

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY MILLENNIUM BUILDING
TUESDAY 25TH JUNE 2013 at 7.45pm

13.120 Present

Councillor Orchard (Chair)
 Councillors Kuncewicz, Buswell, Nixon & Dixon

M Cartwright (Clerk)

Apologies

County Councillor Morris-Jones hopes to attend later

In attendance

Borough Councillor Pacey-Day & 2 members of the public.

13.121 Declaration of Interest and dispensations

None

13.122 Minutes of the meeting held on 20 May, 2013

RESOLVED: The minutes were confirmed and signed by the chair as a true record

13.123 Borough Councillor Pacey-Day provided information relating to Rugby Borough Council

- (i) Residents of Coppicewell Rare Breeds Farm have occupied the site for more than 10 years. They have been issued with a Certificate of Lawfulness and now wish to erect a small bungalow. They will be applying for planning permission soon.
- (ii) Rugby Borough Council is reviewing "Bring sites" for refuse collection. Since the 3 wheelie bin collection system was implemented the amount of material collected at these sites has reduced significantly. Therefore, the Council is considering closing the Bring sites to reduce costs and will be undertaking a consultation. Residents can now put items for recycling in the blue bins.
- (iii) There is an issue with the disposal of medical sharps. Rugby BC does not have a collection service in Wolvey because the village doctors are based in Leicestershire
- (iv) There is an application for gravel extraction at the end of Copston Lane. Although this is not in Wolvey Parish it could have an impact due to heavy vehicles using the site. A restriction has been applied so that heavy vehicles must use the A5 to access the site.
- (v) A resident of Wolvey Heath has complained that a Rugby Council official has been rude to him
- (vi) Although there are no current proposals for a windfarm on the Wolvey plateau, B Cllr Pacey-Day is starting a campaign to have "No Windfarms in Wolvey"
- (vii) Grant applications by Wolvey Parish Council for a Play Grant of £1000 for the Youth Club and Wolvey Playing Fields Trust for £2,758.71 for refurbishment of old play equipment have both been successful.
- (viii) In future Cllr Pacey-Day will provide a written report to the Clerk in case he is unable to attend every meeting of the Parish Council.

13.124 County Councillor Morris-Jones provided information relating to Warwickshire County Council

- (i) has just returned from a protest meeting at Churchover against an application for a windfarm
- (ii) Following the recent elections the County Council now has No Overall Control. New committees and the agenda for the next 4 years have been decided. The Council will

continue with austerity measures:

Streetlighting has been reduced in the early hours of the night; The decision to withdraw escorts on school buses has been reversed; highways are in a bad state due to reduced resources and two bad winters. Care of the elderly and road safety are areas that needs attention

(iii) System of Quarterly Community forums is working well. Next meeting is in Withybrook in September

These show that problems are different in different areas within the Fosse locality.

(iv) Grants available from County Council include the Highways Maintenance & Safety grant once a year and also the Councillors grant of £5000 for each County Councillor. Last year there was approximately £1000 left unspent , but this was allocated to Wolvey School to assist with children with special needs.

(v) New Police & Crime Commissioner held a Public Open meeting in Rugby. A report from this meeting was given to the Clerk.

13.125 Comment and information from members of the public

(i) Pot holes in road on Church Hill have been filled in.

(ii) there is a collection of water at the bottom of Church Hill as 3 drains are blocked with debris

(iii) a smell of oil has again been noticed on Church Hill. The environmental officer attended and is still investigating the source of the problem.

The Council thanked Mr Alford for his work to get Severn Trent to raise the manhole outside the Wetland and remove the barriers.

13.126 Clerk's Report

- (i) Waiting for contact from engineers regarding location of signs for the speed monitoring on Church Hill
- (ii) BBC film on water voles at Wetland was shown on BBC Midlands Today
- (iii) Fields in Trust has reported that the plaques are not as weather-resistant as they had hoped and want them returned. The manufacturers will come to the Wetland to treat the plaque to make it more weather resistant
The plaque has not been installed at the Playing Fields so it will be returned when the Clerk receives it back. A new plaque will be ordered.
- (iv) Speed Monitoring on Church Hill was identified as a Police priority for the next 3 months at the Fosse Community Forum
- (v) The temporary Vehicle Activated sign on Bulkington Road has been removed.
- (vi) Councillors Orchard, Buswell & the Clerk attended the WALC employment training
- (vii) Councillor Orchard enrolled on Chairman's training in July.
- (viii) Councillors Buswell, Nixon & the Clerk attended the Fosse Community Forum
- (ix) Information received from Unity Trust Bank
- (x) Manhole has been raised on the verge outside the Wetland

126.1 A **Police Report** sent by PCSO Bailie-Crabtree was read to the Council.

There has been an increase in crime in Wolvey which is not reflected in the latest crime statistics . Clerk to write to ask if this discrepancy can be explained at the net Fosse forum.

13.127 Planning

127.1 The Council received the following **update** on previous Planning Applications:

- (i) R12/2199 Arbury House Farm, Withybrook Road CV12 9JW -approved
- (ii) R13/0538 COPPICWELL RARE BREEDS FARM, WOLVEY, CV12 9JX-certificate of lawful use – approved
- (iii) R13/0864 The Cottage, Arbury House Farm, Withybrook Road, CV12 9JW-approved

(iv) R13/0913 GROVE FARM, WOLDS LANE, WOLVEY, LE10 3LL- refused

The Council considered the following new applications:

127.2 R13/1089 2 Bracken Drive
Erection of a first floor side extension
RESOLVED: No objections

127.3 R13/1135 AXE & COMPASS, LUTTERWORTH ROAD, WOLVEY, LE10 3HG
Retrospective permission for the erection of no1 door sign and no 3 freestanding signs all internally illuminated
RESOLVED: No objections

13.128 The Council considered matters relating to the administration and promotion of the Parish Council

13.128.1 Ways to promote the Parish Council were considered, as follows:
Website; newsletter and new display boards to be used to try to explain how the Council functions

13.128.2 The Council considered adopting a new Parish Council logo.
A draft logo had been sent to members prior to the meeting
RESOLVED: to adopt the new logo for the Parish Council

13.128.3 A draft of the Annual Report of the Council had been sent to members prior to the meeting
RESOLVED: to approve the Annual report. This to be sent to every household as an insert in the newsletter

13.128.4 Following discussion, **IT WAS RESOLVED** to permit the Church to publish extracts from the Council's Minutes in the Link but to request the editor should include " These Extracts were taken, with kind permission of Wolvey Parish Council, from its Website www.wolvey.org

13.128.5 The Council considered the dates and venues of future meetings as the Village Hall is now being used by the Youth Club. Councillor Orchard to discuss with Mr Lloyd what days might be available in the Village Hall. To be considered again at the next meeting

13.128.6 The Council considered the purchase of edition 9 of Local Council Administration from WALC at a discounted price
RESOLVED: Clerk to order the book from WALC

13.128.7 There has been no further action on Council policies. WALC has issues a booklet containing Policies relevant to Employment. Councillor Dixon to access this on the WALC website.

13.129 The Council considered action regarding a malicious letter falsely claiming to be from the Parish Council.

This matter has been reported to Warwickshire Police. The letter is being examined by police forensics for evidence of the sender.
The Parish Council has put disclaimer notices on the Wolvey Website and village noticeboards.

13.130 The Council considered a review of the Freedom of Information Publication Scheme

The Council has renewed its registration with the Information Commissioners Office.

The cost of copying on the Publication Scheme to be changed to 20p per copy
RESOLVED: To approve the Publication Scheme

13.131 Finance

13.131.1 The Council received notice of payments received:

- (i) Warwickshire County Council (youth club grant): £500
- (ii) Rugby BC(grass verge cutting): £1807.00
- (iii) VAT reclaim: £773.89

13.131.2 The Council received notice of payments made under delegated powers:

- (i) cheque no100734 ICO (annual registration fee): £35.00
- (ii) cheque no 100735 WS Gardens (grass cutting): £576.00
- (iii) cheque no 400064 NWHC (printing of youth club flyers): £45.00

The Council considered approval of the following payments:

- 13.131.3 cheque no 100736 M Cartwright (salary, allowances & expenses): protected under DPA 1998
- 13.131.4 cheque no 100737 Wolvey Baptist Chapel (hire of room): £16.00
- 13.131.5 cheque no 400065 B Jones (YC refreshments): £23.08
- 13.131.6 cheque no 100738 Four Winds Nurseries Ltd (hanging baskets): £551.81
- 13.131.7 cheque no 100739 R Lakin (materials for cairn in Wetland): £118.20
- 13.131.8 cheque no 100740 R Buswell (plants & compost): £78.96
- 13.131.9 cheque no 100741 Warwickshire Training Partnership(Chairman training): £35
- 13.131.10 cheque no 400066 B Jones (purchases for YC): £40.92
- 13.131.11 cheque no 400067 Rugby BC (youth club services): £227.50
- 13.131.12 cheque no 400068 Wolvey PCC (hire of room for Youth Club): £20.00
- 13.131.13 cheque no 100742 Post Office Ltd (HMRC PAYE): protected under DPA 1998
- 13.131.14 cheque no 100743 M Cartwright (reimbursement of expenses): £26.13
- 13.131.15 cheque no 400069 B Jones (refreshments for Youth club event): £25.52
- 13.131.16 cheque no 400070 KRM Enterprises (Youth Club T-shirts): £92.00

Proposed: R Buswell

Seconded: C Nixon

RESOLVED: to approve payments

Cheques signed and stubs and invoices initialled

13.131.17 Clerk reported that Councillor Dixon is now registered to sign cheques for the Co-operative Bank account

13.131.18 Unity Trust Bank account has been set up

An additional form needs to be signed to enable the Clerk to access information via Telephone Banking

RESOLVED: Councillors Orchard & Buswell to sign the form

13.132 The Council received an update on the upgrade of equipment at Wolvey Playing Fields and considered action needed to comply with conditions for the grants

An email from Mr Merchant reported that there will be an inspection of the new equipment carried out this Thursday by Wicksteed. Martin Green and Colin Horton, officers for Rugby Borough Council, are aware. Mr Merchant believes this is the final piece of documentation needed to complete and receive the balance of payment.

Clerk will check with Mr Green if any further documents are needed before the end of grant report is submitted. It is possible that the final payment will be less than the full grant awarded.

132.1 The Council also considered signing the end of grant form for Awards for All.

Clerk has not received information from the Playing Fields Trust regarding the costs of installation of the equipment, therefore, it is difficult to complete the form accurately. Following discussion, **IT WAS RESOLVED** to complete the form using the information that is known.

Chairman to sign the form.

13.133 The Council considered arrangements for the Christmas tree 2013

Councillor Buswell will obtain a quote and contact Bulkington Silver Band and the roundabout company

Councillors Buswell & Nixon will go to Friezeland Trees again to choose the tree for the Square.

Councillor Buswell to obtain a quote for more new baubles

13.134 The Council received an update on the closure of bridge on footpath R12

Warwickshire County Council is in discussion with the landowners who wish the bridge to continue to be suitable for use by vehicles and cattle. They are investigating the costs of replacing the bridge.

It is hoped the work can be completed during the summer- weather permitting.

Both parties have promised to keep the Clerk informed of any developments.

13.135 The Council received a report on the Youth Club

The Youth Club continues to be popular with new members attending .The last session included a chance to play the ukulele. The arts and sport activities are the most popular with members.

The Open event proved a great success with over 100 people attending. The event raised awareness of the Youth Club. Lots of experts gave their time and volunteers helped with refreshments. Donations of £70.55 were received from the refreshments and a raffle.

Central Warwickshire Villages LEADER provided two activities: apple pressing and the chance for members of the community to make mosaics. This proved very popular with lots of people engaging with this activity. The panels will be continued over the next few weeks and will be weather proofed ready to be installed in the School and the Square for all to enjoy.

The Clerk explained the finances for the project. There is still plenty of grant funding that has not been spent. The group needs to start purchasing equipment and hiring coaches to use the funding while it is still available. A Unihoc set and some soft footballs to be ordered before the next Youth Club meeting

The additional Play Grant of £1000 for 2013 has been approved. This will enable a shed to be purchased to store the equipment. It will also pay for some training for volunteers and young people.

The Village Hall has agreed to allow a shed to be erected in the Village Hall garden (on the concreted area)

RESOLVED: to delegate authority to the Clerk to purchase equipment according to the grant applications.

13.136 Environment

136.1 The Council received an update from the Environment Group:

Planters, baskets and the flower tower have been fitted and baskets erected at the Baptist Chapel.

There has been another successful Moth Watch and the cairn, with the FIT plaque, has been erected.

The Brownies will be visiting the Wetland to work towards their Wildlife badges, assisted by group members. Young water voles have been seen.

The Wetland Open Day will be held on July 6th

136.2 The Council considered action needed regarding the Fields in Trust plaque. The

manufacturer will visit the site to treat the plaque. Clerk to send information to Fields in Trust

136.3 The Council considered the cost of rebuilding the brick plinth in the Square and considered incorporating the mosaics being made as part of the Youth Club project. The mosaics, which will be made by members of the community, can be installed on the sides of the plinth. This will mean that an additional two rows of bricks will be needed. Costs of materials to rebuild the plinth will be approximately £200.

RESOLVED: to rebuild the plinth with blue bricks and install the mosaics around the edge when they have been completed and weather-proofed.

136.4 The Council considered making an application for funding for a bridge at the Wetland. The quotation of choice is to use recycled plastic and Millboard from Secure-a Field at a cost of £3825.99.

An application for a grant will be made to Biffa awards for £3825.99. The Parish Council will need to fund the grass grids and concrete foundations. Volunteers from the Environment Group will build the bridge.

RESOLVED: to send the application for a grant from Biffa award to build the bridge

13.137 Publications and documents for consideration at meeting:

Rugby Mayor's Picture of the Borough- to be put into the newsletter

13.138 Publications and documents for circulation to members

Email:

NALC Chairmans update on meeting with DCLG Minister
 Police report from PCSO Bailie-Crabtree
 CSW Superfast Broadband- May update
 WALC- 2 NDP's receive backing in public referenda
 Warwickshire CAVA fund raising and trustees courses
 WALC newsletter
 NHW RU incidents in Coventry Road, Wolvey
 Galliford Try re bridge closure on footpath R12
 County Highways re problems reported
 WALC Chairmans Briefing meeting
 LEADER Big Gather on tour
 CPRE fundraising campaigns
 Baptist Chapel thanks for the hanging baskets
 Fields in Trust re plaques
 Parish Online mapping updates
 Fosse Community Forum agenda for meeting 13th June
 WCC road safety officer re mobile speed monitoring on Church Hill
 Rural Housing Week
 WALC Community Infrastructure Levy
 Navigus Planning

Post:

LCR journal
 CPRE Outlook
 Civic Sunday Service 30June 2013 at 10.30am
 Mayors Picture of the Borough

13.139 Minor matters for discussion and items for next Meeting:

- (i) letter to Mr Hopkins to thank him for help with the display boards
- (ii) Welcome pack for new residents
- (iii) Councillor expenses
- (iv) Weeds in the roadside gullies

(v) Update of the Parish Plan

13.140 Date of Next Meeting:

Next meeting of the Council due to be held on **Monday 15th July, 2013** in Wolvey Baptist Chapel at 7.45pm

13.141 Closure of Meeting

The meeting was closed at 10.05pm.