

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BAPTIST CHAPEL
MONDAY 14th APRIL, 2014 at 7.45pm

14.65 Present

Councillor Orchard (Chairman)
 Councillors Dixon, Hardman, Nixon & Kenrick

Apologies received from Councillors Buswell & Kuncewicz

In attendance

One member of the public

M Cartwright (Clerk)

14.66 Declaration of Interest and dispensations

None

14.67 Minutes of the meeting held on 17th March, 2014

RESOLVED: The minutes were confirmed and signed by the Chair as a true record.
 Amendment made to Minute 14.21

14.68 County Councillor Morris-Jones sent his apologies**14.69 Borough Councillor Pacey-Day sent his apologies****14.70 Comment and information from members of the public**

The 40 MPH sign that had been knocked down on Leicester Road has been removed, but the post is still in the ditch

14.71 Clerk's Report

- (i) Comments have been sent to Brandon Lewis MP about proposed recording and broadcasting at Parish Council meetings
- (ii) Letter of support has been sent for residents' request for a sign at the entrance to Moat Lane
- (iii) The Parish Council has been accepted onto the pilot Lengthsman project working with Shilton & Barnacle Parish Council. Meeting at Rugby on 30th April

14.72 Planning

14.72.1 An **update** on previous Planning Applications was received and noted:

APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**

R14/0189 COTTAGE FARM, COVENTRY ROAD, WOLVEY, LE10 3HF-**approved**

R14/0258 WOLVEY HALL, HALL ROAD, LE10 3LG- **approved**

The Council considered the following new applications:

14.72.2 R14/0558 3 WOLVEY HALL FARM CLOSE, WOLVEY, LE10 3LX

Erection of a conservatory

RESOLVED: no comments

14.72.3 R14/0144 THE WHITE HOUSE, WOLDS LANE, LE10 3LL

Conversion of ground floor area of existing detached garage to provide a granny annexe

RESOLVED: no comments

14.73 Finance

The Council considered financial matters relating to the Parish Council, including:

a) RESOLVED: to approve the end of year financial statements and bank reconciliation

b) Payment of the following cheques:

73.1 cheque no 100801M Cartwright (salary, allowances & expenses): protected under DPA 1998

73.2 cheque no 100802 WALC (annual membership): £448.00

73.3 cheque no 100803 UK Servers (website hosting): £48.00

73.4 cheque no 100804 Amberol Ltd (hanging baskets for Baptist Chapel): £79.68

73.5 cheque no 100805 Wolvey Bowling Club (hire of room): £70.00

73.6 cheque no 100806 Wolvey Village Hall Foundation (hire of room): £14.00

73.7 cheque no 100807 Wolvey Village Hall Foundation (Youth Club room hire): £33.00

73.8 cheque no 100808 Get Mapping PLC (annual renewal): £33.60

73.9 cheque no 100809 Wolvey Baptist Chapel (hire of room): £8.00

73.10 cheque no 100810 Eon (electricity supply): £734.72

73.11 cheque no 400096 Wolvey Youth Club: £827.65

c) To receive notice of the following income:

(i) Rugby Borough Council (precept): £ 17,500

14.74 The Council considered the Parish Council insurance.

A three year long term agreement was agreed with Came & Company last year.

RESOLVED: No changes to be made to the Insurance schedule for the year 2014-15.

14.75 The Council discussed community grant applications received.

The following additional information was requested:

- (i) PTA- more information required about on-going maintenance of the garden after a grant is received. Have they approached WEG or Garden Organic, and if so what is the outcome?
- (ii) Brownies- grant request is only half the normal amount. Is there a reason for this?
- (iii) Baptist Chapel- request breakdown of actual costs of maintenance of the burial ground.
Cost of purchase of hanging baskets to be deducted from any grant awarded
- (iv) Wolvey Church- request breakdown of actual costs of maintenance of the burial ground

14.76 The Council considered arrangements for the Annual Parish Meeting.

(i) Chairman's report- received and noted

(ii) Financial Report- received and noted

(iii) Speaker confirmed

Refreshments arranged

Village Hall available from 4.30pm to put up displays

14.77 The Council considered arrangements for the Wolvey Action Plan.

An open day is planned for 10th May in the Millennium Building. Clerk & working party of Councillors to provide questions for residents to answer on the day and make arrangements for promotion of the event.

14.78 The Council considered a review of the Parish Council website and communication by social media.

Members discussed a recent meeting with Oliver James Enterprises to discuss possible changes to the website and what can be provided.

RESOLVED: to ask Oliver James for a proposal and possible costs involved
Other quotes to be sought

It may be possible to request a local college to assist as part of their course for students
Also, to ask if someone can explain the uses of twitter and how it is managed.

14.79 An update from the Environment group was received and noted.

Bee project- work is being carried out at the Axe & Compass roundabout to clear overgrown vegetation and plant bluebells, etc

A small crescent –shaped bed is planned for poppy seeds in the island. Permission to be requested from County Highways

The group would like to plant more fritillary bulbs along the inside of the fence at the Wetland

RESOLVED: to use the recent donation of £100 to purchase additional bulbs

14.80 The Council considered the handover of the Youth Club finances to the YC Management Committee.

There is £827.65 remaining in the No 2 account which is the surplus from grants received during 2012. These grants have been completed and signed off. The Rugby Play Grant 2013 is still ongoing.

Following discussion, **IT WAS RESOLVED** to pay the remaining £827.65 from the No 2 account to the Youth Club Management Committee. This is under the condition that regular feedback is provided to the Parish Council on how this money is spent.

Funds from the Rugby Play grant 2013 will continue to be administered by the Parish Council

14.81 Publications and documents for consideration at meeting:

- (i) Response from Brandon Lewis MP was received and **noted**
- (ii) Letter from Village Hall Foundation requesting a donation for a sign to commemorate the start of WWI- noted. To be discussed at a future meeting
- (iii) Response received about request for a sign at Moat Lane- **noted**

14.82 Publications and documents for circulation to members

82.1 Emails previously circulated- **noted**

82.2 Correspondence received by post:- **noted**

CPRE Countryside Voice

Clerks & Councils Direct

Parish Matters- Came & Company newsletter

14.83 Minor matters for discussion and items for next Meeting

- (i) Broadband update- to discuss next meeting
- (ii) Policies & procedures- to review at Annual meeting of the Council
- (iii) No gate at entrance to footpath on Hall Road
- (iv) Road sign on Leicester Road leaning

14.84 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 12th May 2014 in Wolvey Baptist Chapel**

14.85 To consider exclusion of the public under Public Bodies (Amendment Act 1960, section 1) in view of confidential nature of business to be discussed: (i) Staffing matters

RESOLVED: to exclude the public

14.86 The Council considered staffing matters, as follows:

- a) report from Staffing Committee was received and noted
 - (i) The Clerk's Contract of employment has been updated and signed
 - (ii) plan for possible succession of the clerk discussed
- b) adoption of employment policies
RESOLVED- Employment Policies in WALC employment handbook adopted by the Council
A Lone Workers Policy is still needed- to be discussed at a future meeting

14.87 The meeting was closed at 10pm