

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL**  
**HELD IN WOLVEY BAPTIST CHAPEL ON MONDAY 21 MAY 2018 at 7.30pm**

**Present:** Councillors Paul Delargey, Jas Guraya, Richard Hawcutt, John Hawkins and Adrian Warwick

**In attendance:** Jackie Essex (Clerk)  
4 Members of the public

**Apologies:** Borough Councillor Chris Pacey-Day

**1/18 Election of Chairman for 2018/19**

**RESOLVED** that Councillor Adrian Warwick be elected Chairman for 2018/19

(The Chairman signed the Declaration of Office after the meeting)

**2/18 Declarations of Interest and Grant of Dispensation**

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council and in the following agenda items:

Planning application no. R18/0733 (Dunroamin, 33 Coventry Road, Hinckley) by reason of him owning adjacent land;

Consultation on the proposal to federate The Revel with Wolvey C of E Primary School by reason of him being Vice-Chairman on the Board of Governors for Wolvey C of E Primary School.

Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Fields Trust and in planning application no. R18/0733 (Dunroamin, 33 Coventry Road, Hinckley) by reason of him owning adjacent land.

**3/18 Election of Vice Chairman for 2018/19**

**RESOLVED** that Councillor John Hawkins be elected Vice-Chairman for 2018/19.

**4/18 Minutes of the meeting held on 10 April 2018**

**RESOLVED** that the minutes of the meeting held on 10 April, 2018 be confirmed and signed by the Chairman as a correct record.

**5/18 Parishioners' Time**

Nothing was raised.

**6/18 Election of Parish Councillors**

The Clerk referred to the uncontested election on 3 May 2018. All councillors signed their Declaration of Office after the meeting.

**7/18 Rugby Borough Council – Update**

County Councillor Adrian Warwick reported that Borough Councillor Chris Pacey-Day was recovering from eye surgery and would be unable to carry out council duties for some time. In the meantime, County Councillor Adrian Warwick would assist with borough council issues. The parish council wished Borough Councillor Chris Pacey-Day best wishes for a speedy recovery and also congratulated him on being re-elected onto Rugby Borough Council at the Borough Council Elections held on 3 May 2018.

**8/18 Warwickshire County Council – Update**

County Councillor Adrian Warwick reported that works were scheduled for roads and pavements along Bulkington Road, although these would not be carried out at the same time to allow access to properties.

**9/18 Annual Review of Standing Orders and Financial Regulations**

Councillors reviewed the parish council's current Standing Orders and Financial Regulations.

**RESOLVED** that the parish council's Standing Orders and Financial Regulations be approved.

**10/18 Appointment of Wolvey Environment Committee**

**RESOLVED** that the following members be appointed to the Wolvey Environment Committee for 2018/19:

John Hardman  
Ruth Buswell  
Peter Hopkins  
Chris Kenrick  
Linda Lakin  
Clare Nixon  
Councillor Richard Hawcutt  
Councillor Adrian Warwick

**11/18 Schedule of Meetings for 2018/19**

**RESOLVED** that the Schedule of Meetings for 2018/19 be agreed.

**12/18 Clerk's Report**

The Clerk reported on the following matters:

- (a) NALC had confirmed that there was no requirement for parish councils to appoint a Data Protection Officer under the General Data Protection Regulations.
- (b) Bulkington Silver Band had enquired whether the parish council wished them to play at this year's Christmas Tree Switch-on Event. It was agreed to have the same arrangements for music as last year and Bulkington Silver

Band be thanked for their kind offer.

## 13/17 **Planning**

The parish council considered the following new planning applications:

(a) R18/0553 - Land Adjacent To Rosefields, Hinckley Road, Wolvey - change of use of the land for the siting of one residential gypsy pitch.

**RESOLVED** that Wolvey Parish Council objects to this application on the grounds that the parish council does not consider that this application justifies the special circumstances for development in the Green Belt; the parish council has concerns over the level of development at the Rosefield site and would request that Planning Officers investigate to ensure that the conditions of planning permissions granted are being complied with. In addition, the applicant be advised to contact County Councillor Adrian Warwick for information and advice with regard to adult social care provision.

(b) R18/0688 - Bayton Lodge, Withybrook Road, Bedworth - demolition of existing ancillary buildings and the erection of four new dwellings with associated access and parking.

**RESOLVED** that the parish council supports this application as it considers it to be an appropriate use of an existing site and the proposed development will not have any greater impact on the area.

### **Councillor Hawcutt in the Chair for the following item only**

(c) R18/0733 – Dunroamin, 33 Coventry Road, Hinckley - demolition of existing garage and erection of a two storey dwellinghouse with associated external garage. Additionally, creation of a new vehicular access for existing and new dwelling.

**RESOLVED** that the parish council supports this application.

(Councillors Adrian Warwick and John Hawkins declared an interest in the above planning application as they each owned land adjoining this site and left the room during the discussion and voting).

- (b) The parish council noted the following response sent by the Clerk, under delegated powers following consultation with parish councillors, in respect of planning application no. R18/0684 - Grove Farm, Wolds Lane, Hinckley - Certificate of Lawfulness - existing use, continuation of use of building as B2 use - no comments.

## 14/18 **Financial Matters**

The parish council considered the financial matters relating to the Parish Council.

**RESOLVED** that

- (a) the report from the internal auditor be noted and the clerk be thanked for her efforts in receiving a satisfactory report with no recommendations for improvement;
- (b) the revised end of year financial statements and bank reconciliation be approved and published on the parish council website, along with details of all parish council payments for 2017/18;
- (c) the Annual Governance Statement (Section 1 of the Annual Return) be approved and signed;
- (d) the Accounting Statements (Section 2 of the Annual Return) be approved and signed;
- (e) the Annual Return for year ending 31 March 2018 be approved;
- (f) The following payments be authorised:
  - (i) Clerk's salary, allowances and expenses (cheque no. 300567) - £768.65
  - (ii) WS Gardens (grass cutting) (cheque no. 300568) - £432.00
  - (iii) WS Gardens (installation of bench in The Square) (cheque no. 300569) - £150.00
  - (iv) Kompan – steering wheel fitting (cheque no. 300570) - £204.00
  - (v) MS Audit & Consultancy Services – invoice PC 194 (cheque no. 300571) - £185.00
  - (vi) SLCC renewal (cheque no. 300572) - £115.00
  - (vii) Wolvey Baptist Chapel – invoice no. 252 – room hire for WEG on 9.5.18 (cheque no. 300573) - £6.00
- (g) The following monthly direct debits be noted:
  - OPUS Energy: street lighting - 20 March 2018– 18 April 2018 - £474.10
  - OPUS Energy: street lighting – 19 April – 19 May 2018 - £436.78
  - NEST Pension scheme – employee contribution - £5.60; employer contribution £4.67
- (i) The account figures for Unity Trust Bank account as at 27 April 2018 of £80,160.85 be noted.

**15/18 Council Insurance**

The parish council noted the renewal of its insurance policy with Ecclesiastical for 2018/19 under its long-term agreement which expired on 31 May 2020.

**RESOLVED** that the invoice from Came & Company for £677.07 be approved (cheque no. 300574).

**16/18 Policies**

The following policies were considered:

- (a) Retention and Disposal Policy
- (b) Information & Data Protection Policy

**RESOLVED** that the above policies be approved.

**17/18 Hall Lane, Wolvey – Hedge**

The Chairman suggested that the hedge opposite no. 8 Hall Lane should be trimmed back twice a year under the Village Maintenance Scheme.

**RESOLVED** that this proposal be agreed.

**18/18 Neighbourhood Plan Advisory Committee (NPAC) – Update**

The draft Neighbourhood Plan had been circulated. It was felt that whilst there was no requirement to wait until Rugby Borough Council had adopted its Borough Plan, it would be useful to hear the Planning Inspector's comments.

**RESOLVED** that the update be noted.

**19/18 Streetlight Renewal Programme – Update**

Quotations for the majority of street light replacement lanterns had been received from Warwickshire County Council Highways officers. Consideration would need to be given to whether street lights would be turned off between 12 midnight and 5.30am.

The Chairman informed councillors that Warwickshire County Council would no longer be responsible for the maintenance of Vehicle Activated Signs (VAS). There were three within the parish. It was suggested that the parish council could adopt these VAS for inclusion within its maintenance contract. The VAS on The Heath was still not working, despite being recently repaired by Warwickshire County Council.

**RESOLVED** that

- (a) consideration of switching streetlights off between 12 midnight and 5.30am be deferred to the next meeting;
- (b) an approach be made to Warwickshire County Council to see if it would be possible for the parish council to adopt and maintain the VAS, subject to costs and the repair of the VAS at The Heath prior to its adoption;
- (c) Warwickshire County Council be requested to provide costs for the inclusion of the VAS in the parish council's maintenance agreement; and
- (d) authority be delegated to the Clerk, in consultation with the Chairman and Vice-Chairman, to approve the remaining quotes for the streetlight replacement programme, provided that the total amount did not exceed £25,000.

**20/18 Consultation Documents**

**Councillor Hawkins, Vice-Chairman in the Chair for this item only**

- (a) Proposal to federate The Revel, Monks Kirby with Wolvey C of E Junior School

**RESOLVED** that the parish council response be as follows:

The parish council supports the general principle to federate Wolvey Primary School with The Revel Primary School. It raises concerns, however, over cultural issues which have impacted on Wolvey School, the

apparent lack of consultation with local groups and what is perceived to be no meaningful attempt to engage Wolvey in this consultation process. The parish council would support the temporary closure of Wolvey C of E Primary school until such a time that there was sufficient local children to attend, bearing in mind the proposed housing development in the village.

(Councillor Adrian Warwick declared an interest in the above item by reason of him being Vice-Chairman on the School of Governors at Wolvey C of E Primary School and took no part in the voting on this matter).

(b) Barrowden Parish Council – survey to end the division of responsibility between planning bodies and building control.

**RESOLVED** that no action be taken to complete this survey.

### **21/18 Wolvey Environment Committee – Update**

The Chairman of Wolvey Environment Committee updated parish councillors on the work carried out by WEG Members which included general maintenance and attendance at the Burbage Show. The Butterfly Society had advised that it would be beneficial to butterflies if the grass was cut by the fence in Leicester Road. Councillor Warwick confirmed that this was a matter for the Wolvey Environment Committee to determine.

The parish council had also received a formal request from Wolvey Environment Committee to investigate the forming of a charitable Trust to manage the Wetland.

**RESOLVED** that

- (a) the update be noted; and
- (b) the parish council supports Wolvey Environment Committee's request to investigate Trust status to manage the Wolvey Wetland.

### **22/18 WALC County Committee**

WALC had requested nominations to serve on the WALC County Committee.

**RESOLVED** that Councillor Adrian Warwick be nominated to serve on WALC's County Committee.

### **23/18 Items for the next meeting**

- (a) Councillor Warwick suggested that the parish council should consider arrangements to commemorate the end of the First World War.

### **24/18 Date of next Meeting – Monday 18 June at 7.30pm in Wolvey Baptist Chapel.**

The meeting closed at 9.10 p.m.