

MINUTES OF MEETING OF WOLVEY PARISH COUNCIL
HELD IN WOLVEY VILLAGE HALL
MONDAY 15 MARCH, 2010 at 7.45pm

10.42 Present

Cllr Buswell (Chair)
 Cllrs Slee, Hawkins, Elliott, Podesta & Wickens

M Cartwright (Clerk)

Apologies for Absence from Cllr Kuncewicz were received and noted by the council

In attendance

Cty Cllr Morris-Jones, B Cllr Warwick & 3 members of the public

10.43 Declaration of Interest on Items on the Agenda

There were no declarations of interest

10.44 Minutes of the meetings held on 15th February, 2010

RESOLVED: The minutes were confirmed and signed by the chair as a true record

10.45 Comment and information from members of the public and members with a prejudicial interest

The following topics were raised by the public:

1. Traffic on Bulkington Road

10.46 To receive Police report

The report sent by PCSO Bailie was read and noted by the council

10.47 To receive Clerk's Report

The following report was received and notes by the council:

1. Minutes from October 1996 to December 2005 have been sent to be bound
2. Some historical documents have been taken to be photographed by the Wolvey Local History Group
3. The construction of the bus stop in the Coventry Road began on March 8th
4. An email from County Highways agrees the footpath on Hinckley Road is "not in the best condition". They will see if some of the encroachment can be cleared when labour is available and include it in a future resurfacing programme, although budget is limited.
5. Survey of traffic speed on Hinckley Road (2006) received. No review has taken place since the traffic speed reduction-this is expected later in the year. Vehicle activated signs can be purchased for the village for around £3500-£4000, through the Speed Aware scheme. They suggest someone from the Parish Council be appointed to meet with someone from the road safety team to discuss this on site.
6. I have spoken to a number of people about problems with dog fouling and the provision of more dog bins. Rugby no longer have a budget for this, but if the parish council wish to purchase some the dog warden will advise on the best locations and Rugby will empty them. They suggest that someone from the parish council meets the dog warden to decide on the best locations.

7. There is still no date for the new traffic scheme for Wolvey Heath. It has gone to the contractor who will fit it in as soon as possible.

10.48. Planning

10.48.1 The following **update** on previous Planning Applications was received and noted by the council:

Ref 593 8 BROOKFIELD DRIVE, WOLVEY LE10 3LT- pending
 R09/0990/HOUS 1 MILL LANE, WOLVEY, LE10 3HR- pending
 R09/1023/PLN 3 COVENTRY ROAD, WOLVEY - pending
 R09/0704/PLN LAND ADJ ROSEFIELD, HINCKLEY ROAD- pending

10.48.2 Comments sent under powers delegated to the Clerk were received by the council:

R10/0071/HOUS CEDAR HOUSE, BULKINGTON ROAD, WOLVEY

Wolvey Parish Council objects to this application and requests that it is referred for consideration by the planning committee.

10.48.3 The following **NEW** applications were considered:

REF. 923 FOX COVERT HOUSE, SHILTON ROAD, CV7 9LZ
 Conversion of roof space to provide living accommodation for staff (resubmission of R09/0576/PLN)

Wolvey Parish Council Objects to this application

The parish council considers that this application is the same as that refused in 2009 (R09/0576/PLN) and therefore still considers that this would constitute inappropriate development in the green belt. The parish council does not believe any new evidence has been provided to change this opinion.

10.49 Finance

10.49.1 The review of the effectiveness of the Internal Audit and systems of internal controls were considered.

A report was presented by the Clerk of the system of internal audit and the internal controls. The report was noted and following discussion,

IT WAS RESOLVED to adopt the report and the following additional checks recommended in the report:

Invoices and petty cash receipts should be checked by at least two councilors before parish council meetings begin

Two councilors appointed to check accounts and the audit trail at least twice a year

10.49.2 The recommendations made in the last internal audit report were reviewed
IT WAS AGREED: All recommendations have been acted upon.

10.49.3 The appointment of the internal auditor was considered

IT WAS RESOLVED to again appoint Mr Spencer

10.49.4 A draft schedule of assets, which had been sent to members prior to the meeting, was considered by the council

IT WAS RESOLVED to adopt the schedule of assets

Payment of the following cheques was considered:

10.49.5 Eon (streetlight repair): £7.05

10.49.6 Eon (Christmas lights electricity supply): £78.75

10.49.7 Wolvey PCC (room hire for Environment group & NHW): £27.50

10.49.8 M Cartwright (salary, allowances & expenses): £550.00
 10.49.9 Spinney Nurseries (trees in Wetland): £59.00

Proposed: Cllr Wickens
 Seconded: Cllr Buswell

RESOLVED: To approve payments
Action: Cheques and stubs signed

10.50 The new NALC Model Standing Orders was considered

Following discussion, it was

Proposed: Cllr Podesta

Seconded: Cllr Buswell

That an extra meeting be arranged to discuss the new Model Standing Orders

RESOLVED to arrange an extra meeting MC

10.51 The cost of printing the newsletter and a change of printer was considered

Following discussion, **IT WAS RESOLVED** to accept the quote from Hinckley & North Warwickshire College for colour printing of the newsletter at a cost of £90

Cllr Kuncewicz has indicated that after the current issue she will be unable to continue to layout the newsletter. **IT WAS AGREED** to place an article in the newsletter asking if anyone was willing to volunteer to assist with this

10.52 The amount of webspace available for the website was considered

IT WAS RESOLVED to upgrade to Low Cost (Standard) hosting at an annual cost of £40, which will increase the capacity to 150 MB. MC

10.53 Council received an update on the Community First Responder scheme from Cllr Buswell

Two residents are now trained as Community First Responders. There are also 6 other residents interested in becoming trained. A trainer has agreed to come to Wolvey to do the training so the scheme can begin.

IT WAS RESOLVED to purchase two sets of equipment and the recommended uniform to set up a First Responder scheme, using the funding already obtained from the WCC Medium Grants programme. MC/RB

10.54 Environment

10.54.1 A report from the Environment Group was given by Cllr Buswell and noted by the council.

120 trees have been planted in the wetland and some existing trees have been moved. Most of the screws in the boardwalk have now been replaced by bolts. Next plans are to install a new bench (which has been donated by a resident) and place metal grids at the side of the bridge (to improve safety)

10.54.2 A litterpick is being arranged for April 17th. Councillor Buswell to receive the equipment from Rugby RB

10.54.3 A notice of the CPRE Parish Litter Warden Scheme was received and noted. Clerk to find out more MC

10.54.4 The purchase of plants for baskets and planters was considered

RESOLVED: to get baskets planted by a local nursery and to request donations From residents and local businesses

Cllr Buswell to obtain quotes for hanging baskets RB

Cllr Buswell to obtain, grow and arrange planting of the planters RB

Cllr Wickens to contact local businesses about donations

RW

10.54.5 The purchase of a grass grid for the Woodland Walk in the Wetland was considered.

The funding for this is to be provided by fund raising by residents. This would improve the walkway through the Woodland Walk and help to prevent erosion.

Proposed: Councillor Hawkins

Seconded: Councillor Wickens

IT WAS RESOLVED: to agree to the purchase and allow installation of the grass grid

10.55 The council considered different ways to resolve the problem of dog fouling

Following discussion,

IT WAS RESOLVED: Councillor Buswell to meet with the dog warden from Rugby BC to locate places to erect signs and additional dog waste bins

RB

10.56 The council considered ways to resolve the problem of traffic speed

Following discussion, **IT WAS RESOLVED** that Cllrs Podesta & Wickens would arrange a meeting with the Road Safety liaison officer from WCC to discuss purchase and erection of Vehicle Activated Signs

RP/RW

10.57 The council considered the following issues of concern raised by residents:

10.57.1 Car parking in Bulkington Road

Following discussion, IT WAS AGREED:

At school- Clerk to ask PCSO for more police presence

MC

Neighbours parking- Clerk to inform complainant about an independent mediation service to deal with neighbour disputes

MC

10.57.2 Grass verge in Mill Row- Clerk to inform complainant about an independent mediation service to deal with neighbour disputes

10.58 Annual Parish Meeting arrangements were considered

The Clerk has, so far, been unable to arrange any speakers for the Annual Parish meeting. There will be displays from the Environment group, Neighbourhood Watch and Speed Aware. Clerk to keep trying to arrange speakers

MC

IT WAS AGREED that Cllr Buswell will arrange volunteers and supplies for the refreshments

RB

10.59 Publications and documents for consideration at meeting:

1. Exploratory meeting for examination of Rugby Core strategy in Rugby Town Hall on 30th March 2pm- Cllrs Buswell & Wickens to attend

RB/RW

2. Fosse Locality Panel meeting in Monks Kirby Village Hall Tuesday March 23rd – Cllrs Buswell & Wickens to attend

RB/RW

3. WCC Rugby Area Committee meeting 25th March – no-one to attend

4. Women in Local Politics– no-one to attend

5. Wolvey grass verge cutting

a) funding to be received from Rugby BC

b) contract, risk assessments and insurance received from WS Gardens

IT WAS RESOLVED to continue the agreement with Rugby BC as last year.

6. Clerks CPD course on managing paper

IT WAS AGREED that the Clerk attends this course

10.60 Publications and documents for circulation to members

1. LCR- NALC journal

2. Rugby Core Strategy- Inspectors concerns
3. Community Empowerment Awards
4. NALC legal briefing- Public participation at meetings
5. NALC legal briefing- Revised Code of Conduct
6. NALC & RCC – youth provision
7. Energy Saving Trust- help with energy saving projects
8. Park Leisure catalogue
9. Mediation & Community Support leaflet
10. Traffic speed survey Hinckley Road 2006
11. WMRSS update

10.61 Minor matters for discussion and items for next Meeting

Thermal Imaging camera for use of residents
Council insurance review

10.62 Date of Next Meeting:

The next meeting of the Council is to be held on **Monday 12th April, 2010** in Wolvey Village Hall.

10. 63 Closure of meeting

The meeting was closed at 9.27pm

Signed _____

Date _____