

MINUTES OF MEETING OF WOLVEY PARISH COUNCIL
HELD IN WOLVEY VILLAGE HALL
MONDAY 19 OCTOBER, 2009 at 7.45pm

09.226 Present

Cllr Kuncewicz (Chair)

Cllrs Buswell, Slee, Elliott, Hawkins, Kerrell-Vaughan & Podesta

M Cartwright (Clerk)

Apologies for Absence

Cty Cllr Morris-Jones

In Attendance

8 members of the public

09.227 Declaration of Interest on Items on the Agenda

None

09.228 Minutes of the meeting held on 21st September, 2009**RESOLVED:** The minutes were confirmed and signed by the chair as a true record**09.229 Comment and information from members of the public and members with a prejudicial interest**

The following topics were raised:

Signs at the Wetland Reserve

Locking up after parish council meeting

09.230 Police report

Police report for September was received and noted by council

Apologies received from PCSO Bailie

Following discussion, Clerk to ask why stolen roadside drain covers are not included on the report. Also, Council would also like to receive a report of the results of investigations.

Clerk to speak to PCSO Bailie

MC

09.231 Clerk's Report

1. Application for £500 under Quality Parish Council scheme has been approved for IT equipment for parish council
2. I have purchased the software for the new website
3. Response received from Warwickshire County Council to Bus Service Consultation
4. Clerk to attend National Conference of SLCC on Saturday

09.232 Planning

232.1 An **update** on previous Planning Applications was received and noted:
 R09/0704/PLN Land adjacent to at Rosefield, Hinckley Road – pending

The following **NEW** applications were considered:

232.2 Ref 556 Land North of Wolvey Fields Farm, Main St. Withybrook

Erection of agricultural building for housing cattle

Council had no objections

232.3 R09/0868/PLN COPSTON LODGE FARM, SMOCKINGTON LANE, WOLVEY

Erection of an agricultural storage building

Council had no objections

09.233 Finance

233.1 The half-year bank reconciliation and financial statements were considered by council
RESOLVED: To approve the half-year financial statements

<u>Bank Account Balances 30th Sept 2009</u>		£	
Co-op Guaranteed Investment Account		10000.00	
Co-op Community Direct Account		28064.23	
Co-op 14 day Account		18507.59	
	Total	<hr/>	56571.82
<i>Less unrepresented cheques</i>			
	100244	240.00	
	100283	17.25	
	100292	124.08	
		<hr/>	(381.33)
Net Bank Balances at 30th September, 2009			£56190.49
<u>Cash Book at 30th September, 2009</u>			
Balance Brought Forward		37555.51	
Receipts		44517.44	
		<hr/>	82072.95
Less Payments	(25832.46)		
Cash in hand			(50.00)
			<hr/>
			(25882.46)
<u>Closing Balance as per Cash Book as at 30th September, 2009</u>			£56190.49

233.2 The effectiveness of the internal audit was considered by council
RESOLVED: Council approved the effectiveness of internal audit

Payment of the following cheques was considered:

- 233.3 M Cartwright (salary, allowances and expenses): £547.27
- 233.4 WS Gardens (monthly grass cutting): £368
- 233.5 WS Gardens (strimming path at wetland): £80.50
- 233.6 M Cartwright purchase of website software): £80.58
- 233.7 Secure-a-field (boardwalk materials): £4327
- 233.8 S Hindmarsh: £24.23
- 233.9 R Buswell (plants): £13.00

233.10 To note receipt of £500 grant for Quality Parish Council

09.234 Possible projects & items to be budgeted for next year was discussed

Clerk to research costs of

1. Vehicle activated signs
2. Village gateways
3. Repair or replacement of fencing at Wetland Reserve

4. Digital projector

MC

09.235 Difficulties in complying with conditions for grants awarded was considered

235.1 Medium Grant scheme from WCC- for Community First Responder scheme
It has proved difficult to recruit sufficient volunteers to make the scheme viable, therefore, equipment has still not been ordered. However, there has been more interest shown since the latest newsletter, so it is hoped it might be possible to order the equipment this month

235.2 Capital Parish Spending fund (Rugby BC)- for play equipment at playing fields
Rugby BC are still not able to release the funds for this grant as the play equipment has not been inspected according to required standards. Playing Fields Trust are now arranging for checks to be made.

09.236 The purchase of IT equipment

The council has been awarded a £500 Quality Parish Council grant to purchase IT equipment for the parish council.

RESOLVED: To delegate to the clerk to purchase a laptop to this value

MC

09.237 Reports of Highways matters were considered

237.1 A letter from a resident regarding new road markings on Bulkington Road was considered

Clerk to thank resident and forward letter to Warwickshire County Council

MC

237.2 A letter from County Highways was received and noted by members

237.3 Results of a traffic survey on Bulkington Road was received and noted by council. This showed a reduction in traffic speed since the introduction of the traffic calming measures

09.238 The replacement of a damaged lantern on streetlight in Wolvey square was considered by council.

RESOLVED: To replace the damaged lantern with a new energy efficient lantern

238.1 No new streetlight problems reported

09.239 Environment

239.1 An update from the Environment group was provided by Cllr Buswell

The new boardwalk extension has now been completed

An officer from the Forestry Commission has visited the site and will send a report and recommendations

Overgrown reeds to be removed on 7th/8th November

239.2 The purchase of steel panels for the side of the cattle bridge was considered.

This is required for safety reasons. A quote has been received for £66 plus fixing costs

RESOLVED: To purchase the panels

239.3 Council considered whether it was necessary to re-print the signs at the entrances to the wetland as a result of the construction of the extension to the boardwalk.

The only requirement is to acknowledge receipt of the grant. As the signs were only a few months old, council considered that this could be achieved with a notice in the notice board and without reprinting the signs

RESOLVED: To retain the existing signs and re-erect the sign at the south entrance without change.

09.240 The arrangements for the Christmas tree 2009 were considered

RESOLVED: To purchase refreshments for the switch-on evening, including mince pies, tea & coffee and bottles of mulled wine

09.241 Publications and documents for consideration at meeting:

241.1 Rota for Councillors surgeries – rota agreed for next three months

241.2 Availability of Parish council documents on RBC website-

RESOLVED- Council has no objections to Parish Plan and Housing Needs Survey being on the Rugby BC website

241.3 Parish Councillors training- 21st November – no-one to attend

241.4 Remembrance Sunday Service in Rugby 8th November- no-one to attend

241.5 Warwickshire Fire Service Improvement consultation- Cllr Buswell to complete **RB**

241.6 WALC AGM Thursday 29th October in Shire Hall, Warwick- no-one to attend

09.242 Publications and documents for circulation to members

1. Primary gritting routes in Warwickshire
2. NALC legal topic note- Handling complaints
3. NALC legal topic note- Freedom of Information
4. NALC annual conference notes- Putting people first
5. WALC newsletter
6. Response to Bus service consultation
7. Planning portal- Improving the quality of advice to planning system users
8. Eon quote for replacement lantern
9. Results of traffic survey on Bulkington Road
10. Amberol Product guide
11. RBC Local Development Framework – proposed Submission Core Strategy focused changes
12. Rugby BC Play grant

09.243 Minor matters for discussion and items for next Meeting

Equalities Policy- Cllrs Kuncewicz, Buswell & Podesta to formulate a policy **BK/RB/RP**

Chairs box

Christmas cards

Next newsletter in colour

09.244 The exclusion of the public under the Public Bodies (Amendment Act 1960, section 1) was considered in view of confidential nature of the business to be discussed

244.1 Clerks appraisal and salary

RESOLVED: To exclude the public for this item

09.245 Date of Next Meeting:

Next meeting of the Council will be held on **Monday 16th November, 2009** in Wolvey Village Hall.

Budget meeting to be held on Thursday 26th November, 2009 in Wolvey Village Hall

09.246 The clerks annual appraisal was considered by council

RESOLVED: Councillors Kuncewicz & Slee to conduct the appraisal and report back to council **BK/JS**

09.247 The meeting was closed at 9.10pm

Signed _____

Date _____