

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL HELD IN
WOLVEY BAPTIST CHAPEL ON MONDAY 19 NOVEMBER 2018 at 7.30pm**

- Present:** Councillor Warwick (Chairman); Councillors Guraya and Hawkins
- In Attendance:** 4 members of the public
- Apologies:** Councillors Delargey and Hawcutt and Borough Councillor Chris Pacey-Day

- 99/18 Chairman's Welcome**
The Chairman welcomed all those present to the meeting.
- 100/18 Declarations of Interest and Grant of Dispensation**
The following Declarations of Interest were recorded:
Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council.
Councillor Warwick also declared an interest in planning application no. R18/2009 - The Old Post Office, Wolds Lane, Wolvey by reason of its close proximity to the Baptist Chapel and was granted a dispensation to speak and vote on this application.

Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Field.
- 101/18 Minutes of the meeting held on 15 October 2018**
RESOLVED that the minutes of the meeting held on 15 October 2018 be confirmed and signed by the Chairman as a correct record.
- 102/18 Parishioners' Time**
There were no issues raised at the meeting.
- 103/18 Warwickshire County Council and Rugby Borough Council – Update**
- (a) Rugby Borough Council**
Councillor Pacey-Day was not present at the meeting.
- (b) Warwickshire County Council**
County Councillor Warwick reported on the following:
- (i) Potholes had been filled in, drains jetted and gullies swept in Wolvey Heath.
 - (ii) Galliford Try had cleared the overgrown foliage from the public footpath. It was agreed that residents be requested to remove remaining overgrown branches and foliage from outside their properties in order to clear the footpath.
- 103/18 Wolvey Environment Committee – Update**
In the absence of John Hardman, Mary Hardman reported that maintenance work had been carried out at the Wetland as per the agreed schedule of tasks.

104/18 Wolvey Wetland Trust – Update

The Chairman, Vice-Chairman and Clerk had met with the parish council's Solicitor to discuss the forming of a Trust to manage the Wetland Reserve. The discussions from this meeting had been reported to the Wolvey Environment Group. It was agreed to arrange a further meeting with the parish council and all members of the Wolvey Environment Group would be invited to attend.

105/18 Planning

The parish council considered the following planning applications:

(i) R18/2056 - Abbey Farm, Hinckley Road, Wolvey - change of use from C1 (holiday let) to C3 (dwellinghouse)

RESOLVED that the parish council raises no objection to the above planning application.

(ii) R18/2009 - The Old Post Office, Wolds Lane, Wolvey - non-material amendments to E2E 692 including the installation of a window to the kitchen and rebuilding of garage wall to form an external wall and reduce amenity area.

RESOLVED that the parish council raises no objection to the above planning application.

(Councillor Warwick declared a general interest in the above planning application as the site was next to the Baptist Chapel, but was granted dispensation to speak and vote.)

106/18 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the following payments be agreed:
- (i) Clerk's salary, allowances and expenses (cheque no. 300615) - £720.54
 - (ii) WS Gardens Ltd – invoice no. 7569 – mow village grass (cheque no. 300616) - £432.00
 - (iii) Wolvey Baptists – invoice nos. 260 and 261 – room hire on 17.10.18 and 14.11.18 (cheque no. 600617) - £14.00
 - (iv) Sharnford Horticultural Ltd – mower repair (cheque no. 300618) - £61.38
 - (v) Sharnford Horticultural Ltd – chain (cheque no. 300619) - £14.88
 - (vi) Wicksteed Leisure Ltd – delivery charge for returned goods (cheque no. 300620) - £13.80
 - (vii) Councillor Adrian Warwick – re-imburse refreshments for WWI event (cheque no. 300621) - £29.72
 - (viii) Wolvey Playing Field Trust – outstanding balance from 2018/19 (cheque no. 600622) - £2,346.94
 - (ix) WS Gardens – invoice no. 783 – erect and decorate Christmas tree

- (cheque no. 300623) - £420.00
 - (x) Mark Iliffe – PAT test Christmas tree lights (cheque no. 300624) - £60.00
 - (xi) Councillor Jas Guraya – reimburse toys for Christmas Event (cheque no. 300625) - £113.00
 - (xii) Buymyprint – exhibition posters for WWI (cheque no. 300626) - £218.40
 - (xiii) Friezeland Christmas Trees – supply and deliver Christmas Tree (cheque no. 300627) - £570.00
- (b) The following direct debits be noted:
- (i) NEST Pension – November - £61.37
 - (ii) OPUS Energy – Street Lighting – 19 September – 19 October 2018 - £465.29
- (c) The following income be noted:
- (i) Rugby Borough Council – 2018/19 Rural Development Fund Grant for Pavilion works - £2,540.00
- (d) The final report from the External Auditor, PKF Littlejohn LLP, in respect of the parish council's Annual Governance & Accountability Return for the year ended 31 March 2018 was received. The parish council was pleased to note that an unqualified report had been issued which meant that the parish council's finances were in accordance with proper practices and no areas of concern were raised. The Clerk was formally thanked for her work in achieving this.

107/18 Streetlight Renewal Programme 2017/18 – Update

The Chairman would contact Councillor Hawcutt for the updated plan of the streetlights in the parish to enable quotes for replacement streetlights to be requested.

108/18 First World War Commemoration Event

The Chairman was pleased to report that the above event went well and was well attended. He thanked all those groups and organisations who had taken part and Wolvey Village Hall Committee was thanked for allowing the use of the village hall free of charge.

109/18 Annual Christmas Tree Switch-on Event

The Event Plan and Risk Assessment for the Christmas event were circulated. Enquiries were still being made over the hire of a Merry-Go-Round or similar entertainment for this event. Once this had been arranged, fliers would be produced and the event would be advertised on the village website.

Materials would be required for Santa's Grotto.

RESOLVED that

- (a) the Event Plan and Risk Assessment be approved;

- (b) the under spend from the WWI budget of £285.78 be vired to the Christmas budget for 2018/19 to cover any over spend.

110/18 Grass Cutting 2019

The Grass Cutting Contract for 2018 had now ended. It was suggested that quotations be invited for the 2019 contract in accordance with Financial Regulations to demonstrate that the parish council was obtaining value for money.

RESOLVED that quotations be invited for the 2019 Grass Cutting Contract.

111/18 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick reported that the Rugby Borough Council Local Plan had delayed progress with the Neighbourhood Plan. A further meeting would be arranged early in the New Year.

RESOLVED that the update be noted.

112/18 Date of next Meeting

The next meetings of the parish council would be the Budget Meeting on Thursday 29 November 2018 at 7.30pm in Wolvey Baptist Chapel.

The meeting closed at 7.50 p.m.