

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BAPTIST CHAPEL
MONDAY 21st JULY, 2014 at 7.45pm

14.139 Present

Councillor Buswell (Chairman)
 Councillors Hardman, Nixon & Kenrick

Apologies received from Councillors Orchard, Dixon & Kuncewicz
 Also, from County Councillor Morris-Jones

In attendance

Borough Councillor Pacey-Day, Neil Pearce (APS) and 27 members of the public

M Cartwright (Clerk)

14.140 Declaration of Interest and dispensations

None

14.141 Minutes of the meetings held on 9th June and 3rd July 2014

An error was identified in Minute 14.123.1iii, the planning update should say "pending". It was **RESOLVED** to correct this.

RESOLVED: The minutes were confirmed, with the above change, and signed by the Chair as a true record.

14.142 Comment and information from members of the public

Planning application for a Meteorological mast is inappropriate development in the Green Belt and will detract from the visual landscape.

14.143 Planning

14.143.1 The Council received an **update** on previous Planning Applications and considered any further action to be taken:

- (i) APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**
- (ii) R14/0945 BREACH BARN COTTAGE, COALPIT LANE, LE10 3HD- **pending**
- (iii) R14/0973 FOUR WINDS, MOAT LANE, WOLVEY, LE10 3HP- **refused**
- (iv) R13/0174 WOLVEY FIELDS FARM, COALPIT LANE, WOLVEY, LE10 3HD- **pending**
- (v) R13/1242 MAKINS FISHERY, BAZZARD ROAD, WOLVEY, CV11 6QJ- **pending**
- (vi) 1 MILL LANE, WOLVEY, LE10 3HZ- **refused**

14.143.2 The Council considered the following **NEW** applications:

- (i) R14/1106 LAND AT WOLVEY WOLDS, WOLDS LANE, WOLVEY
 Erection of a single temporary meteorological mast of up to 60 metres in height for a temporary period of 3 years

The Parish Council has engaged a planning consultant, Neil Pearce from Avon Planning Services, to advise on this application. Mr Pearce was in attendance to answer questions from the Council. He has provided a draft letter to Rugby Borough Council which was read out.

Following discussion, **IT WAS RESOLVED to OBJECT** to this application and to approve the letter.

The letter will be sent by the Clerk to Rugby Borough Council planning department as an attachment to an email.

It is likely that this application will go to planning committee on 4th September

IT WAS AGREED to give permission for the County Records Office to release information from the enclosure award 1769 to the Archaeology Group, in relation to an archaeological assessment at Wolf Hedge, Wolvey.

14.144 County Councillor Morris-Jones was not in attendance

14.145 Borough Councillor Pacey-Day believes the letter regarding the application for a meteorological mast is very good and will be seriously considered by the planning committee. He advises that it would be helpful if the advisor could attend the committee meeting.

14.146 Clerk's Report

- (i) Bridge on R12 footpath has been replaced. There is an issue with safety as it has not been properly cleared and there is a drop to reach the kissing gate. Clerk to report this to WCC.
- (ii) Grant of £2378.30 awarded from Rugby Rural Development Fund to build a bridge in the Wetland
- (iii) The road on Mill Row will be closed for resurfacing on 4th August
- (iv) The elections office has notified the Council that there will be a change in the way voters are registered in future.

14.147 Finance

The Council considered financial matters relating to the Parish Council, including:

- a) **RESOLVED:** to approve the quarter-year financial statements and bank reconciliation:

QUARTER BANK RECONCILIATION 30th JUNE 2014

Bank Account Balances 30th June 2014

	£	£
Co-op Guaranteed Investment Account	0	
Co-op Community Direct Account	805.74	
Co-op 14 day Account	.71	
Co-op No 2 Account	0	
Unity Trust bank	51478.51	
Alto card	200.00	
	<hr/>	
Total		52484.96

Less unrepresented cheques

300095	34.22	
300097	40.00	
300101	150.00	
300105	25.00	
300106	145.30	
300107	384.00	
		(£778.52)

Net Bank Balances at 30th June 2014**£51706.44****Cash Book at 30th June 2014**

Balance Brought Forward	72753.51	
Receipts	1940.31	
		74693.82
Less Payments		(22987.38)

**Closing Balance as per Cash Book
as at 30th Jun 2014****£51706.44**

The new accounting software has been installed and the Clerk has received training, so the way information is recorded and reported will be changed and improved in future.

The Council considered payment of cheques:

Payments made under delegated powers

- 147.1 Cheque no. 300106 NWHC (printing): £145.30
- 147.2 Cheque no. 300107 WS Gardens(grass cutting): £384.00
- 147.3 Internet Ink (ink cartridges): £109.26 (Alto card)
- 147.4 Thompson & Morgan (fritillary bulbs): £89.94 (Alto card)

cheques to be paid

- 147.5 Cheque no. 300108 M Cartwright (salary, allowances & expenses): protected under DPA 1998
- 147.6 Cheque no. 300109 R Buswell(reimbursement of expenses): £116.21
- 147.7 Cheque no. 300110 Wolvey Baptist Chapel(hire of room): £32.00
- 147.8 Cheque no. 300111 Wolvey Village Hall (hire of room): £43.00
- 147.9 Cheque no. 300112 Eon (quarterly electricity charge): £744.32
- 147.10 Cheque no 300113 Rialtas Business Solutions (accounts software) : £843.66
- 147.11 Cheque no 300114 Zsig Sports Ltd (youth club equipment): £163.99

Proposed: C Nixon
Second: R Buswell

RESOLVED: to approve payments
Cheques signed & stubs initialled

- b) **RESOLVED:** to approve the following payments for the WW1 Commemoration:
 Printing of flyers- £75
 B&W Banner- £25
 Prizes- £60
 Insurance cover- £79
 Garderobe- £185
- c) **RESOLVED:** to approve payments for Wolvey Youth Club of £109.40 to purchase sports equipment and poppy-making equipment for the WW1 event.
- d) **RESOLVED:** To top-up the pre-payment card with £1000

14.148 The Council considered adoption of a policy for communication with the press & media .

A draft policy was circulated prior to the meeting. It was considered that parts of this draft did not comply with current Standing Orders. The Standing Orders are due to be reviewed so **IT WAS AGREED** to defer this matter to be discussed at the same time

14.149 The Council received information about the “Lengthsman scheme” and considered action needed to progress this:

Councillor Hardman provided a report on the current situation. The contractor will need to be trained, or assessed , by Warwickshire County Council and will be told then what work can and cannot be done on the highway. A quote has been received but needs some more information. Agreements will need to be signed with Warwickshire County Council and with the contractor.

The following recommendations were proposed:

1. When administrative requirements are completed the Parish Clerk, as the Responsible Finance Officer (RFO), be authorised to sign the agreements with County Council and the contractor relating to the trial Lengthsman Scheme.
2. Financial Regulation 11.1. (i) be waived for the appointment of a contractor for the two year trial Lengthsman Scheme as the contractor is currently carrying out similar works for the Parish Council and previous requests for tenders from the contractor have proved to be the lowest.
3. The Parish Clerk, as the Responsible Finance Officer (RFO), be delegated to authorise additional works to the value of £75 under the terms of the scheme.

IT WAS RESOLVED: to approve these recommendations

The Council thanked Councillor Hardman for all the work he has done on this project

14.150 The Council considered progress on the Wolvey Action Plan.

Following consultation with residents, an Action Plan 2014/15 will form the basis of the initiatives to be undertaken by the Council to December 2015. Following discussion, **IT WAS RESOLVED** to agree the Action Plan . Progress towards achieving the targets to be reported at monthly Council meetings on a standing agenda item.

RESOLVED: to approve a budget of £300 towards the cost of obtaining DBS certificates for volunteers of the Buddy and car services projects.

14.151 RESOLVED: the Council agreed items to be included in the next newsletter

14.152 The Council received a report from the Environment group

The Square and the Wetland have been tidied up ready for judging for Rugby in Bloom Replacement treads for the boardwalk have been provided free of charge by the supplier, and they will give advice on how to install them.

The order has been placed for the new bridge now that grant funding has been awarded. They will check the measurements again before the kit is made.

14.153 Publications and documents circulated to members

Hinckley & Bosworth consultation
CPRE Outlook journal

14.154 Minor matters for discussion and items for next Meeting

- (i) Clerk to enquire about moving the electricity box in the Square
- (ii) County Highways has agreed that the new Christmas tree holder can be installed in the Square
- (iii) Light on 40MPH sign on bridge on Church Hill is not working
- (iv) The Council thanked Councillor Buswell for all the work she has done to produce the edible border exhibit in the Square, which is a new criteria for this year's Rugby in Bloom competition entry.

14.155 Date of Next Meeting:

Next meeting of the Council due to be held on **Monday 18th August, 2014**

14.156 The meeting was closed at 9.22pm