

MINUTES OF MEETING OF WOLVEY PARISH COUNCIL
HELD IN WOLVEY VILLAGE HALL
MONDAY 21ST MARCH, 2011 at 7.45pm

11.41 Present

Cllr Buswell (Chair)
 Cllrs Elliott, Hawkins, Podesta, & Slee

M Cartwright (Clerk)

Apologies

Apologies were received from Councillor Orchard and noted by the council

In attendance

6 members of the public

11.42 Declaration of Interest on Items on the Agenda

Cllrs Hawkins & Elliott declared a prejudicial interest in the planning application on land south of the Telephone exchange, Coventry Road.

11.43 Minutes of the meeting held on 21st February, 2011

RESOLVED: The minutes were confirmed and signed by the chair as a true record

11.44 Comment and information from members of the public and members with a prejudicial interest

Information received about a proposal to install ground mounted photo-voltaic cells at Bramcote Mains.

11.45 Police report

No police report received

11.46 Clerk's Report

1. A letter has been received from West Midlands Ambulance Service regarding the Community First Responder scheme
2. Date of May meeting has been changed to May 23rd in the Village Hall
3. New notices have been posted for the Councillor vacancy but still no applications received. Drop-in session can be arranged in Village Hall on any Wednesday evening.
4. There is no second streetlight damaged on Bazzard Road
5. Request made to County Youth services for more information about youth club at Gamecock Barracks
6. Letters sent to all local grant recipients about attending the Annual Parish meeting- no replies received

11.47. Planning

11.47.1 An **update** on previous Planning Applications was received and noted:
 R10/0534 Land adjacent to Wolvey Hall, Hall, Road, Wolvey-pending
 R11/1073 MILETHORN FARM, Wolvey- pending

The following **NEW** applications were considered:

11.47.2 R11/0141 Land South of the Telephone Exchange, Coventry Road, Wolvey
 Outline planning permission for erection of a dwelling
 Overall Wolvey Parish Council has concerns about the safety of access and egress from this site as it is located very near to a bend in the road.

Also, the Parish Council is concerned about the proposed removal of protected trees on the site.

11.47.3 R11/0178 3 THE DOVECOTE, SCHOOL LANE, WOLVEY
Erection of a summer house

Overall Wolvey Parish Council has no objections.

However, this application is situated within the green belt and the river adjacent to the site is home to a colony of water voles
A minimum buffer width of 10 metres along the watercourse should be enforced, and this structure should not be located within this zone.

11.48 Finance

11.48.1 A review of the Risk Assessment Management was considered by the council. Following discussion, the risk assessment **WAS AGREED** but further consideration of any additions to the risk assessment, and who should implement it, along with the review of the council insurance at the next meeting

11.48.2 **RESOLVED:** to agree the Parish Council Assets Register. Current asset figure is £148,274.

11.48.3 Information received from HMRC that the council must register as an employer for PAYE. This was noted by the council. Clerk to complete registration for the start of the new financial year in April 2011. Clerk currently pays PAYE through tax code from other income.

The following payments were considered by council:

11.48.4 Cheque no.100451 M Cartwright (salary, allowances & expenses): £ 528.13

11.48.5 Cheque no.100452 R Buswell (plants for the square): £30.95

11.48.6 Cheque no.100453 SJ Carvill (playing field showers tiling): £2616.00

11.48.7 Cheque no.100454 Coach Trimming Coventry (pavilion upholstery):
£1944.00

11.48.8 Cheque no.100455 Wolvey PCC Mil Ac(room hire): £15.00

11.48.9 Cheque no.100456 Eon (quarterly maintenance): £603.72

11.48.10 Cheque no.100457 Eon (Christmas lights): £71.13

Prop: Cllr Slee

Seconded: Cllr Buswell

RESOLVED: To approve payment

11.49 Streetlights

11.49.1 The council considered whether or not to replace streetlight no.3 on Bazzard Road . Following discussion, **IT WAS RESOLVED** not to replace this light.

Clerk to ensure it is made safe and the verge made good.

Councillor Hawkins wished it to be recorded that he voted against this proposal.

11.49.2 Council received reports of a streetlight fault on the Axe & Compass roundabout.

Clerk to report to Warwickshire County Council

11.50 Highways

11.50.1 Letter from County Highways states that they will continue to follow up the problem with the wall next to footpath on Church Hill.

11.50.2 Council considered the ongoing water leak on Church Hill.

RESOLVED: Clerk to write to Mark Pawsey MP again to say the Rugby

Environmental Health are not taking any further action and ask who is responsible for ensuring that water will not continue to flow down the road.

11.50.3 Other Highways matters were considered.

The surface of footpaths on Church Hill and Leicester are breaking up after they were cleaned by the road sweeper. Clerk to report to Highways.

11.51 Traffic calming

11.51.1 The provision of vehicle activated sign on Church Hill was considered.

RESOLVED: Clerk to ask Cty Cllr Morris- Jones to pursue the request for a temporary VAS.

Council to formulate a traffic calming policy before September. Cllrs Buswell & Podesta to prepare this for consideration.

11.51.2 The new WCC charge for Speed Aware scheme was considered.

RESOLVED: to request the new Speed Aware Package at a cost of £250

11. 52 Wolvey Playing Fields

11.52.1 Council considered whether to make an application to Queen Elizabeth II Fields Challenge

RESOLVED: no application to be made

11.53 Environment

11.53.1 An update from the Environment Group was received

Grass has been cut in the Wetland. The village square has been tidied and the planters filled.

Dog bin has been installed in School Lane.

11.53.2 The purchase of plants for the hanging baskets and planters was considered.

RESOLVED: to accept the quote from Four Winds Nursery to fill the hanging baskets and the troughs and to provide plants for the flower tower.

11. 54 Arrangements for the Annual Parish Meeting were considered.

No response has been received from village groups. Clerk to write again asking them to give a short talk. Each talk limited to 5 minutes in length.

11.55 Publications and documents for consideration at meeting:

1. Notification of reductions in levels of Warwickshire County Council Financially supported bus services- received and noted by the council
2. Draft newsletter received and noted by the council. Members to contact the Clerk if any mistakes are found.
3. Participatory Budgeting event on 28th March- information received. No-one to attend
4. Rugby Borough Council agreement for village grass cutting for 2011-12 received by the council. Budget received to be the same as 2010.

RESOLVED: to agree to the conditions and accept the budget set.

11.56 Publications and documents for circulation to members:

1. Pre-application guide for developers to consult with communities
2. Sports surfacing solutions
3. Speeditree Christmas trees
4. Woodward skate parks
5. Whitehall landcapes
6. Response from West Midlands Ambulance Service
7. HMRC PAYE Implementation

8. Streetlight advice
9. Notification of reductions in levels of Warwickshire County Council Financially supported bus services
10. Temporary Vehicle activated sign
11. Day Changes in refuse rounds
12. Warwickshire Waste Core Strategy Consultation- until 20th May, 2011
13. WALC newsletter
14. WALC benefits of membership
15. WALC induction days for councillors
16. Came & Company Parish Matters
17. LCR

11.57 Minor matters for discussion and items for next Meeting

None

11.58 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 18th April, 2011** in Wolvey Village Hall

11. 59 Closure of meeting

The meeting was closed at 8.57pm