

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY MILLENNIUM BUILDING**  
**TUESDAY 15<sup>TH</sup> JULY 2013 at 7.45pm**

**13.142 Present**

Councillor Orchard (Chair)  
 Councillors Buswell, Dixon , Kuncewicz, & Nixon

M Cartwright (Clerk)

**Apologies**

None

**In attendance**

County Councillor Morris-Jones; 3 members of the public & PC Nick Allen.

**13.143 Declaration of Interest and dispensations**

None

**13.144 Minutes of the meeting held on 25<sup>th</sup> June, 2013**

**RESOLVED:** The minutes were confirmed and signed by the chair as a true record

**13.145 County Councillor Morris-Jones provided information relating to Warwickshire County Council:**

The County Council has agreed to continue to cut Streetlighting in the early hours as this will save a large amount of money. This mostly affects the urban areas as Parish Councils manage Streetlighting in the rural areas.

Next Fosse Forum will be on 5<sup>th</sup> September – suggestions needed for topics for discussion  
 Councillors grant of £5000 between parishes- suggestions for next round will be requested soon

**13.146 Borough Councillor Pacey-Day was not in attendance****13.147 Comment and information from members of the public**

Highways- a number of roadside drains are blocked with soil – in Square; outside Gallifords

Paving slabs in landscaped area in the Square are uneven

**13.148 Clerk's Report**

- (i) Still waiting for contact from engineers regarding location of signs for the speed monitoring on Church Hill
- (ii) Grant application for £1000 Play Grant from Rugby Borough Council has been successful. Clerk to meet Tom Parker from Rugby to proceed
- (iii) An application has been received for co-option onto the Council. To be discussed at the next meeting

**148.1 To receive Police Report**

The new beat manager PC Nick Allen attended the meeting and introduced himself to the Council.

An email was received from Sgt Sam Watkins in response to the Parish Councils request for information on the recent increase in crime in the Wolvey area.

The Police report sent by PCSO Bailie-Crabtree was read to the Council.

PC Nick Allen reported that arrests have been made in relation to recent incidents in Wolvey. Further investigations are underway.

Police are conducting speed surveys on Church Hill  
The investigation is still ongoing into the letter which fraudulently claimed to be sent by the Parish Council following forensic examination of the letter.

### 13.149 Planning

**149.1** The Council received an **update** on previous Planning Applications:

- (i) R13/1089 2 Bracken Drive- approved
- (ii) R13/1135 AXE & COMPASS, LUTTERWORTH ROAD, WOLVEY, LE10 3HG- pending

The Council considered the following **NEW** applications:

**149.2** R13/1210 MALIN FARM, MAIN STREET, WITHYBROOK

Erection of an agricultural building for housing cattle

**RESOLVED:** No objections

**149.3** R13/1211 MALIN FARM, MAIN STREET, WITHYBROOK

Outline Application for a Rural Workers dwelling

**RESOLVED:** to **OBJECT** to this application.

The site is located within the green belt and the application does not provide satisfactory reason why greenbelt policy should be overruled.

The Council would need more detail before making further comment.

**149.4** R13/0764 21 BRACKEN DRIVE, WOLVEY, LE10 3LS

Erection of single storey side and rear extensions and a first floor side extension, together with external alterations. Erection of a detached garage.

**RESOLVED:** Overall the Council **OBJECTS** to this application

While the Council has no objection to the extension of the property, it considers the proposed detached garage would detract from the openness of the street scene

### 13.150 Finance

**13.150.1 RESOLVED:** to approve the quarterly financial statements and bank reconciliation

**13.150.2** The Council received notice of payments received:

- (i) HMRC VAT reclaim: £773.89

**13.150.3** The Council received notice of payments made under delegated powers:

- (i) cheque no100744 L Stanislowski (delivery of flyers & newsletters): £65.00

The Council considered approval of the following payments:

13.150.4 cheque no100745 M Cartwright (salary, allowances & expenses): protected under DPA 1998

13.150.5 cheque no 100746 WS Gardens (grass cutting): £384.00

13.150.6 cheque no 100747 B Kuncewicz ( laminator & pouches): £ 45.61

13.150.7 cheque no 100748 Eon (electricity supply): £742.88

13.150.8 cheque no 400072 Wolvey Village Hall (youth club hire of room): £71.00

13.150.9 cheque no 100749 Wolvey Village Hall (PC hire of room ): £ 32.00

13.150.10 cheque no 100750 NWHC (spring newsletter printing): £90.00

13.150.11 cheque no 100751 NWHC (newsletter & annual report printing): £108.75

13.150.12 cheque no 100752 WALC (LCA edition 9): £61.85

13.150.13 cheque no 100753 Wolvey Baptist Chapel (hire of room): £16.00

13.150.14 cheque no 400073 N Boyle (open day refreshments): £13.40

13.150.15 cheque no 400074 ESPO (youth club equipment & stationery): £99.61

13.150.16 cheque no 400075 ESPO (youth club equipment): £76.80

13.150.17 cheque no 400076 Wolvey Village Hall (youth club room hire): £22.00

Proposed: R Buswell

Seconded: A Dixon

**RESOLVED:** to approve payments

Cheques signed and stubs and invoices initialled

13.150.18 The Council considered the transfer of money to the new Unity Trust Bank account:

**RESOLVED:** £25,000 to be transferred from the Co-operative Bank account to the Unity Trust Bank account

**13.151 The Council considered a review of Parish Council Policies:**

- (i) **Child Protection/ Safeguarding Policy:** a draft policy had been prepared by Councillor Dixon and sent to members prior to the meeting  
Following discussion, IT WAS AGREED that Councillors Dixon, Orchard & Nixon will meet and bring an amended draft to the next meeting
- (ii) **Reimbursement of expenses** for Councillors and other volunteers:  
Clerk to produce a draft for discussion at the next meeting, to include mileage; training courses; printing costs; other out of pocket expenses

**13.152 The Council considered an update of the Parish Plan**

Following discussion, IT WAS AGREED that a group of residents is needed to provide focus and direction for this project. Councillors Kuncewicz; Buswell & Orchard to meet to put a structure in place.

**13.153 The Council considered producing a Welcome Pack for new residents**

It was suggested this pack should contain information on: bus timetables, doctors surgery; village shop & post office; fish & chip van; mobile library; police mobile van; church meetings; WEG; parish council meetings; rubbish collection; Wolvey website.

**RESOLVED:** Councillor Nixon to collect the information for the pack

**13.154 The Council received an update on the Youth Club**

The new youth club continues to grow and develop. Laura Perkins continues to improve her qualifications and is proving to be an excellent leader. Kate Jones has also now started to help at meetings. The group is investigating the purchase of equipment from the grants but storage remains a problem.

The Clerk has investigated whether the management can be carried out by a Parish Council Committee but this is not possible in the way that was hoped. It is therefore time for the group to work towards becoming independent of the Parish Council. Three parents and Barbara Jones have agreed to join a management committee. The first meeting will be arranged for August with Councillor Kuncewicz acting a temporary Chairman until the group can elect its own officers and adopt policies. There will still need to be a link with the Parish Council until all the current grants have been completed successfully.

Three of the young people would like to attend a residential course run by WCVYS at Marle Hall in August. The Play grant recently awarded by Rugby BC includes a provision for training

**RESOLVED:** the Council will pay the full cost of £75 for three young people to attend  
The Council will reimburse Laura Perkins for travel to her training course.

**13.155 The Council considered arrangements for the Christmas tree 2013**

The event will take place on Sunday 1<sup>st</sup> December

Bulkington Silver Band and the roundabout have been booked

Quotes were obtained from Friezeland Trees and Wood Farm Trees for the tree and

delivery. An offer to each donate half the cost of the tree have been received from two residents

**RESOLVED:** 40 new baubles to be ordered when they become available

Tree to be ordered from Friezeland Trees . Councillors Buswell & Nixon to choose the tree again.

To accept the donation from the two residents

### **13.156 The Council received an update on the closure of bridge on footpath R12**

Warwickshire County Council and the landowners are obtaining designs / quotes . When these are available they will discuss a way forward, relating to financing of the works.

### **13.157 The Council received an update on the grants for new equipment at Wolvey Playing Fields.**

No members of the Playing Fields Committee were in attendance

Mr Merchant spoke to the Clerk prior to the meeting and provided a copy of the post-installation report carried out by Wicksteed on the new equipment. There are a few medium risks identified. The ones relating to hand grip end caps have been resolved. Grass matting will be installed in the autumn. Mr Merchant has spoken to Colin Horton from Rugby BC who is satisfied that the exercise equipment does not need to be fenced off.

An invoice has been received for installation of the equipment. Clerk to meet with Martin Green to provide all the invoices and other documents for the end of grant form. It is hoped that the remainder of the grant can then be paid to the Parish Council.

### **13.158 The Council received an update from the Environment Group**

The open day held on July 6<sup>th</sup> was not as well attended as usual but it was enjoyed by those who did attend and by the members of the Environment Group. A moth watch last week was very successful.

A donation of £21.50 has been received. This will be used to purchase some plants to encourage bees.

A grant application has been sent to Biffa award for a bridge at the Wetland

Judging for Rugby in Bloom will take place in the first two weeks of August. The group has tidied up the Square. Weeds near the garage have been sprayed by WS Gardens free of charge. The plinth in the square will be rebuilt in the autumn.

**RESOLVED:** Clerk to obtain 3 quotes for repair/relaying of slabs in the landscaped area of the Square

Conservation of bees- three members of the group will meet to move forward a proposal to encourage the planting of suitable plants to increase bee numbers in the area.

158.2 **Weeds in roadside gullies** continues to be a problem

**RESOLVED:** Clerk to ask WS Gardens for a quote to clear weeds in the same locations as was carried out 2 years ago.

### **13.159 Publications and documents for consideration at meeting:**

159.1 Rugby Borough Council Local Plan consultation- Councillor Buswell to complete online consultation

159.2 Letter from the Mayor to attend an event in the parish.

**RESOLVED:** Clerk to request the Mayor to switch on the Christmas tree lights

### **13.160 Publications and documents for circulation to members**

Email:

CPRE request for advertising in parish magazine. – Clerk to send on to the Link

WALC- first Parish Council to issue Community Rights to Build order  
Closure of A5 at Smockington Hollow for 5 nights on 29<sup>th</sup> July  
WALC- reform of rules governing Parish Polls: online consultation

Post:

Rugby in Bloom judging during the first two weeks of August  
Clerks & Councils Direct

**13.161 Minor matters for discussion and items for next Meeting:**

- (i) Venue & dates for future meetings
- (ii) Delivery of newsletters

**13.162 Date of Next Meeting:**

The next meeting of the Council is due to be held on **Monday 16<sup>th</sup> September, 2013** in  
Wolvey Baptist Chapel at 7.45pm

**13.163 The meeting was closed at 9.52pm**