and noted by the Council

**14.51 Planning**

14.51.1 The Council received an **update** on previous Planning Applications :  
 Planning Inspectorate Appeal (Grove Farm hedgerow) Ref: APP/HGW/13/370- **appeal dismissed**

APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**

R14/0189 COTTAGE FARM, COVENTRY ROAD, WOLVEY, LE10 3HF- **pending**

R14/0247 LAND N OF LUTTERWORTH ROAD, ADJACENT TO SUNCREST, WOLVEY  
Erection of 4 detached bungalows- **withdrawn by applicant**

R14/0258 WOLVEY HALL, HALL ROAD, LE10 3LG- **pending**

14.51.2 No **NEW** applications received

#### **14.52 Finance**

The Council considered financial matters relating to the Parish Council, including:

**a)** No payments made under powers delegated to the Clerk.

**b)** Payment of the following cheques:

52.1 cheque no 300067 M Cartwright (salary, allowances & expenses): protected under DPA 1998

52.2 cheque no 300068 TJ Buswell (frame for montage): £62.80

52.3 cheque no 300069 Eon (electricity supply for Christmas tree lights): £9.20

52.4 cheque no 300070 Warwickshire Training Partnership (Good Councillor guides): £7.50

52.5 cheque no 300071 WS Gardens (bus shelter cleaning): £144.00

52.6 cheque no 300072 Post Office Ltd (PAYE for HMRC): protected under DPA 1998

52.7 cheque no 300073 Wolvey Baptist Chapel (hire of room): £8.00

52.8 cheque no 300074 Wolvey Baptist Chapel (hire of room): £5.00

52.9 cheque no 300075 Wolvey PCC Millennium Account (room hire for Youth Club): £12.50

52.10 cheque no 300076 Wolvey PCC Millennium Account (room hire): £15.00

Proposed: Councillor Buswell

Second: Councillor Hardman

**RESOLVED:** to approve payments

Cheques signed and stubs and invoices initialled

**c)** The following income was received and noted:

(i) HMRC VAT reclaim: £918.25

(ii) Wolvey Woofers (donation for Wetland): £100

**d)** Other financial matters

(i) Review of the Assets register

**RESOLVED** : to agree the amendments to the Assets register

(ii) Review of the financial regulations

New legislation is imminent regarding a change to the requirement for payments to be made by cheque with two signatures. New Model Financial regulations has been received from NALC. These to be reviewed at a future meeting

(iii) **RESOLVED:** to agree the effectiveness of the internal audit and systems of internal control

#### **14.53 The Council considered matters related to the Parish Council website, councillors email addresses and social media .**

Mr Hopkins explained the ways that email addresses linked to the Parish Council website could be set up for Councillors

Following discussion, **IT WAS RESOLVED to:**

(i) Set up email addresses for the Chairman and Vice- Chairman which could be forwarded to their personal email account. To be reviewed after one year.

(ii) Invite Oliver James to visit the Council to explain what improved IT services might be available

#### **14.54 The Council considered whether to take part in the Warwickshire County Council "Lengthsman scheme"**

Following lengthy discussion, **IT WAS RESOLVED** to apply to join the pilot Lengthsman scheme being introduced by Warwickshire County Council and Rugby Borough Council.

To be reviewed in one year.

#### **14.55 The Council considered any Parish Council action regarding the WWI commemoration.**

Representatives from community groups have met to discuss a possible event to commemorate the centenary of World War I in August. The next meeting is due to be held later this week.

The History Group has asked if the Parish Council would provide financial support for the costs of printing a booklet. These costs should be able to be recovered when the booklets are sold.

**RESOLVED:** to offer £500 to the History group to assist with up front costs of publication.

The Council AGREED that, as it is a very busy time for the Parish Council, the Clerk should not attend further meetings of the WWI group.

Poppy seeds have been provided by Rugby Borough Council. Some of these will be scattered on the Axe & Compass roundabout, as part of the Bees project.

#### **14.56 The Council considered arrangements for the Wolvey Action Plan**

A working party has held a number of meetings to compile a list of actions to be achieved by the Parish Council in the next 1-2 years. An Open Day is being planned in the Millennium Building on Saturday 10<sup>th</sup> May for village residents to learn more and offer suggestions.

#### **14.57 The Council considered applying for funds from Rugby BC Rural Development fund for a new bridge in the Wetland.**

Following discussion, **IT WAS RESOLVED:**

To apply for a grant from the Rugby Borough Council Rural Development Fund

The preferred quotes to be for a bridge made from recycled plastic from Secura Field: £3975.99;

and grass grids from Grassform: £936.72

If awarded the grant will be for 50% of the costs; the remaining 50% to be provided by the Parish Council.

#### **14.58 Environment Group**

(i) The Council received a report from the Environment group.

Mosaics should be fitted this week; Hanging baskets to be taken to Four Winds Nursery to be filled.

Warwickshire Wildlife Trust has visited the Wetland and confirm there is no sign of mink, but there is lots of water vole activity

Applications to be made to Rugby in Bloom

(ii) Bees group- work is continuing at the Axe & Compass roundabout and at the Wetland to provide plants to encourage bees. There is an item in the latest newsletter to encourage residents to provide more plants for bees in their gardens

(iii) WS Gardens will do the first cut of the grass verges in March as the grass is already long

#### **14.59 The Council received reports from external meetings/ training attended**

(i) WALC Briefing Day- a very informative day with opportunity to ask questions and network with other Councils in Warwickshire

(ii) Unitary debate- a vote was taken to continue to explore the possible formation of a Unitary Council. But, this will require the agreement of the District Councils who are opposed to the idea.

(iii) Fosse Community Forum- no one available to attend this meeting

#### **14.60 Publications and documents for consideration at meeting:**

(i) WALC- Public Right to record Local Council meetings

The Council expressed concern about this proposed change to the legislation pertaining to meetings of local Councils. The Council believes that it is a bad idea to allow filming and recording of meetings as this will discourage open debate.

**RESOLVED:** to respond to the consultation expressing reservations and send a copy to Mark Pawsey MP.

#### **14.61 To note any Publications and documents for circulation to members**

61.1 Emails previously circulated- **noted**

61.2 Correspondence received by post - **noted**

#### **14.62 Minor matters for discussion and items for next Meeting:**

(i) It was agreed to support residents of Moat Lane and request County Highways provide a sign, in accordance with Highways legislation, to prevent vehicles accessing the lane and being unable to turn.

**RESOLVED:** to send a letter of support for a “ No Turning Places” sign to be erected at the entrance to Moat Lane

(ii) Grass Verge Cutting agreement with Rugby Borough Council-

**RESOLVED:** to send a letter to Rugby Borough Council to confirm the terms of the agreement for 2014

(iii) To discuss an application for funding for a defibrillator and first aid courses from the County Councillors fund at a future meeting

**14.63 Date of Next Meeting:**

Next meeting of the Council to be held on **Monday 14<sup>th</sup> April 2014** in Wolvey Baptist Chapel at 7.45pm

Annual Parish Meeting: Wednesday 16<sup>th</sup> April in Wolvey Village Hall at 7.30pm

**14.64 The meeting was closed at 10.15pm**