

**MINUTES OF MEETING OF WOLVEY PARISH COUNCIL**  
**IN WOLVEY BAPTIST CHAPEL SCHOOL ROOM**  
**MONDAY 19<sup>th</sup> MARCH, 2012 at 7.45pm**

**12.51 Present**

Cllr Buswell (Chair)  
 Cllrs Knight, Hawkins, Slee, Kuncewicz & Orchard

M Cartwright (Clerk)

**Apologies**

Apologies were received from Cllr R Elliott

**In attendance**

Cty Cllr Morris-Jones & 5 members of the public

**12.52 Declaration of Interest on Items on the Agenda**

None

**12.53 Minutes of the meeting held on 20<sup>th</sup> February**

RESOLVED: The minutes were confirmed and signed by the chair as a true record

**12.54 Comment and information from members of the public and members with a prejudicial interest**

None

**12.55 A Police report** sent by PCSO Bailie was received and noted by the Council

**12.56 Clerk's Report**

The following Clerks report was received and noted by the Council:

1. Annual Litter pick to be held on Saturday 14<sup>th</sup> April. Meet at Baptist Chapel from 9am.
2. Minutes from 2006-2010 have been bound
3. Village Hall support needed for £1370.91 match funding for refurbishment of toilets
4. A report received from a resident that it is dark along Bulkington Road
5. A report received that a resident has been digging the turf up on the grass verge in Pipers End. This has been reported to Rugby Housing Dept
6. A report received that Wolds Lane has been blocked with a gate. Reported to County Highways
7. Report that illegal tipping of soil and builders rubble on green field site next to development in Hall Lane. Planning enforcement is aware.
8. Nomination forms for the election available from 27<sup>th</sup> March

**12.57. Planning**

12.57.1 An **update** on previous Planning Applications was received and noted:

R11/2231 6 HALL LANE, LE10 3LF-approved

R12/0025 LAND AT GYPSY LANE, WOLVEY, LE10 3HQ- pending

R11/1296 FORMER DEPOT, COAL PIT LANE, WOLVEY, LE10 3HD - pending

APP/E3715/A/12/2169184 Planning Inspectorate

LAND SOUTH OF TELEPHONE EXCHANGE, COVENTRY ROAD- pending

R12/0160 WOLVERSHILL FARM, BAZZARD ROAD, WOLVEY, LE10 3LA-refused

12.57.2 The Council received comments sent under powers delegated to the Clerk:

R12/0025 LAND AT GYPSY LANE- Amended plans and information

The Parish Council OBJECTS to this application

The Council considered the following **NEW** applications:

12.57.3 R12/0388 10 BROOKFIELD DRIVE, WOLVEY, LE10 3LT

Erection of a first floor front/side extension

RESOLVED: No objections

12.57.4 R12/0394 11 BRACKEN DRIVE, WOLVEY, LE10 3LS

Erection of extension to existing rear conservatory

RESOLVED: No objections

12.57.5 R11/0071 MAKINS FISHERY, BRAMCOTE LANE, WOLVEY, CV11 6QJ

Change of use of land to provide 30 touring caravan/camping pitches, erection of an amenity building and construction of an access track

RESOLVED: The Council OBJECTS to this application

This site is within the Green Belt and the Council considers the proposed development would constitute inappropriate development in the Green Belt. This is an application for a large number of caravans and the Council considers it would destroy the character of open fields and harm the openness of the Green Belt.

### **12.58 Sixty Years of a Village at Play project**

The Council received an update on the project management from Barbara Jones of The Very Idea artists collective.

To assist with the project the Clerk has initiated a months free trial for digital mapping of Wolvey Parish

Following discussion, IT WAS RESOLVED to purchase the digital mapping facility at the end of the trial period.

### **12.59 The Council received an update on plans for the Queens Jubilee celebrations**

12.59.1 Donations of £850 have been received or promised for the event.

Commemorative medals and flags have been ordered.

12.59.2 The purchase of bunting by the Parish Council was considered:

RESOLVED: To purchase bunting up to the value of £300.

### **12.60 Website & newsletter**

12.60.1 The Council considered an increase in capacity of the website

RESOLVED: To increase the capacity of the website when necessary to the Standard host package at a cost of £40 per year.

12.60.2 The Council considered a consent form for photographs on the website

RESOLVED: To approve the photography consent form

12.60.3 The new home page for the Parish Council will be considered at a future meeting

12.60.4 The content of the next newsletter was received and noted by the Council.

### **12.61 Streetlighting**

12.61.1 The Council received a comparison of maintenance charges between Eon and Warwickshire County Council and considered changing maintenance contractors

RESOLVED: To change maintenance contractors to WCC and agree to one-off charge of £200 to survey and renumber the streetlights.

12.61.2 No reports of streetlight faults received.

**12.62 Traffic calming**

12.62.1 The Council received an update regarding the bid to Warwickshire County Council for two vehicle activated signs and consider any action as a result.

RESOLVED: Clerk to initiate the process and order a new steel streetlight column on Church Hill for VAS to be installed.

**12.63 CCTV**

The Council considered making an application to Rugby Rural Development Fund for funding for CCTV. This will be for 50% of the cost of the project. Maintenance costs will be investigated before final order of CCTV.

RESOLVED: Clerk to make application to Rural Development Fund and £1583.50 will be provided by the Parish Council.

**12.64 The Council considered the renewal of the grass cutting contract for 2012.**

Notice has been received from Rugby BC that it will again provide a total of £1807 towards the grass cutting.

RESOLVED: To sign the contract with WS Gardens and agreement with Rugby BC

**12.65 The Council considered the QEII Fields in Trust Deeds of Dedication for a) Old Cricket Field Wetland Reserve**

RESOLVED: Council agree to the content of the Deed of Dedication. Clerk to proceed with this.

**b) Wolvey Playing Fields.**

Wolvey Playing Fields trust has agreed to sign a Deed of Dedication. They would like this to proceed as soon as possible but there is a problem with the site plan.

Clerk to obtain a form for land registry and ask if there is any other way to expedite this application.

**12.66 The Council considered possible new equipment at Wolvey Playing Fields**

66.2 Council received a request from WPFT for the purchase of materials and labour costs to improve the play area (using funds from earmarked reserves)

RESOLVED: to purchase the necessary materials and labour costs

66.1 An update on grant applications for new equipment was received and noted by the Council

66.2 The Council considered making an application to Rugby Parish Capital Spending Fund for outdoor gym equipment

RESOLVED: Clerk to complete the application form

**12.67 Finance**

The Council received information about payments made under powers delegated to the Clerk:

Sixty Years of a Village at Play (as specified in LEADER contract)

12.67.1 cheque no. 40007 Barbara Jones: £151.21 (artists materials)

12.67.2 cheque no.40008 Barbara Jones (artists fee): £687.50

12.67.3 cheque no.40009 Louise Bardgett (artists fee): £985

12.67.4 cheque no.40010 Rowdy Music (artists fee): £1307.50

12.67.5 cheque no.40011 Matthew Shaw (artists fee): £760.00

Streetlights

12.67.6 cheque no. 100560 Eon (repayment of cheque lost in transit): 603.72

The Council considered approval of payments:

12.67.7 cheque no 100561 M Cartwright (salary, allowances & expenses): £491.53

12.67.8 cheque no 100562 Eon (Christmas lights electricity):£73.34  
 12.67.9 cheque no 100564 Eon (streetlight maintenance): £603.72  
 12.67.10 cheque no 100565 Shaw & Sons Ltd ( binding of Minutes): £129.60  
 12.67.11 cheque no. 100566 Post Office Ltd ( HMRC): £319.20  
 12.67.12 cheque no. 100567 (WPFT) for Playing Fields improvements): £1066.37  
 12.67.13 cheque no. 100568 WS Gardens (move play equipment): £240  
 12.67.14 cheque no. 100569 Running Imp ( jubilee mementos): £158.34  
 Sixty Years of a Village at Play  
 12.67.15 cheque no.400012 Barbara Jones (artists materials): £76.08

Proposed: Cllr Kuncewicz  
 Seconded: Cllr Buswell

**RESOLVED:** Payments approved and cheques signed

12.67.16 The Council received notice that a VAT reclaim has been sent for £949.28

12.67.15 The Council considered funds held as earmarked reserves for 2012-13  
**RESOLVED:** £1600 to be vired from traffic calming to CCTV  
 £1000 to be vired from traffic calming to streetlight upgrade

### **12.68 Environment**

12.68.1 A quote from Four Winds Nursery for filling the hanging baskets was considered

**RESOLVED:** To accept the quote and order from Four Winds nursery

12.68.2 An update from the Environment Group was provided by Cllr Buswell.

### **12.68 The purchase of new lights and baubles for Christmas tree**

IT WAS AGREED to discuss this at next meeting

### **12.70 Publications and documents for consideration at meeting:**

70.1 Making the most of your role as Parish and Town Councillors- Sat 21<sup>st</sup> April in Leek Wooton- Cllrs to contact Clerk if they wish to attend

### **12.71 Publications and documents for circulation to members**

1. NALC legal topic note-Pre-determination
2. NALC legal topic note-Members conduct and registration of disclosure of interests
3. Information about representation to Rugby planning committee
4. Superfast Broadband to rural areas
5. Clerks & Councils Direct

### **12.72 Minor matters for discussion and items for next Meeting:**

1. Equal opportunities Policy
2. Newsletter policy
3. Environment group

### **12.73 Date of Next Meeting:**

Next meeting of the Council to be held on **Monday 16<sup>th</sup> April, 2012** in Wolvey Village Hall.

**Annual Parish Meeting** to be held on **Wednesday 25<sup>th</sup> April** at 7.30pm in Wolvey Village Hall

**12. 74 The Council considered exclusion of the public under Public Bodies (Amendment Act 1960, section 1) in view of confidential nature of business to be discussed**

12.74.1 Clerks appraisal and salary

RESOLVED: to exclude the public

**12.75 The Council considered the Clerks annual appraisal**

RESOLVED: Clerks hours to be increased to 12 hours per week

Clerk to ask for more help and delegate tasks to members of the Council

This Minute is incorrect and is amended as follows: ([see Minutes 12.79 and 12.103](#))

*The Clerk was not present for this item.*

*No written record was made of either the discussion or any vote.*

RESOLVED: The Clerks hours to be increased to 12 hours per week provided certain conditions are met

**12. 76 Closure of meeting**

The meeting was closed at 10pm