

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY VILLAGE HALL
MONDAY 16TH JULY 2012 at 7.45pm

12.161 Present

Cllr Orchard (Chair)
 Cllrs Buswell, Slee, Hawkins, Kuncewicz & Nixon

M Cartwright (Clerk)

Apologies

Apologies were received from Cty Cllr Morris-Jones & B Cllr Pacey-Day

In attendance

4 members of the public.

12.162 Declaration of Interest on Items on the Agenda

None

12.163 Minutes of the meeting held on 11th June, 2012

RESOLVED: The minutes were confirmed and signed by the chair as a true record

12.164 To receive comment and information from members of the public and members with a prejudicial interest

Clerk has received an email from a resident asking if the grass verges outside his property can be included in the Parish Council's grass cutting regime. Clerk to arrange this with WS Gardens.

12.165 Police report

No report received

12.166 Clerk's Report

1. Rugby BC Parish Capital Spending Fund application for £14760 has been approved
2. RBC Rural Development Fund application for funding for CCTV has been unsuccessful. The reason is because applications are decided on a ward by ward basis. As Barnacle received £44000 for an extension & improvements to its village hall, Wolvey were not allocated the CCTV funding. B Cllr Pacey-Day has objected to this practice and said that each application should be considered on its merits.
3. Confirmation received that The Old Cricket Field Wetland is now a Field in Trust. Commemorative plaque has been received.
4. At the Fosse Community Forum it was agreed that the speed of traffic in Wolvey would be a police priority for the next 3 months.
5. Clerk has attended training for General Power of Competence
6. Litter bin has been installed on Temple Hill/Leicester Road junction
7. Entry has been made into Rugby in Bloom competition. Judging will be during 23rd July – 10th August

12.167 New Code of Conduct

The Council received an update on the new Code of Conduct.

RESOLVED: To continue with the old Code of Conduct for now but the Council intends to adopt the new Rugby Borough Council Code of Conduct at the next

meeting, after it has been adopted by Rugby BC.

Clerk advised the Council that it is the responsibility of members to complete the new declaration of disclosable pecuniary interests form and to send it to the Rugby Monitoring Officer. Any questions should be directed to the Monitoring Officer.

12.168. Planning

12.168.1 Council received the following **update** on previous Planning Applications:

APP/E3715/A/12/2169184 Planning Inspectorate

LAND SOUTH OF TELEPHONE EXCHANGE, COVENTRY ROAD- pending

R11/0071 MAKINS FISHERY, BRAMCOTE LANE, WOLVEY, CV11 6QJ- pending

R12/0714 GROVE FARM, WOLDS LANE, Wolvey, LE10 3LL

Variation of condition 2 of planning permission Ref R10/0928 granted 22nd Sept 2010
- approved

R11/2394 3 COVENTRY ROAD, WOLVEY LE10 3LD- to be considered by planning committee on August 15th

R12/0972 LAND AT GYPSY LANE, WOLVEY-pending

R12/1034 5 COVENTRY ROAD, LE10 3LD- approved

Bungalow adjacent to Beda House , Wolds Lane

Barry Rose (planning enforcement officer) asked developer to clear the site. But, although screening has been put in place no equipment has been removed. Planning officer has asked Clerk to keep him informed if anything does or does not happen soon.

The Council considered the following **NEW** application:

12.168.2 COPSTON LODGE FARM, SMOCKINGTON LANE, LE10 3HX

Erection of agricultural building

RESOLVED: The Council has no objections

12.169 Jubilee celebrations & Sixty Years of a Village at Play

169.1 The Council received information on the evaluation of the Sixty Years of a Village at Play project from Barbara Jones. The pictures are now live on the website. Council acknowledged all the hours of work that Mr Pete Hopkins has put into this project.

RESOLVED: Cllr Buswell to ask Mr Hopkins if there is any equipment that he needs to assist him in the work he does for the Parish Council.

Clerk to send a letter to the History Group explaining that the Parish Council's sound recorder can be kept by them to use.

The evaluation of the project is nearing completion and then a book will be printed and presented to each of the groups that took part in the project.

Cllrs Kuncewicz & Orchard to work with Barbara Jones to arrange an event to present the books to the groups. If residents wish to purchase the book additional copies might be ordered.

169.2 The Council considered the allocation of £581.60 of surplus funds from the Jubilee.

RESOLVED: to donate this to the Wolvey Playing Fields new play equipment project.

169.3 The Council received an update from Cllr Kuncewicz about a meeting with young people and consider setting up a youth forum.

The meeting was very useful and the young people are keen to set up a young people's group. An adult is needed to run the group but the young people are keen to do much of the organizing themselves.

RESOLVED: Cllr Kuncewicz and Barbara Jones to work with the Clerk to move this forward .

12.170 The Council considered applying for bespoke training for councillors.

RESOLVED: Clerk to liaise with Mr Bill Robinson & WALC to arrange bespoke training, preferably on two evenings.

12.171 The Council considered adoption of a Harrassment & Dignity at Work Policy.

A draft policy was sent to members prior to the meeting.

Following discussion,

RESOLVED: to adopt the draft policy. Other new interlinking policies, such as a Grievance & Disciplinary Policy, to be considered at the next meeting

12.172 Finance

172.1 RESOLVED: To approve of the quarterly financial statements and bank reconciliation.

The Council considered approval of payments:

12.172.2 M Cartwright (salary, allowances & expenses):£556.75

12.172.3 W S Gardens (grass cutting):£576

12.172.4 Wolvey Baptist Chapel: £16.00

12.172.5 Warwickshire Training Partnership: £35

12.172.6 R Buswell (plants):£94.68

12.172.7 Eon (electricity supply):£741.61

12.172.8 SLCC (Clerks GPC submission):£20

12.172.9 Rugby BC (litter bin): £196.88

12.172.10 Matthew Shaw(artists fee):£520

12.172.11 Barbara Jones(materials):£37.00

12.172.12 Rowdy Music(artists fee):£260.00

12.172.13 S Louise Bardgett (artists fee):£620

Proposed: B Kuncewicz

Seconded: R Buswell

RESOLVED: Payments approved

Cheques and stubs signed

12.172.14 Council received notice of a donation of £250 from Barbara Jones

12.172.15 Council received notice of a grant of £10,000 from the Lottery Fund

12.172.16 RESOLVED: Council to sign the change of signatories mandate from the bank

12.173 The Council received information that the Old Cricket Field Wetland has now been dedicated as Queen Elizabeth Field in Trust site. The commemorative plaque has been received.

RESOLVED: Clerk to complete the new land registry forms.

12.174 Wolvey Playing Fields

174.1 Cllr Hawkins provided an update on the application for the FIT Deed of Dedication for the Wolvey Playing Fields.

Clerk was given an envelope with old documents retrieved from a solicitor. Clerk to go through these to see if any of these documents will enable the FIT dedication to progress.

If so, Clerk will need to complete a land registry form for the Wolvey Playing Fields.

174.2 The Council received an update on plans for new equipment at the Playing Fields. The Playing Fields Trust committee are now negotiating with various companies before deciding which equipment to order. It has been decided to order the children's play equipment first and then to order the outdoor gym equipment with the remaining funds. Problems with the drainage at the field might delay installation of the equipment.

174.3 RESOLVED: To accept the terms & conditions for Parish Capital Spending Fund grant of £14760 for equipment for Playing Fields.

Acceptance form signed by the Chairman.

174.4 The Council received a request from WPFT for an email address linked to the Wolvey website.

RESOLVED: To allow WPFT access to an email address.

12.175 The Council considered plans for the Christmas tree 2012

The clerk has been too busy to begin plans for the Christmas tree.

Following discussion IT WAS AGREED that Cllrs Buswell & Nixon will take responsibility for this project.

Cllr Orchard will investigate new LED Christmas lights.

12.176 Streetlighting

176.1 The Clerk explained that she has contacted a company that can research alternative companies for a cheaper electricity supply for the streetlights

RESOLVED: Clerk to complete forms to authorise LSI Utilities to search for cheaper a electricity supply.

176.2 The Council received an update on order for new streetlight columns and consider quote for new column on Church Hill

RESOLVED: Clerk to order the new column

176.3 The Council considered ordering some columns in Fernhill Way area to be repainted.

RESOLVED: Clerk to order 10 columns to be repainted

176.4 No reports of streetlight faults.

176.5 The three new columns ordered have been erected.

176.6 A complaint has been made regarding the new streetlight column in Church Close. The light is reported to be very dim. Clerk has asked an engineer to check the light and see if it can be made any brighter.

12.177 Environmental issues

177.1 RESOLVED: to purchase paint for Wetland fence

177.2 The Council considered a quote received from Securafield for a bridge in the Wetland. Cllr Buswell has also obtained quotes to purchase the materials for the Environment Group to build the bridge. A grass grid path through the newly planted trees will complete a circuitous path.

RESOLVED: Cllr Buswell to look for suitable grants and complete the application form.

177.3 The Council considered what to put into a Time Capsule for the new Eco-bench in the Wetland.

RESOLVED: The time capsule to contain items relating to the purchase and

management of the Wetland.

177.4 Cllr Buswell provided a report from the Environment Group.

The group has tidied up the Square and Wetland ready for judging for the Rugby in Bloom competition.

RESOLVED: To allocate up to £170 to purchase paint, preservative for decking and concrete to install the FIT commemorative plaque.

12.178 Publications and documents for consideration at meeting:

178.1 Draft RBC Air Quality Supplementary Planning Document Guidance Note for Developers Consultation – comments by 20th August- no action

178.2 Strategic Land Availability Assessment “Call for Sites”- comments by 3rd August- no action

178.3 Concessionary Travel questionnaire- Cllr Buswell has sent this.

178.4 Fosse forum survey- Cllrs Buswell & Orchard have sent this.

12.179 Publications and documents for circulation to members:

1. ICO confirmation of renewal
2. Clerks & Councils Direct
3. Transport & highways update

12.180 Minor matters for discussion and items for next Meeting:

1. Broadband Survey- to put this into the next newsletter again.

2. SLCC conference on September 12th- Clerk is hoping to attend at a cost of £65.

12.181 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 3rd September, 2012** in Wolvey Village Hall.

12.182 The Council considered exclusion of the public under Public Bodies (Amendment Act 1960, section 1) in view of confidential nature of business to be discussed

12.182.1 Setting up a staffing committee

RESOLVED: To exclude the public

12.183 The Council considered setting up a Staffing committee to manage terms and conditions of Clerks employment.

RESOLVED: A staffing committee to be set up

This to be made up of 3 members: The Chairman, Vice-Chairman and one other member

RESOLVED: The committee to consist of Cllrs Orchard, Buswell & Kuncewicz

RESOLVED: To adopt the terms of reference for the staffing committee.

The Clerk read a statement to the Council regarding her present and future employment with the Council.

12. 184 The meeting was closed at 10.10pm.