

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL HELD IN
WOLVEY BAPTIST CHAPEL ON MONDAY 18 JUNE 2018 at 7.30pm**

Present: Councillor Warwick (Chairman); Councillors Delargey, Guraya, Hawcutt and Hawkins
John Hardman (Chairman of Wolvey Environment Committee)

Apologies: Borough Councillor Chris Pacey-Day

25/18 Chairman's Welcome

The Chairman welcomed all those present to the meeting.

26/18 Declarations of Interest and Grant of Dispensation

The following Declarations of Interest were recorded:
Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council.
Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Field.

27/18 Minutes of the meeting held on 21 May 2018

RESOLVED that the minutes of the meeting held on 21 May 2018 be confirmed and signed by the Chairman as a correct record.

28/18 Parishioners' Time

- (a) The 50 mph road signs along Hinckley Road needed cleaning and the protruding drain cover at the bottom of Temple Hill required repair. The Clerk would report these to Warwickshire County Council Highways Officers.

29/18 Warwickshire County Council and Rugby Borough Council – Update

- (a) **Rugby Borough Council**
Borough Councillor Pacey-Day was not present at the meeting.
- (b) **Warwickshire County Council**
County Councillor Warwick reported that the drains in Bulkington Road had been cleared and were now flowing.

30/18 Clerk's Report

The Clerk reported that she required a new printer and scanner as the current one had broken.

RESOLVED that the Clerk be authorised to purchase a new printer up to the value of £150.

31/18 Planning

The parish council considered the following planning application:

- (a) R18/0877- Garden Cottage, Leicester Road, Wolvey Heath - erection of a three bay timber framed carport

RESOLVED that Wolvey Parish Council raises no objection to the application, but it would request the addition of a condition requiring screening.

32/18 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the following payments be agreed:
- (i) Clerk's salary, allowances and expenses - cheque no. 300575 - £677.22
 - (ii) SLCC – renewal – cheque no. 300576 - £147.00 (cheque no. 300572 for £115.00 cancelled as it was for the incorrect amount)
 - (iii) WS Gardens Ltd – village mowing (invoice no. 7299) – cheque no. 300577 - £432.00
 - (iv) Wolvey Baptist Chapel – room hire (invoice no. 253) – cheque no. 300578 - £6.00
 - (v) Rugby Borough Council – uncontested election – cheque no. 300579 - £178.44
- (b) the parish council considered the re-imbusement of the sum of £103.21 for the purchase of three planters and various plants by a member of WEG. Unfortunately, this purchase had not been authorised in accordance with agreed financial procedures as the items had been purchased without the prior knowledge or approval of John Hardman, Chairman of Wolvey Environment Committee (WEC) or the Clerk. In addition, the Chairman of WEC had authority to approve expenditure only up to the value of £50 between meetings.

RESOLVED that

- (i) payment of £103.21 be authorised on this occasion due to the special circumstances which were explained at the meeting;

A recorded vote was taken on item (i) and voting was as follows:

For: Councillors Delargey, Hawcutt, Guraya and Warwick
 Against: Councillor Hawkins

- (ii) As this expenditure was incurred contrary to agreed policy and because of possible future audit implications, delegated authority for WEC to spend its own budget be withdrawn with immediate effect and all requests for expenditure must be submitted to the parish council for prior approval. Any unauthorised expenditure will not be re-imbursed by the parish council in future;
 - (iii) WEC be advised of the parish council's disappointment of being faced with having to approve this expenditure retrospectively, especially as, following a similar incident last year, procedures for spending had been put in place and agreed by WEC at its meeting on 14 June 2017; and
 - (iv) John Hardman will continue to have authority to approve the purchase of small items up to £50 between meetings.
- (c) Approval be given to set up a direct debit for the renewal of the annual registration with the Information Commissioner's Office to receive a £5.00 reduction on the current fee of £40.00.
- (d) The following income be noted:
- (i) Grass Cutting Grant from Rugby Borough Council - £1,807

33/18 Streetlight Renewal Programme 2017/18 – Update

The Chairman reported that Brinklow Parish Council had provided the Clerk with details of two contractors for the replacement of street lights in Brinklow.

RESOLVED that the Clerk contact the two contractors to obtain quotes for the street light replacement programme in Wolvey.

34/18 Annual Review of Risk Assessment

Councillors considered its Risk Assessment.

RESOLVED that the Risk Assessment be approved.

35/18 Pipers End Garages

Concern was expressed over the poor condition and state of repair of the garages and tarmac area in Pipers End, Wolvey which were owned by Rugby Borough Council. The weeds had pushed up the tarmac which made it difficult to access some of the garage doors. Most of the garage doors required refurbishment, some of the garage roofs leaked and the tarmac frontage had broken up in places.

RESOLVED that Rugby Borough Council be informed of the parish council's concerns over the lack of maintenance and repair of the garages and frontages in Pipers End and request that repairs and refurbishment be carried out.

36/18 Arrangements to Commemorate the end of the First World War

The parish council considered ways in which it could commemorate the end of the First World War. Wolvey Village Hall and other local groups were planning events. Councillor Delargey reported that he had a contact within Bramcote Barracks.

RESOLVED that

- (a) a meeting be arranged with all interested villagers and groups to discuss ways to commemorate the end of WW1;
- (b) the parish council agrees to vire the sum of £1,500 for this event.

37/18 Bracken Drive – Unauthorised Tree Pruning Works

The parish council had received a letter of complaint from a resident in Bracken Drive concerning the cutting back of branches from his tree by an individual who claimed that they were overhanging the public footpath.

RESOLVED that

- (i) the resident concerned be advised that the tree pruning works had been carried out without the knowledge or approval of the parish council, its Environment Committee or the Wolvey Environment Group;
- (ii) any overhanging branches/hedges on the public highway (including footpaths) should be reported directly to Warwickshire County Council Highways Department or to the Clerk of Wolvey Parish Council who would report the matter to Warwickshire County Council; and
- (iii) in future, the approved list of tasks which were to be carried out by WEG would be posted on the parish council noticeboard.

38/18 Clerk's Pension

The parish council considered a request from the Clerk regarding her pension contributions.

RESOLVED that the Clerk make enquiries with Warwickshire County Council with regard to pension arrangements.

39/18 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick reported that Rugby Borough Council's Local Plan would be subject to further consultation following amendments. These amendments did not, however, impact on proposals for Wolvey.

In addition, consultation had been received on the draft Fosse Villages Neighbourhood Plan.

RESOLVED that the update and consultation be noted.

40/18 Wolvey Environment Committee – Update

John Hardman reported on the following:

- (i) Ted Buswell had made a Wetland sign from Oak which would be erected in the next couple of months. It was agreed that Ted be thanked for this.
- (ii) WEC's investigation into Trust status should be completed by within the next three months.
- (iii) The shrubs in the Square would be cut back on 1 July.
- (iv) John Hardman had arranged to meet with Russell Colledge regarding the tree survey.
- (v) The hanging baskets were due for delivery on 21 June.

RESOLVED that the update be noted and authority be delegated to the Chairman of Wolvey Parish Council and the Clerk to take any legal advice required in respect of Trust status.

41/18 Consultations

- (a) The Community Infrastructure Levy (CIL) System for Planning Matters

NALC had asked parish councils to complete a survey which sought to make it mandatory for principal authorities to use CILs for planning matters, rather than Section 106, as councils with Neighbourhood Plans could benefit by up to 25% of CIL receipts.

RESOLVED that the Clerk complete the survey on behalf of Wolvey Parish Council in support of using CILs rather than Section 106 money.

42/18 Wolvey Playing Field

The Chairman reported that it was not necessary to exclude the public for this item as the matter as measures had been introduced to address the problem.

Councillor Hawkins did report, however, that drones, powered mini cars and motor bikes and model aeroplanes should not be permitted in Wolvey playing fields as they would not be covered under public liability insurance.

RESOLVED that this be noted.

43/18 Date of next Meeting

The next meeting of the parish council would be held on Monday 16 July 2018 at 7.30pm in Wolvey Baptist Chapel.

The meeting closed at 8.45 p.m.