

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BOWLING CLUB
MONDAY 17th FEBRUARY, 2014 at 7.45pm

14.20 Present

Councillor Orchard (Chairman)
 Councillors Buswell, Dixon, Hardman, Nixon & Kenrick

Apologies received from Councillor Kuncewicz which were accepted by the Council

In attendance

County Councillor Morris-Jones, Borough Councillor Pacey-Day and 7 members of the public

M Cartwright (Clerk)

14.21 Declaration of Interest and dispensations

Councillor Hardman declared an interest in the planning application at Land N of Lutterworth Road as he has an interest in agricultural land near to this site.

Councillor Dixon declared an interest in the planning appeal at Coppicewell Farm as he is assisting with fence maintenance at the farm.- *See Minute 14.46 for amendment*

14.22 Minutes of the meeting held on 20th January, 2014

RESOLVED: The minutes were confirmed and signed by the Chair as a true record

14.23 County Councillor Morris-Jones- provided information relating to Warwickshire County Council.

The Budget has now been agreed. The Council tax will be raised by 1.99% to avoid some additional cuts in services. The Police budget has also been increased by 1.99%. The strategic alliance with West Mercia Police has gone ahead. Boundary change to be debated this year. A "lengthsman scheme" is proposed whereby Parish Councils can appoint someone to carry out minor tasks. The next Community Forum will be held on 13th March in Pailton. The County Councillor's fund of £5000 is open for applications again. Wolvey resident has requested help with traffic congestion at Wolvey School- this has been referred to the PCSO . Residents of Moat Lane have requested a " No Turning " sign at the entrance to the lane.

14.24 Borough Councillor Pacey-Day- provided information relating to Rugby Borough Council on current planning applications**14.25 The Council received the following comment and information from members of the public:**

- a) Planning application R14/0247 at land N of Lutterworth Road
- (i) Applicant explained the reason for his application and its benefits for the community
 - (ii) A neighbouring resident explained her objections to this application
 - (iii) Councillor Pacey-Day also has some concerns. The Wolvey Housing Needs Survey identified the need for small homes to rent and this does not fulfill that requirement.
- b) Streetlighting- tree obstructing a streetlight in Brookfield Drive. A resident offered to remove the tree that is blocking the light and cut back the other trees.

c) Coppicewell Rare Breeds Farm- is submitting an appeal to the Planning Inspectorate and requests support from the Parish Council

14.26 The following Clerk's Report was received and noted by the Council:

- i) Litter Pick has been arranged for Saturday 29th March. The Baptist Chapel has been offered free of charge
- (ii) 30MPH signs due to be erected in Wolds Lane on 14th February
- (iii) An invitation received from Mayor of Rugby for a reception in the Mayor's parlour- no-one available to attend
- (iv) WWI commemoration meeting took place on 30th January- notes sent to members
- (v) Five members booked onto the WALC annual briefing day
- (vi) Poppy seeds have been received from Rugby BC
- (vii) All Councillors are now signatories for the Unity Trust bank account
- (vii) Rights of Way team at Warwickshire County Council has confirmed that the bridge on footpath R12 will be replaced by a wooden kit bridge for pedestrians only. The work will be carried out in the Spring

14.26.1 No Police Report received

14.27 Planning

27.1 The Council received an **update** on previous Planning Applications :

(i) Planning Inspectorate Appeal (Grove Farm hedgerow) Ref: APP/HGW/13/370-**pending**

(ii) APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**

(iii) New build adjacent to Beda House, Wolds Lane- agent has told the planning officer that they intend to submit a retrospective application. He has told the agent that Highways will not accept the changes made to the front parking area.

(iv) R13/2328 COTTAGE FARM, COVENTRY ROAD, WOLVEY, LE10 3HF
Installation of 542 ground mounted Solar panels- **approved**

14.27.2 The Council considered the following **NEW** applications:

(i) R14/0189 COTTAGE FARM, COVENTRY ROAD, WOLVEY, LE10 3HF
Erection of a Farm Employees Bungalow (Removal of condition 2 of planning permission 1366/10 dated 01/01/1962 to allow the occupation of the building not to be associated with an employee of the farm
(retrospective)

RESOLVED: No objections

Councillor Hardman left the room

(ii) R14/0247 LAND N OF LUTTERWORTH ROAD, ADJACENT TO SUNCREST, WOLVEY
Erection of 4 detached bungalows

RESOLVED: To OBJECT to this application

The proposed development is located in the greenbelt with difficult access onto a busy road. The proposed style of building does not comply with Wolvey Housing needs. There remains a problem with sewers in this area and the addition of four additional dwellings will not help.

Councillor Hardman returned to the room

(iii) R14/0258 WOLVEY HALL, HALL ROAD, LE10 3LG
Listed Building Consent for the conversion of an existing chapel to a residential dwelling house

RESOLVED: No objections

(iv) Coppicewell Rare Breeds Farm-intend to send an appeal to Planning Inspector for a bungalow .

The Council had supported the original application

RESOLVED: Parish Council to provide a letter of support for this application. The Council believes there are special circumstances as the applicants have lived on this site for 23 years.

14.27.3 The Council considered the response from Rugby planning to questions sent regarding development in the greenbelt and environmental impact of developments.

The Council still does not understand the implications of the approval of temporary buildings in the green belt . Can it lead to change of circumstances for future applications? Also, there was no satisfactory answer on how environmental surveys are monitored.

RESOLVED: to ask Nick Freer to attend a meeting with the Parish Council to answer questions.

14.28 Finance

The Council considered financial matters relating to the Parish Council, including:

a) No payments made under powers delegated to the Clerk:

b) The Council considered payment of the following cheques:

28.1 cheque no 300061 M Cartwright (salary, allowances & expenses): protected under DPA 1998

28.2 cheque no 300062 Warwickshire County Council (annual streetlight maintenance): £868.34

28.3 cheque no 300063 WALC (annual briefing day): £160

28.4 cheque no 300064 Wolvey Baptist Chapel (room hire): £8.00

28.5 cheque no 300065 WJ Robinson (Councillor training): £158

28.6 cheque no 300066 D Alford (printing of village montage): £15.86

c) Other financial matters

28.7 The Council reviewed the Assets register.

Youth club equipment to be added to the register. Council to review again at next meeting.

28.8 The Council considered a review of the risk assessment/risk management policy

RESOLVED: to approve the risk assessment policy

14.29 The Council considered matters related to Parish Council equipment and documents

(i) A draft Document Retention Policy had been circulated to members prior to the meeting

RESOLVED: to adopt the policy

(ii) The Council considered the storage of Council equipment and documents.

Following discussion **IT WAS RESOLVED** to accept the offer from the Baptist Chapel to store equipment in the Chapel. The purchase of filing cabinets to be investigated.

Clerk to write to thank the Baptist Chapel for their assistance.

(iii) The Council considered the use of Councillor email addresses linked to the Wolvey website.

It is possible to provide all Councillors with an email address using the current website package.

IT WAS AGREED to ask Mr Hopkins to explain how this can be managed and to discuss again at the next meeting.

14.30 The Council considered matters relating to the newsletter

(i) Delivery of the next newsletter will be carried by Councillors and volunteers. Delivery to be reviewed again before the Summer newsletter is ready for delivery.

(ii) Items for next issue:

Bridge on footpath

Bees project

WWI poppies

Streetlight update

14.31 Streetlights

31.1 The replacement columns with LED lanterns have been ordered. Still waiting for a quote for column LP2 on Leicester Road.

31.2 The Council considered action on trees obstructing streetlights.

(i) Resident has agreed to allow the tree on Bulkington Road to be cut back

(ii) Tree on verge in Brookfield Drive

RESOLVED: to accept the proposal for the neighbouring resident to arrange for the trees to be cut back. To be reviewed to ensure this solves the problem.

31.3 Councillor Dixon is still doing the survey of all streetlights.

No other streetlight problem.

14.32 The Council considered arrangements for the Annual Parish Meeting

IT WAS AGREED that the meeting will take place on Wednesday 16th April in Wolvey Village Hall.

Councillor Nixon to arrange refreshments. Clerk to ask village groups that received Parish Council grants to attend and provide information on how this was spent.

Displays of Parish Council and its activities.

WEG display & maybe feedback on funding from Act on Energy

14.33 The Council considered a review of the grass cutting contract

WS Gardens has agreed to continue for the same price of £160 per cut.

An additional quote was obtained from CGD Contractors for £350 per cut.

The Council is very satisfied with the work carried out by WS Gardens

RESOLVED: to renew the contract with WS Gardens

14.34 The Council considered whether to take part in the Warwickshire County Council "Lengthmans scheme"

Following discussion, the Council would like more clarification of the scheme and its implications. There is a meeting in Rugby on 27th February to discuss and ask questions.

Councillor Hardman and the Clerk to attend. To be discussed again at the next Parish Council meeting

14.35 The Council considered any action regarding the wall on Church Hill

It has been brought to the attention of the Council that the wall on Church Hill might be dangerous.

The wall has now been inspected by a Building Control engineer from Rugby Borough Council. His report states that, although the wall is "in need of attention" it is not at this time, considered to pose a danger to the public. Rugby Borough Council will continue to monitor the condition of the wall.

No further action.

14.36 The Council considered issues related to public transport

Councillor Kenrick has prepared a preliminary report on transport between Wolvey and the Burbage surgery. It might also be helpful to ask what bus routes local people would prefer. **IT WAS AGREED** that this could be part of the Action Plan to be discussed at an Open Day in the Spring.

14.37 Environment Group

(i) The Council received an update from the Environment group
There will be a display from WEG and the Bees project at the Burbage show on 11th May
The new metal support for the Christmas tree is ready to be installed. The Fields in Trust plaque at the Wetland is deteriorating rapidly. Clerk to contact FIT to try to get a replacement plaque.

There has been a report of mink seen in the Wetland. It has been difficult to contact Warwickshire Wildlife Trust for advice.

WEG received a request for help to divert a public footpath. This is a matter for the Rights of Way team at Warwickshire County Council to deal with.

It has been confirmed that a rare saw fly has been identified in the Wetland.

(ii) The Council consider a quote for hanging baskets from Four Winds Nursery: £459.84
A second quote was requested from Baginton Nurseries but no quote has been received.

RESOLVED: to order the baskets and plants from Four Winds Nursery

(iii) The Council received an update on the Bees project.

There will be a further information provided for the next newsletter. The group will soon resume work at the Wetland and at the Axe & Compass roundabout

14.38 Reports received from external meetings/ training attended

(a) Freedom of Information & Data Protection- Councillor Orchard & the Clerk attended. This was very interesting and informative

(b) Community Resilience Workshop- Councillor Dixon attended. Two grab- bags of equipment were provided. It highlighted that in the case of an emergency it is often the case that local community needs to work together and identified the need for Community and personal resilience. It would be helpful to have an emergency plan in place.

IT WAS AGREED that a working party be set up to produce a plan in a few months time.

(c) Rugby BC Scrutiny event- Councillor Hardman attended. There were three suggestions for Scrutiny by Rugby BC

(i) Planning- not considered a matter for the scrutiny committee

(ii) Dog warden- not considered to be necessary

(iii) How Rugby is responding to Localism- this will be discussed by the Scrutiny Committee

(d) Governance & Accountability –attended by Councillor Orchard.

This attempted to explain the financial documents and how they should be handled, but did not provide practical examples and not in sufficient depth.

(e) WWI commemoration- there is still not much information available about what other bodies are doing. The next meeting will be held on 20th March when hopefully more information will be available.

14.39 Publications and documents for consideration at meeting:

(i) debate on Unitary local government in Warwickshire to be held at Shire Hall on Tuesday 25th February

14.40 To note any Publications and documents for circulation to members-

40.1 Emails previously circulated- **noted**

40.2 Correspondence received by post - **noted**

14.41 Minor matters for discussion and items for next Meeting

- (i) Community grant applications
- (ii) Financial regulations and effectiveness of internal audit
- (iii) Action Plan meeting
- (iv) Staffing Committee meeting

14.42 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 17th March 2014 in Wolvey Bowling Club**

14.43 The meeting was closed at 9.50pm