

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BAPTIST CHAPEL**  
**MONDAY 15<sup>th</sup> APRIL 2013 at 7.45pm**

**13.68 Present**

Councillor Orchard (Chair)  
 Councillors Kuncewicz, Buswell & Dixon

M Cartwright (Clerk)

**Apologies**

Cllr Nixon  
 County Councillor Morris-Jones

**In attendance**

Borough Councillor Pacey-Day & 6 members of the public.

**13.69 Declaration of Interest and dispensations**

Councillor Orchard declared an interest in the planning application at Coppicewell Rare Breeds Farm as he purchases eggs from there.

**13.70 Minutes of the meeting held on 18<sup>th</sup> March, 2013**

**RESOLVED:** The minutes were confirmed and signed by the chair as a true record

**13.71 County Councillor Morris-Jones was unable to attend****13.72 Borough Councillor Pacey-Day**

The Planning application at Suncrest, Lutterworth Road has been withdrawn by the applicants.  
 Proposed Housing Needs Survey- Cllr Pacey-Day believes the views of Parish Councils should be taken more seriously by Rugby Planning  
 Temporary Stop Notices-The Secretary of State is changing the law so, if something is contravening planning laws, local authorities will be able to put a stop notice even if it applies to a principal residence

**13.73 Comment and information from members of the public**

No comments made

**13.74 Clerk's Report**

- (i) Site has been agreed to install traffic monitoring on Church Hill. Engineer will contact the Parish Council to confirm location of signs
- (ii) Letter received from resident about lack of buses on Bulkington Road- Clerk sent this on to transport services at Warwickshire County Council and a flexibus has been arranged for Wednesdays.  
 IT WAS AGREED for the Clerk to ask for data on usage of buses at Bramcote and if the suggestion to alternate Bulkington Road and Bazzard Road can be considered
- (iii) Table tennis and craft equipment ordered for the Youth club
- (iv) Problem with Clerks computer has been rectified. The data on the PC laptop will also need to be organised. Clerk to arrange this.
- (v) Newsletter & flyers were delivered by the new distributor. He had some minor difficulties which will need to be discussed before the next newsletter.
- (vi) Notice regarding concerns over dogs has been posted onto the noticeboard, the website and sent to all the people who contacted the Parish Council.

**13.75 No Police Report received**

Clerk to obtain data on how much contact/information has been received from the Police in recent months.

**13.76 Planning**

13.76.1 The Council received an **update** on previous Planning Applications:

- (i) R13/0238 Land in Lutterworth Road, Wolvey (adjacent to Suncrest)- withdrawn by applicant
- (ii) R13/0037 Makins Fishery-approved

(iii) R12/2199 Arbury House Farm, Withybrook Road-pending

The Council considered the following **NEW** applications:

13.76.2 R13/0497 LAND AT GYPSY LANE, WOLVEY, LE10 3HQ

Erection of stable building to include 4no stables, tack room and store, and construction of ménage

**RESOLVED:** to **OBJECT** to this application

The Parish Council considers the proposed stable block is too large and would further erode the openness of the greenbelt

13.76.3 R13/0538 COPPICEWELL RARE BREEDS FARM, WOLVEY, CV12 9JX

Certificate of Lawfulness application for the existing residential use of land through siting of mobile homes

**RESOLVED: no objection** to this application

The Parish Council agrees that the applicants have been living on this site for more than 10 years.

13.76.4 The Council considered supporting a Housing Needs Survey for Wolvey.

A representative from Midlands Rural Housing had attended prior to the meeting to explain the process of producing a new Housing Needs Survey. There would be no financial implications but they would require the support of the Parish Council to promote the survey.

Following discussion, **IT WAS RESOLVED** to support a Housing Needs Survey

### 13.77 Finance

13.77.1 **RESOLVED:** to approve the end of year financial statements and bank reconciliation

#### **Bank Account Balances 31<sup>st</sup> March 2013**

	£	£
Co-op Guaranteed Investment Account	0	
Co-op Community Direct Account	42212.37	
Co-op 14 day Account	.71	
Co-op No 2 Account	1689.69	
Total	—————	43902.77
<i>Less unpresented cheques</i>		
100689	94.68	
100699	39.91	
100702	12.50	
100705	8.00	
100706	566.91	
400046	42.00	
400048	17.50	
		(781.50)
<b>Bank Balances at 31<sup>st</sup> March 2013</b>		<b>£43121.27</b>
<b>NET BALANCE</b>		<b>£43121.27</b>

#### **Cash Book at 31<sup>st</sup> March 2013**

Balance Brought Forward	43266.62	
Receipts	70316.34	
		113582.96
Less Payments	(70461.69)	
	—————	
<u>Cash Book Balance</u> as at 31st March 2013		43121.27

**CLOSING CASH BOOK BALANCE**

**£43121.27**

13.77.2 Approval of annual return and signing of statement of accounts and annual governance statement to be made at the next meeting

The Council considered approval of the following payments:

13.77.3 cheque no 100707 M Cartwright (salary, allowances & expenses)- protected under DPA 1998

13.77.4 cheque no 400056 Wolvey PCC ( hire of room): £16.75

13.77.5 cheque no 100709 Eon (electricity for Christmas tree): £9.26

13.77.6 cheque no 100710 Wolvey Baptist Chapel( hire of room): £16.00

13.77.7 cheque no 100711 Wolvey Village Hall ( hire of room): £28.00

13.77.8 cheque no 100712 WCC ( renumbering streetlights) :£200.00

13.77.9 cheque no 100713 WCC ( new streetlight column): £1195.97

13.77.10 cheque no 400052 Wolvey Village Hall (youth club hire): 36.00

13.77.11 cheque no 400053 B Jones ( refreshments for youth club) :£15.25

13.77.12 cheque no 100714 UK Servers Ltd (website hosting): £48.00

13.77.13 cheque no 100715 Getmapping PLC (online mapping): £24.00

13.77.14 cheque no 100716 SA Computers: £55.00

13.77.15 cheque no100717 L Stanislawski (newsletter delivery): £35

13.77.16 cheque no 100718 Eon (electricity supply): £733.46

13.77.17 cheque no 100719 WCC (3 new streetlight columns): £2769.99

13.77.20 cheque no 100720 Wolvey Baptist Chapel (hire of room): £8.00

13.77.21 cheque no 100721 WALC ( annual membership): £439.00

13.77.22 cheque no 400054 B Jones (refreshments for youth club): £15.85

13.77.23 cheque no 400055 WAYC (affiliation): £50.00

13.77.24 cheque no 400057 WAYC (deposit for Youth Work course): £100

To receive notice of payments received:

13.77.25 from Rugby BC for part-payment of Parish Capital Spending Fund for new equipment at Wolvey Playing Fields: £4634.40

13.77.26 Precept from Rugby BC: £16960.00

13.77.27 **RESOLVED:** to sign the change of signatories mandate for the Co-operative Bank account

13.77.28 Councillors Orchard, Kuncewicz and Buswell and the Clerk attended a meeting with a representative from Came & Company to discuss the Parish Council's insurance needs.

The Clerk has obtained a quote from Zurich insurance, but the renewal from Came & Company has not yet been received.

**IT WAS AGREED** to review the insurance at the next meeting

### **13.78 The Council considered the Chairman's Annual Report, Financial Statement and arrangements for the Annual Parish Meeting**

The Chairman had sent a draft of his annual report prior to the meeting and received some useful suggestions. **IT WAS AGREED** the Chairman would make some minor adjustments and send this to the Council before the Annual Parish Meeting.

Councillor Kuncewicz and the Clerk to make a display about the work of the Parish Council.

Councillor Buswell to arrange refreshments

### **13.79 The Council considered an action plan and future policies for the Parish Council**

**IT WAS AGREED** to Council should be pro-active and produce a list of policies that are required

Councillor Dixon to work with the Clerk to produce this list.

**IT WAS AGREED** the Council needs to produce a pro-active plan.

Councillor Kuncewicz to investigate Neighbourhood Plans from other Parish Councils and produce a proposal on what Wolvey can do.

### **13.80 Councillor Kuncewicz provided an update on the new youth group and the Council considered any action needed.**

Interest in the youth club is growing each month. Meetings take place once a month and there has also been one planning meeting each month. The young people decided to change the lower age limit to 11 years to help support friendships as young people leave Primary School to go off to different Secondary Schools. There are still problems to address but all parties are working constructively to resolve them. A big family event is planned for 22<sup>nd</sup> June to promote the youth club. Adult assistance is requires. They are

organising a trip to Dayton Manor Park hopefully in May half-term. Central Warwickshire LEADER is planning to provide assistance for the open day.

Barbara Jones continues to successfully drive this initiative. Laura Perkins our volunteer leader is committing time and energy to complete courses as well as organizing sessions. Two of the older girls involved are also keen to attend courses.

A further grant for £1000 has been applied for from Rugby Play Grants.

Following discussion, **IT WAS RESOLVED** to apply for affiliation to the Warwickshire Association of Youth Clubs (WAYC) at a cost of £50. They provide assistance with courses, grants, policies and DBS checks.

A deposit of £100 to be paid towards enrolment for Laura Perkins on the Level 2 Youth Work course run by WAYC.

Councillor Kuncewicz to ask if one of the young people will speak at the Annual Parish Meeting

### **13.81 The Council received an update on the upgrade of equipment at Wolvey Playing Fields .**

Mr Merchant sent his apologies for not attending but provided a verbal report to the Clerk.

The springers and the outdoor exercise equipment have been installed.

The pirate ship is ready to install and a team of volunteers has been working all afternoon to install it.

Once installation has been completed and all the new equipment inspected by members of WPFT they will order an independent post-installation inspection by Wicksteed.

Mr Merchant has been working with Martin Green from Rugby BC to complete an application for a grant to refurbish the roundabout, sputnik and rocking horse. Mr Merchant has asked the Clerk for Playing Fields documents stored in the Village safe.

A part-payment of £4634.40 has been received from Rugby BC for the exercise equipment. The remainder of the grant will be paid after a satisfactory post-installation inspection has been received.

### **13.82 Environment**

13.82.1 Councillor Buswell provided a report from the Environment group .

An open day is being arranged for July 6<sup>th</sup>. This has been registered with Fields in Trust and the BBC Summer Watch to boost attendance.

An oily substance was found in the River Anker. This was found to be entering the River Anker through two land drains and it is possible this is coming from an oil leak at a property in the village.

After many phone calls Lichfield Environment Agency responded and visited the site. They will come again to carry out further investigations.

IT WAS AGREED to put a notice on the website and the noticeboards alerting people to the problem.

Fortunately, water voles have been active at the Wetland again and snipe have also been seen.

IT WAS AGREED that green paint should be purchased to paint the noticeboards in the Wetland

13.82.2 **RESOLVED:** to approve the printing of the handout for the Wetland.

Clerk to arrange printing to be done by NHWC.

### **13.83 Publications and documents for consideration at meeting:**

(i) Renewal of membership to WALC at a cost of £439:

**RESOLVED:** to renew membership

### **13.84 Publications and documents for circulation to members:**

(i) Countryside Voice

(ii) WALC benefits of membership

### **13.85 Minor matters for discussion and items for next Meeting**

(i) Review of Grant application forms for village organisations

### **13.86 Date of Next Meeting:**

Next meeting to be held on May 20th 2013 in Wolvey Baptist Chapel at 7.45pm

### **13.87 The meeting was closed at 9.28pm**