

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL
IN WOLVEY BOWLING CLUB
MONDAY 18th NOVEMBER 2013 at 7.45pm

13.225 Councillor Orchard (Chairman)
 Councillors Buswell, Dixon, Kuncewicz, Nixon , Hardman & Kenrick

Apologies

None

In attendance

County Councillor Morris-Jones, Borough Councillor Pacey-Day and 1 members of the public

M Cartwright (Clerk)

13.226 Declaration of Interest and dispensations

None

13.227 Minutes of the meeting held on 21st October, 2013

RESOLVED: The minutes were confirmed and signed by the Chair as a true record

13.228 County Councillor Morris-Jones:

The County Council is preparing a difficult budget to save £30 million.
 HS2 is becoming increasingly likely to go ahead, but with no benefit to the County
 Combined Community Forum was held last week with a large number of presentations from different agencies. Issues are different in rural area to the urban area so it might be better to retain separate meetings in the local areas in future.
 Fire service strikes are taking place
 New Police Commissioner will be holding a meeting with a Panel of Councillors and ambassadors for the community

13.229 Borough Councillor Pacey-Day :

Believes the Community form meetings are better to be held in the local areas
 Will discuss planning matters at the relevant item.

13.230 Comment and information from members of the public

1. Report of some streetlights out
2. Concern at a survey relating to Great Crested newts for a planning application. Who is responsible for enforcing conditions with planning consent?
 To be discussed at the next meeting.

13.231 The Clerk's Report was received and noted by the Council.

1. Bridge on Footpath R12- waiting a report from WCC Bridges section to see if the existing bridge can be retained for pedestrian use only.
2. Final evaluation of LEADER funding was completed on 8th November
3. Meeting with village groups to discuss commemoration of WWI to be held in Village Hall on 5th December
4. Village Hall Committee to discuss Parish Council's proposal to hire a room for storage at next Committee meeting on 21st November.
5. Housing Needs Survey report is being prepared and can be presented to the Parish Council at December or January meeting

231.1 A Police Report was received and noted by the Council. Questions raised at the last meeting had been sent to the Police but no reply has been received. Also, there is a new Sergeant for this area but the Council had not been informed of this.

RESOLVED: to write a letter expressing concern about the lack of information about the change of personnel and lack of a response to questions.

13.232 Planning

232.1 The Council received an **update** on previous Planning Applications

Planning Inspectorate Appeal (Grove Farm hedgerow) Ref: APP/HGW/13/370- **pending**

APP 2192798 Planning Appeal for land at Gypsy Lane- **pending**

R13/1803 HAVEN, COVENTRY ROAD, LE10 3LD- **approved**

R13/1890 3 FIELD CLOSE, WOLVEY, LE10 3AZ- **approved**

The Council considered the following **NEW** applications:

232.2 R13/1901 Land at Grove Farm, Wolds Lane, Wolvey, LE10 3LL
Retention of buildings for storage of micro-lights and use of land as runway for the micro-lights

RESOLVED: Overall Wolvey Parish Council has some concerns about this application.

If the application should be approved the Parish Council would expect the use to be restricted to that stated in the application, and that any future use should not go beyond the number of planes and flights described .

Any planning permission should be granted to the named applicant only and not be transferrable.

There should be no removal of hedgerows.

The Parish Council is concerned that an escalation of use will cause an unacceptable increase in traffic on a single lane road with no footpath.

As this is on or near the flight path for Coventry airport, does the application comply with safety regulations relating to the airport?

232.3 R12/1946 DONSTON, LUTTERWORTH ROAD, LE10 3HW
Replacement of existing roof, including the installation of dormer windows to provide additional bedrooms in the roof space.

RESOLVED: no objections

13.233 Finance

To consider financial matters relating to the Parish Council, including:

a) The Council received notice of any payments made under powers delegated to the Clerk:

233.1 Warwickshire Training Partnership (planning training): £35.00

233.2 M Cartwright (shredder and stationery): £95.96

233.3 WALC (Local Council's Explained book): £55.99

b) The Council considered payment of the following cheques:

233.4 cheque no 300018 M Cartwright (salary, allowances & expenses): protected under DPA 1998

233.5 cheque no 300019 WS Gardens (grass cutting): £384.00

233.6 cheque no 300020 Wolvey Baptist Chapel (hire of room for WEG): £8.00

233.7 cheque no 400090 M Cartwright (Youth Club audio equipment): £271.99

233.8 cheque no 300022 Buildbase (materials for rebuilding plinth): £313.68

233.9 cheque no 300023 Friezeland Christmas Trees: £540.00

233.10 cheque no 300024 C Nixon (refreshments for Christmas tree switch-on): £153.64

Proposed: Councillor Buswell

Second: Councillor Kuncewicz

RESOLVED: to approve payments

Cheques signed and stubs and invoices initialled

c) Income received was noted:

233.11 J Hardman: £41.88

d) The Council considered other financial matters:

233.12 Items for budget 2014-15 and future years:

(i) Survey for wildlife (as evidence for contentious planning applications)

(ii) Defibrillator

(iii) First Aid courses

(iv) Computer courses – Councillor Hardman to investigate

(v) Energy saving & sustainability

233.13 The Council considered making a payment to Alto pre-payment card

RESOLVED: to load £200 onto the Alto card

233.14 The Council considered making payments online from Unity Trust bank account. New legislation is expected to be agreed soon which will enable Parish Councils to make payments online. Amendments will need to be made to Financial regulations and systems of internal control before this can begin.

233.15 Change of signatories for Unity Trust Bank account was considered.

RESOLVED: to add Councillors Hardman & Kenrick to the list of signatories for the Unity Trust bank account. All Councillors to sign the change of signatories form.

13.234 The Council considered a review of Parish Council Policies and procedures

234.1 Councillors Expenses Policy

A draft Policy had been circulated prior to the meeting. IT WAS AGREED not to approve a Parish Basic Allowance.

RESOLVED: to adopt the policy, with reference to Parish Basic Allowance removed.

234.2 Employment Policies

Staffing committee members to meet with the Clerk to consult on the WALC model employment Polices in the new year.

234.3 Biodiversity Policy

Councillor Dixon to send a draft policy to members to be considers at the next meeting

13.235 The Council considered an update of the Parish Plan.

A working party has met to discuss how to progress this.

Promotion of the update will be made with articles in the newsletter, online, posters, target groups. An open day to be arranged in the new year to ask residents to identify and prioritise issues.

Clerk to request if the results of the Housing Needs Survey can be presented to the Council at the December meeting.

13.236 To consider an upgrade of Streetlights

Following discussion., Councillor Dixon agreed to be responsible for a review of streetlights. Clerk to request a survey of the concrete columns and obtain information about the cost of replacing these with steel columns. Also a comparison of the costs and effectiveness of different lanterns.

13.237 To consider Traffic problems

(i) 30mph signs for Wolds Lane- Councillor Buswell to speak to the neighbours to explain the reason for the installation of 30 mph signs on Wolds Lane.

(ii) The Council considered the Speed of traffic on Coventry Road. A permanent 30mph Vehicle Activated sign is in place and the problem has been reported to the Police. The Council will discuss any other possible measures at a future meeting

(iii) Parking on footpaths on Coventry Road.

The problem has been reported to the Police.

The Council will discuss any other possible measures at a future meeting

(iv) Lorries parked in the Square.

Councillor Buswell to speak to the residents to explain the problem.

Councillors to keep this under review and obtain evidence of when this is happening.

13.238 To receive an update from the Wolvey Youth Club and consider Parish Council retaining partnership with the Youth Club Management Committee until the end of the financial year.

RESOLVED: The Parish Council will retain overall responsibility for the Wolvey Youth Club. Parish Council insurance will cover the Youth Club and grant finances will continue to be managed by the Parish Council. The Management Committee will work in partnership with the Parish Council and gradually work towards becoming autonomous by the end of the financial year

238.1 **RESOLVED:** To approve payment for mentoring at a cost of £120 and two training sessions for Youth Club Leaders at £10 per session

238.2 **RESOLVED:** to approve payment of £75 for three young people to attend a First Aid Course

13.239 To consider plans for Christmas tree 2013

The tree has been decorated and arrangements are nearly complete. The Mayor of Rugby will attend to switch-on the lights. Clerk to arrange for an electrician to check the electrical connections. Clerk to contact local press.

13.240 The Council considered possible items for the next newsletter, including

Environment Group: Christmas tree switch-on; Parish Plan update and Open Day; Streetlight review; Rebuilding of plinth and mosaics; Budget meeting; Waste bins for dog mess; Check heating oil tanks

13.241 Environment

241.1 An update from the Environment Group was received and noted by the Council.

The brackets for hanging baskets at the Village Hall will need to be replaced.
 An application for a Green Flag award for the Wetland is nearly complete.
 The Plinth in the Square has been rebuilt. The original slabs will be replaced on the top.
 The mosaics are ready to be installed after Christmas
 WEG members are concerned that environmental surveys for planning applications are not enforced
 Also, hedges overhanging the footpath. Councillor Buswell to speak to the property owners.

RESOLVED: to approve £40 towards the purchase of winter bedding for the planters in the Square

241.2 The rebuilding of the plinth is complete and the original slabs will be replaced on top. The mosaics can now be installed. IT WAS AGREED that this should be done after Christmas. The mosaics will be on display at the Christmas tree switch-on event.

241.3 The Council considered a programme for using volunteers to replace damaged stiles with gates on rural rights of way. WEG are willing to carry out the work if Warwickshire County Council provide the gates and other materials. A list of the location for stiles which need to be replaced to be completed and landowners identified.

13.242 Publications and documents for consideration at meeting:

None

13.243 The Council noted any Publications and documents for circulation to members

243.1 Emails previously circulated- **noted**

243.2 Correspondence received by post:

(i) CPRE Countryside Voice journal

13.244 Minor matters for discussion and items for next Meeting:

(i) Letter to be sent to Mr Crane, the village postman who has recently retired.

13.245 Date of Next Meeting:

Next meeting of the Council to be held on **Monday 25th November, 2013** (Budget meeting) to be held in **Millennium Building at 7.30pm**

Next ordinary meeting of the Council to be held on **Monday 16th December 2013 in Wolvey Bowling Club at 7.45pm**

13.246 The meeting was closed at 10.22pm