

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY VILLAGE HALL
MONDAY 21st JANUARY 2013 at 7.45pm

13.1 Present

Cllr Orchard (Chair)
 Cllrs Buswell, Kuncewicz, Slee & Nixon

M Cartwright (Clerk)

Apologies

None

In attendance

Borough Councillor Pacey-Day & 17 members of the public.

13.2 Declaration of Interest and dispensations

None

13.3 Minutes of the meeting held on 17th December , 2012

RESOLVED: The minutes were confirmed and signed by the chair as a true record

13.4 Comment and information from members of the public

- (i) The Chairman of the Wolvey Playing Fields Committee read a statement regarding Minute 12.287 and matters related to the grants for new equipment at the Playing Fields. After 10 minutes he was asked to conclude.
- (ii) The remainder of his statement was read by another member of the committee.
- (iii) A statement was read by a member of the public questioning the Council's response to community concerns over the control of her dogs.
- (iv) Question asked about the proposed relocation of the telegraph pole in front of the new bungalow adjacent to Beda House, Wolds Lane.

Chairman of the Parish Council read the following statement:

"This is the end of the item for public participation. This means that members of the public can not take further part in the meeting, unless specifically invited to do so by the Chairman.

Members of the public are of course welcome to remain to observe the remainder of the meeting. But, I should advise you that Agenda Item 13.13 is an item to consider a matter which could be subject to legal proceedings. The Parish Council has therefore been advised that this item should be discussed in a confidential session ie. with the public excluded. With that in mind I will be proposing a motion to that effect as part of item 13.13 and, if agreed by the Council, members of the public will be excluded from that discussion"

13.5 Clerk's Report

1. Grit bins have been ordered and delivered ready for installation.

2. Permanent Vehicle Activated signs have been installed on Church Hill & Coventry Road
3. Temporary VAS installed on Bulkington Road.
4. A request has been made to the County Highways Maintenance & Safety Fund
5. A request for £500 additional funding for a new youth club has been sent to LEADER.
6. Precept request for £33920 sent to Rugby BC
7. Inspection of Sixty Years of a Village at Play documents, invoices and purchases has been carried out by Rural Payments Agency
8. Litter bin has been installed at top of Temple Hill

13.6 Police Report

This was received and noted by the Council

13.7 Planning

13.7.1 The Council received an update on previous Planning Applications – **noted**

R12/1763 Land off Orchard Close, Wolvey, LE10 3LR - **approved**

Planning Appeal for Land at Stretton Croft, Wolvey Road, Burbage- appeal has been postponed until April

The Council considered the following **NEW** applications:

13.7.2 R13/0007 The Chalet, Hinckley Road, Wolvey, LE10 3HQ

Erection of a stable block incorporating tack room & store, associated hardstanding and parking provision

RESOLVED: to **OBJECT** to the size and design of the proposed stable

This is located in the green belt. The Parish Council considers the proposed development would be over large and not conducive to its green belt location. It would interfere with the openness of the green belt because of its size.

As this is located on the busy Hinckley Road, the Parish Council would also prefer provision to be made for vehicles to egress the site in a forward gear

13.7.3 R13/0095 Arbury Farm Bungalow, Withybrook Road, Bulkington CV12 9JW
Retrospective application for the retention of a container currently utilised as a snack bar/cafe (Class 3)

RESOLVED: no objections

13.7.4 The Council received a report of the meeting with officers from Rugby planning department. The officers said that Wolvey Parish Council is treated with respect and its comments are always taken into consideration. However, there were no definitive answers to questions asked.

13.8 Finance

13.8.1 **RESOLVED:** to approve the three quarter financial statements and bank reconciliation:

Bank Account Balances 31st December 2012

	£	£
Co-op Guaranteed Investment Account	0	
Co-op Community Direct Account	68725.56	
Co-op 14 day Account	.71	
Co-op No 2 Account	1736.75	
	<hr/>	
Total		70463.02
<i>Less unpresented cheques</i>		
100614	94.68	
100657	43.53	
100663	150.00	
100664	150.00	
100668	500.00	
100670	300.00	
100673	70.00	
100674	16.00	
100675	109.77	
100676	50.00	
100677	196.00	
100680	393.12	
100681	30000.00	
		(32073.10)
Net Bank Balances at 31st Dec 2012		£38389.92

Cash Book at 31st December 2012

Balance Brought Forward	43266.62	
Receipts	59378.83	
		102645.45
Less Payments	64255.53)	
	<hr/>	
		38389.92
<u>Closing Balance as per Cash Book</u>		
<u>as at 31st</u>		£38389.92

The Council considered approval of the following payments:

13.8.2 cheque no 100682 M Cartwright (salary, allowances & expenses)- protected under DPA 1998

13.8.3 cheque no 100683 Harry Stebbing Workshop (noticeboard repair): £187.20

13.8.4 cheque no 100684 Eon (electricity supply): £749.77

13.8.5 cheque no 100685 NWHC (newsletter printing): £90

13.8.6 cheque no 100686 SLCC (60% share of Clerks membership): £106.20

13.8.7 cheque no 100687 Wolvey Baptist Chapel (hire of room): £8.00

13.8.8 cheque no 100688 Glasdon (grit bins): £338.52

13.8.9 cheque no 100689 R Buswell (replacement for lost cheque): £94.68

13.8.10 cheque no 100690 WWT (annual membership):£60

13.8.11 cheque no 100691 CPRE (annual membership): £36

Proposed: Councillor Buswell

Seconded: Councillor Nixon

RESOLVED: to approve payments.

Cheques signed and counterfoils and invoices initialled.

13.8.12 Council **noted** a payment of £500 from Warwickshire County Council for new youth group

13.8.13 Council **noted** that VAT reclaim has been made for £5722.99

13.9 Matters relating to Parish Council policy:

9.1 Review of the Parish Council rules for Public Participation:

A draft policy has been circulated to members prior to the meeting

RESOLVED: To be discussed at reviewed at a future meeting

9.2 Appointment of person to deliver the newsletters

RESOLVED: To appoint Luca Stanislawski to deliver newsletters and flyers

9.3 Councillor recruitment

RESOLVED: to set up a workshop to discuss Councillor recruitment and retention

Flyers to be produced and sent

9.4 Payment for hire of room:

Currently the Parish Council does not pay for the hire of the Village Hall for Parish Council meetings.

This and other matters related to grants to be discussed at a future meeting

9.5 Quality Parish Council reaccreditation:

Council is still waiting for information about new requirements for a Quality Parish Council before applying for reaccreditation. One area that needs work is the promotion of democracy and citizenship.

13.10 The Council received an update on the formation of a new youth group and consider any action needed.

10.1 Grants for £1500 have been received for expenses and the purchase of equipment (£1000 from Rugby BC and £500 from LEADER)

CRB checks will need to be made for all volunteers associated with the project at a cost of £21 each (can be paid for from the grant)

Also resources and equipment will be need to be purchased so a process to handle this needs to be addressed.

The proposed first meeting of the youth club planned for today has had to be postponed due to the weather. It has been rearranged for February 4th.

10.2 The storage and an inventory of equipment also needs to be discussed

13.11 The Council received an update on the upgrade of equipment at Wolvey Playing Fields and considered action needed to comply with conditions for the grants.

Mr Merchant has provided the Clerk with quotes for the installation of the equipment.

This information has been sent to Martin Green at Rugby BC.

Wolvey Playing Fields Committee has received a Play Inspection report from Wicksteed. The Parish Council has not been provided with this information.

Mr Merchant suggests that Council members can visit the site when the weather improves so the report can be explained to them.

The deadline for completion of the project is April 2013.

13.12 Environment

13.12.1 The Council received a report from the Environment group and considered any purchases needed:

Christmas tree has been removed and lights and decorations stored

Bird boxes have been ordered at a cost of £2.99 each

Slabs for the grit bins have been purchased for £19.92

A quotation has been requested from Four Winds Nursery for baskets and planters

The group attends the Burbage Show every year and there is a lot of interest in the Wetland. The group would like to print information leaflets to give out at the show.

RESOLVED: to discuss the release of funds for this at the next meeting

13.12.2 The Council considered quote for cleaning of bus shelters of £180 per visit (for two shelters) from Rugby BC

The Clerk has also asked Nuneaton & Bedworth Council for a quote but they are unable to offer this service.

Clerk to try to get alternative quotes

13.13 Under Parish Council Standing Order number 5xx it is possible to move to exclude the press and public for all or part of the meeting.

Chairman moved that under the Public Bodies (Admission to meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted, by nature of:

- a) Consideration of Staffing matters
- b) Preparation of cases in legal proceedings

The Council has been advised that it is possible to invite Borough Councillor Pacey-Day to attend all or part of the confidential session in order to receive information on this matter.

Proposed: Councillor Buswell

Seconded: Councillor Slee

RESOLVED: to exclude the public and press

Members of the public left the room. Council asked Borough Councillor Pacey-Day to remain in attendance.

13.14 The Council considered matters relating to public safety and control of dogs in Wolds Lane.

(i) The Council considered the Parish Council's response to a complaint by a resident which was sent to Borough Councillor Pacey-Day .

A draft response, approved by the Council's insurers, had been sent to members prior to the meeting. Some minor changes were agreed to this response.

RESOLVED: to send the response to Mr Pacey- Day and ask him to forward this to the resident concerned.

(ii) Future matters regarding the control of dogs to be forwarded to Rugby BC.

Clerk to ask Sean Lawson at Rugby BC to initiate an urgent investigation. Clerk to send on all supporting information to Rugby BC.

(iii) Council considered proposed libel action. This has been referred to the Council's insurers and advice has been received on action to be taken.

RESOLVED: letter to be sent to the resident explaining the Council's position and that the Clerk cannot disregard the legitimate concerns of the community.

No meeting to be arranged with the resident at the present time.

(iv) Staffing committee meeting to be arranged at a future date

Members of the public returned to the room

13.15 Publications and documents for consideration at meeting:

- 1 Nominations for attendance at a Royal Garden Party- **no nominations made**
- 2 WALC Annual Briefing Day March 2nd- **Councillors Kuncewicz & Nixon to attend**

13.16 Publications and documents for circulation to members

Email (forwarded to members):

- WALC- capping of precept 2013-14 does not apply to parish councils
- Rugby BC Council tax base 2013-14
- Rural Broadband update
- Harry Stebbings workshop

Post :

Christmas card from Burbage surgery
Clerks & Council Direct

13.17 Minor matters for discussion and items for next Meeting

- (i) Councillor surgery 6th February- Councillor Kuncewicz & Orchard to attend
Councillor surgery 6th March- Councillor Buswell & Slee to attend
- (ii) Risk assessment and assets register review- Clerk to ask Came & Company to meet with Councillors to discuss
- (iii) Storage of equipment

13.18 Date of Next Meeting:

Date of next meeting due to be held on February 18th. Venue to be arranged.

13.19 Closure of meeting

The meeting was closed at 9.50pm