

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BAPTIST CHAPEL
MONDAY 18th FEBRUARY 2013 at 7.45pm

13.27 Present

Cllr Orchard (Chair)
 Cllrs Kuncewicz, Slee & Nixon

M Cartwright (Clerk)

Apologies

Councillor Buswell
 County Councillor Morris-Jones

In attendance

Borough Councillor Pacey-Day & 7 members of the public.

13.28 Declaration of Interest and dispensations

Councillor Slee declared an interest in the planning application on land in Lutterworth Road as he rents land next to this site.

13.29 Minutes of the meetings held on 21st January and 30th January 2013

RESOLVED: The minutes were confirmed and signed by the chair as a true record

13.30 To receive comment and information from members of the public

Residents spoke to object to the proposed development in Lutterworth Road

Question about whether the Council intends to provide a report in the Link magazine in the future.

A statement (shown to the Chairman prior to the meeting) was read to rebut remarks made at the last Parish Council meeting by the Chairman of the Wolvey Playing Fields Trust, and question whether the Parish Council should have allowed these remarks to be made.

13.31 Clerk's Report

1. Grit bins have been installed in Hall Road and School Lane
2. Additional funds requested from LEADER for the youth club have not been awarded as there are not sufficient funds available. But the request will remain in reserve in case further funding becomes available.

13.32 Police Report

A report sent by PCSO Bailie-Crabtree was read to the Council- **noted**
 The Clerk had requested a police presence at this meeting in light of the conduct of some members of the public at the last meeting. No Police attended the meeting.

13.33 Planning

13.33.1 The Council received and the following **update** on previous Planning Applications:

R13/0007 The Chalet, Hinckley Road, Wolvey, LE10 3HQ- approved

R13/0095 Arbury Farm Bungalow, Witherbrook Road, Bulkington CV12 9JW- approved

The Council considered the following **NEW** application:
 13.33.2 R13/0238 Land in Lutterworth Road, Wolvey (adjacent to Suncrest)
 Erection of 4 detached dwellings

RESOLVED: to OBJECT to this application.

The site is situated in the greenbelt and outside the boundaries of the village as a main rural settlement.

The Parish Council is aware of problems with the sewers in this area. The diameter of the mains sewer does not seem to be adequate for the existing properties. The addition of a further four dwellings can only exacerbate this problem.

Lutterworth Road is a busy road with much of the traffic travelling in excess of the speed limit, thus making it dangerous for vehicles to reverse onto the Lutterworth Road. The Parish Council considers that any development on this site should provide a turning facility so egress can be made in a forward gear.

13.34 Finance

34.1 The Council considered a review of the effectiveness of the internal audit.

RESOLVED: to approve the effectiveness of the systems of internal control.

34.2 The Council considered a review of the assets register

RESOLVED: to approve the amended assets register

The Council considered approval of the following payments:

13.34.3 cheque no 100696 M Cartwright (salary, allowances & expenses)- protected under DPA 1998

13.34.4 cheque no 100697 G&A Services Ltd (bird boxes): £34.85

13.34.5 cheque no 100698 Wolvey Baptist Chapel (hire of room): £8.00

13.34.6 cheque no 100699 R Buswell (slabs for grit bins): £19.92

13.34.7 cheque no 100700 Wolvey Baptist Chapel (hire of room): £8.00

13.34.8 cheque no 400043 M Cartwright (petty cash for youth club purchases):
£29.45

13.34.9 cheque no 400044 B Jones (refreshments & first aid kit for youth club):
£17.73

13.34.10 To receive payment of £5722.99 (VAT reclaim)

Proposed: Councillor Kuncewicz

Seconded: Councillor Orchard

RESOLVED: to approve payments.

Cheques signed and counterfoils and invoices initialled.

13.35 To consider the following matters relating to Parish Council policy:

35.1 Review of the Parish Council rules for Public Participation

A draft policy had been sent to members prior to the meeting

Following discussion, a number of changes were suggested to this draft which will be made for approval at the next meeting.

35.2 Councillor recruitment- Clerk has received one application for the Councillor vacancy which will be considered at the next meeting. Following discussion, **IT WAS RESOLVED** that Councillor Kuncewicz will design a flyer to be put onto the website. A separate insert will be sent with the next newsletter.

Members of the Council will think about what committees or workshops they might be interested in joining. Clerk reminded the Council that Committees will have cost implications for the Council as they will need input from the Clerk.

35.3 The Council considered possible items for next newsletter:

Youth club

Councillor's meeting with planning officers

Playing Fields update

Oil syndicate; Guide Dogs for the Blind; Live & Local

Borough Councillor article

Next issue to be published in March

35.4 Budget for 2013-14.

The Council was unable to finalise this at its usual Budget meeting in November due to uncertainty over proposed Government changes to the precept.

Clerk advised that the Budget needs to be finalised before the end of the financial year.

RESOLVED: To be discussed at the next Parish Council meeting if time allows, or an extra meeting will be necessary.

35.5 Grants policy

IT WAS AGREED that a Grants policy is needed and consideration should be linked to the Budget decision for 2013-14.

RESOLVED: To be discussed at the next Parish Council meeting if time allows, or an extra meeting will be necessary.

35.6 Council considered other policies to be considered.

These include: Privacy Policy

Disciplinary & Grievance Policy

Clerk to research policies adopted by other Parish Council of a similar size to Wolvey.

35.7 The Annual Parish Meeting will be held on Wednesday 24th April in Wolvey Village Hall

RESOLVED: Clerk to invite District Councillors and David Julien from Act on Energy to speak.

Councillor Kuncewicz and the Clerk to do a new display of Parish Council activities.

13.36 Councillor Kuncewicz provided an update on the formation of a new youth group.

The second session of the new Youth Club is taking place in the Village Hall tonight. Appreciation was expressed to the Parish Council for moving the venue of its meeting to accommodate the Youth Club session in the Village Hall for a trial period of 3 months. Also, to the Village Hall Committee for its offer to find space to store equipment for the Youth Club.

Thanks expressed to volunteers Laura Perkins and Barbara Jones and four local girls for getting the project off the ground and for the assistance from Rugby's Positive Futures co-ordinator Kevin Brooks.

The next planning meeting will be on March 4th. It is hoped that the group can now begin to move towards being autonomous

13.37 Upgrade of equipment at Wolvey Playing Fields

The Chairman read the following statement and IT WAS AGREED to include this in the Minutes:

“Since the last Parish Council meeting the Council has corresponded with Wolvey Playing Fields Trust about the Wolvey Playing Fields Trust Chairman's input at the last meeting and questions that arose

I believe we all now need to draw a line under events and move on WORKING TOGETHER

We need to recognise that the Parish Council applied for and received grant approval for the changes to the playing field equipment, thus clearly making the Parish Council responsible to Rugby for the project.

In turn the Parish Council is working with the Wolvey Playing Fields Trust to ensure that all the requirements of the grant are met to make certain we are able to claim the grant money. Note the grant is only payable when all the grant conditions have been met, and Rugby has approved the work done

All this simply means is that when the Clerk receives a request from Rugby for some information on the project then she may need to request that information from the Wolvey Playing Fields Trust project team leader.

Also the team leader needs to report back to the Parish Council at the monthly Parish Council meetings, advising on the status of the project milestones.

Additionally if there are problems being encountered they should be immediately flagged to the Parish Council via the Clerk

Also as required appropriate copies of any correspondence referring to the project should be copied to the other party”

The Council was disappointed that no members of the Wolvey Playing Fields Trust were in attendance to provide an update on the project.

Clerk to contact Mr Merchant to ask for an update. If a meeting is arranged the Chairman will attend with the Clerk.

A request for an update has been received from Awards for All regarding grant for £10000. Wolvey Playing Fields Trust to be informed about the requirements for the Awards for All Grant .

As Mr Hawkins is no longer a member of the Parish Council the main contact for Awards for All needs to be changed

RESOLVED: Councillor Orchard to become the main contact for Awards for All

13.38 Environment

38.1 The Council received a report from the Environment group from Mr Alford.

Bird boxes have been erected at Wolvey Playing Fields

There will be a working party in the Square during March

The group is considering arranging an open day at the Wetland this summer

A tree survey in the Wetland has been ordered. Clerk hopes to receive this report before next meeting so any issues can be incorporated into the risk assessment.

38.2 The Council considered a quote from WS Gardens of £100 for cleaning both bus shelters (in Bazzard Road and the Square).

The army commander has arranged for the graffiti to be cleaned off the bus shelter outside Bramcote Barracks.

RESOLVED: to ask WS Gardens to do this work twice a year on both bus shelters
First clean to be as soon as possible.

13.39 Publications and documents for consideration at meeting:

(i) Chairmans "At Home" on 16th March- Councillors Kuncewicz and Nixon may be able to attend

(ii) National Spring Clean- **Clerk to arrange for mid April if possible.**

(iii) CPRE request for additional funds- **noted**

(iv) Warwickshire County Council streetlighting maintenance 2013-14-
RESOLVED to continue contract with WCC

13.40 Publications and documents for circulation to members

Email (forwarded to members):

- (i) Invitation to Chairmans "At Home" 16th March 2013
- (ii) WALC legal topic note- Disciplinary & grievance policy
- (iii) Responsibilities for clearing snow & ice
- (iv) Expectations of external audit
- (v) Localising support for Council Tax and call for evidence on Parish Precepts
- (vi) Community Right to Challenge , Community Infrastructure Levy, Community Right to Nominate and Bid for Assets of Community Value
- (vii) Passenger assistants to be re-instated on school buses
- (viii) Streetlighting maintenance 2013/14

Post (enclosed):

- (i) National Spring Clean
- (ii) Zurich insurance re upcoming renewal
- (iii) CPRE request for funding

13.41 Minor matters for discussion and items for next Meeting

(i) The new owner of the farmhouse at Wolvey House Farm is asking walkers not to use the designated footpath but to walk around the edge of the field. It is possible this could cause problems in the future.

Clerk to bring this to the attention of Warwickshire County Council Rights of Way team.

(ii) a request from a Fish & Chip company to bring a van to the village once a week. The Council did not think it would be appropriate to park on the Village Hall car park but they could make their own arrangements to park in a space in the Square for a trial period. Clerk to respond.

13.42 The Council considered excluding the public and representatives of the press under the Public Bodies (Admission to meetings) Act 1960 during the consideration of the following items of business as publicity would be

prejudicial to the public interest because of the confidential nature of the business to be transacted, by nature of:

a) Preparation of cases in legal proceedings

Proposed: Councillor Kuncewicz

Seconded: Councillor Nixon

RESOLVED: to exclude the public

Members of the public left the room. Council asked Borough Councillor Pacey-Day to remain in attendance.

13.43 The Council considered matters relating to public safety and control of dogs in Wolds Lane

Councillor Pacey-Day had written a proposed statement to be agreed between the owners of the White House and the Parish Council.

RESOLVED: The Council agreed that Mr Pacey-Day's statement should be the basis of further communication and hopefully to resolve this issue.

Subject to acceptance by both parties, this notice will be posted onto the noticeboard and the website and sent to all the members of the public who have contacted the Parish Council on this issue.

The Parish Council noted that Councillor Pacey-Day is attending this meeting in his role as a mediator and not specifically to represent any individual residents.

An article to be placed in the next newsletter reminding dog owners to be responsible and keep dogs on a lead on the public highway.

13.44 Date of Next Meeting:

Date of next meeting due to be held on March 18th in Wolvey Baptist Chapel at 7.45pm

13.45 Closure of meeting

The meeting was closed at 9.45pm