



Wolvey Environment Group Committee

INAUGURAL MEETING MINUTES

Held at 7.30 pm on
Monday 11th July 2016
At Wolvey Baptist Chapel, School Lane,
Wolvey.

MEMBERS PRESENT:

Ruth Buswell, Ted Buswell, Clare Nixon, Derek Nixon, Pete Hopkins, Chris Kenrick, Sid. Hindmarsh, Pat. Hindmarsh, Jill Evans, John Hardman, Mary Hardman, Bob Lakin, Linda Lakin, Carol Emery, Paul Mallabone, Diane Dale.

All sixteen Members present were appointed as members of the Wolvey Environmental Group Committee working party.

IN ATTENDANCE: Parish Councillor – Adrian Warwick

Members of the Public - 0

16/001 TO ELECT A CHAIRMAN OF WOLVEY ENVIRONMENTAL GROUP COMMITTEE

A nomination to elect Ruth Buswell as Chairman of the Wolvey Environmental Group Committee was received.

PROPOSED by Chris Kenrick and SECONDED by Clare Nixon.

It was **RESOLVED** that Ruth Buswell be elected Chairman of the Wolvey Environmental Group Committee.

16/002 TO ELECT A VICE CHAIRMAN OF WOLVEY ENVIRONMENTAL GROUP COMMITTEE

A nomination to elect Clare Nixon as Vice Chairman of the Wolvey Environmental Committee was received.

PROPOSED by Pete Hopkins and SECONDED by Chris Kenrick.

It was **RESOLVED** that Clare Nixon be elected Vice Chairman of the Wolvey Environmental Committee.

16/003 TO ELECT A MINUTES SECRETARY OF WOLVEY ENVIRONMENTAL GROUP COMMITTEE

A nomination to elect Pete Hopkins as Minutes Secretary of the Wolvey Environmental Group Committee was received.

PROPOSED by Chris Kenrick and SECONDED by Clare Nixon

It was **RESOLVED** that Pete Hopkins be elected Minutes Secretary of the Wolvey Environmental Group Committee.

**16/004 TO RECEIVE APOLOGIES FOR ABSENCE
Richard Emery.**

**16/005 TO RECEIVE ANY DECLARATIONS OF PECUNIARY AND
NON PECUNIARY INTERESTS TO ANY MATTER
PERTAINING TO THE AGENDA AND TO CONSIDER
DISPENSATIONS**

No declarations of pecuniary or non-pecuniary interests to any matter pertaining to the agenda were received.

16/006 PARISHIONERS TIME

Councillor Warwick explained that due to compliance changes the group had been operating uninsured, and outlined what changes needed to be implemented in order to comply.

It was **RESOLVED** that the procedures and actions agreed and adopted at this meeting should now make the group fully compliant.

Concerns were expressed that the grass cutting either side of the wetland boardwalk to a width on up a metre was excessive.

The chairman acknowledged the concern but said because of circumstances this was a one off and the area will soon recover.

Further concerns were also expressed that the verge round the perimeter outside the wetland was cut too early in the year.

The chairman acknowledged the concern and has spoken to the contractor.

There was a suggestion that it would be advantageous to passing traffic if a strip of land 2 or 3 metres wide on the inside of the wetland fence was cut regularly to keep the foliage height in check.

This action was agreed in principle, a date and time etc. to be agreed at a future meeting.

**16/007 TO COMPILE A REGISTER OF MEMBERS FOR APPROVAL BY
WOLVEY PARISH COUNCIL**

A register of members was compiled and is to be circulated to all members

It was **RESOLVED** that a register of 22 members be submitted to Wolvey Parish Council for approval at the next council meeting.

**16/008 TO AGREE AN ACTION PLAN AND COMPILE A LIST OF TASKS
FOR APPROVAL BY WOLVEY PARISH COUNCIL**

A list of immediate and routine maintenance related tasks were drawn up.

Councillor Warwick explained that with Parish Council approval the group could be responsible for managing its own tasks.

It was **RESOLVED** that the action plan and list of tasks be submitted to

Wolvey Parish Council for approval at the next council meeting.

16/009 TO REVIEW HEATH AND SAFETY AND RISK ASSESSMENTS.

Safety Boots, Hard Hats, High Viz jackets and Goggles will be supplied to WEG members to be worn when appropriate.

It was **RESOLVED** that members could self assess their own tools. Larger power tools, Chain Saws, Strimmers, Generator, Cement Mixer etc. to be risk assessed and safety checked annually.

16/010 TO REVIEW FINANCIAL MATTERS

Councillor Warwick explained that with Parish Council approval the group could manage its own finances and use the money as it sees fit.

There would be an annual budget granted by Wolvey Parish Council if Wolvey Environmental Group Committee decided to manage its own finances. Any monetary gifts to the group will need to be made to the Parish Council and specified for Wolvey Environmental Group only.

It was **RESOLVED** that the committee would discuss this and the result would be given at the next Parish Council meeting.

16/011 TO CONSIDER A PROPOSED MEETING SCHEDULE FOR 2016/17

Meetings to be held on the second Wednesday of each month in Wolvey Baptist Chapel (subject to confirmation). Dates were agreed up to and including May 2017.

It was **RESOLVED** a Meeting Schedule be circulated to all current members.

The Meeting Schedule, Agendas and Approved Minutes to be published on the Wolvey Website, linked from the Wolvey Environmental Group's Webpage: <http://www.wolvey.org/WolveyEnvirGrp.htm>

16/012 TO NOTE ANY OTHER BUSINESS

There was no other business.

16/013 TO CONFIRM DATE, TIME AND PLACE OF NEXT MEETING.

The next meeting will be held at 7.30 pm on Wednesday 10th August 2016 in Wolvey Baptist Chapel