

MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL HELD IN WOLVEY BAPTIST CHAPEL ON MONDAY 18 DECEMBER, 2017 at 7.30pm

Present: Councillor Warwick (Chairman); Councillors Delargey, Guraya, Hawkins and Hawcutt
In Attendance: Borough Councillor Chris Pacey-Day

112/17 Chairman's Welcome

The Chairman welcomed all those present to the meeting.
 The Chairman formally thanked the following villagers for their help and assistance with the Wolvey Christmas Tree Lights Switch-on event held on 3 December:

Ian Wiggins, Pete Wiggins, Bob Hilliard, Sharon Hilliard, WI Choir, Mark Bennett, Tana Wood, Penny Saunders, Lyn Hawcutt, Sophie Hawcutt, Julie Warwick and Jackie Essex.

113/17 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council.

Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Field.

It was agreed that a list of interests declared at every meeting would be automatically published in future agendas and minutes.

114/17 Minutes of the meeting held on 30 November 2017

RESOLVED that the minutes of the meeting held on 30 November, 2017 be confirmed and signed by the Chairman as a correct record.

115/17 Warwickshire County Council and Rugby Borough Council – Update

(a) Warwickshire County Council

County Councillor Warwick confirmed that works to the kerbs in Bulkington Road had been completed.

(b) Rugby Borough Council

Borough Councillor Pacey-Day reported on the following:

- (i) the expansion of Magna Park and the impact it would have on Wolvey. Magna Park would be 60 times larger than Fosse Park and 9,000 jobs would be created. Improvements would also be made to the A5.
- (ii) the building of 5,000 houses on the south western side of the A45.

The Chairman thanked Councillor Pacey-Day for his help and support during 2017.

116/17 Clerk's Report

The Clerk reported that PKF Littlejohn LLP had been appointed as the parish

council's external auditor for a 5 year period commencing with the financial year 2017/18. It was confirmed that no councillors or close relation were employed by PKF Littlejohn LLP.

A Scrutiny Workshop would be held in Rugby on 7 March 2018 to consider ideas for scrutiny reviews.

RESOLVED that the Clerk's report be noted.

117/17 Planning

There were no new planning applications to consider.

118/17 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that the following payments be agreed:

- (i) Clerk's salary, allowances & expenses – cheque no. 300533 - £741.59
- (ii) Wolvey Baptist Chapel – Room Hire – cheque no. 300534 - £6.00

119/17 2018/19 Budget and Capitalisation of Reserves

Councillors considered a revised 2018/19 budget following receipt of the Council Tax Base and Local Council Tax Support Funding for 2018/19 from Rugby Borough Council. The Council Tax Support Funding had been reduced from £544.93 in 2017/18 to £162.84 in 2018/19. There was a 0.39% increase in Band D equivalent properties.

It was suggested that £15,000 be vired to upgrade street lights in order to reduce the amount spent on street lighting electricity and, therefore, incur savings in revenue expenditure.

RESOLVED that

- (a) the parish council's precept for 2018/19 be set at £38,410 (less Council Tax Grant) which represented a 1.5% increase (A copy of the approved budget for 2018/19 is attached to these minutes); and
- (b) the sum of £15,000 be vired from reserves for upgrading street lights in 2018/19.

120/17 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick reported that Rugby Borough Council was in the process of submitting its draft Local Plan.

RESOLVED that the update be noted.

121/17 Streetlight Renewal Programme 2017/18 – Update

Councillors Hawcutt and Warwick would provide an update at the next meeting.

122/17 Wolvey Environment Committee – Update

The Chairman of Wolvey Environment Committee was unable to attend the meeting but had provided the Clerk with an update on works relating to pond clearance, grass cutting and the installation of a removable section of metal fencing to allow for machinery access.

The Woodland Walk remained closed until the branch had been removed by Russell Colledge. The original quote had been reduced as WEG volunteers would deal with the removal of the branch.

Following further vehicle damage to the verge at the Wetland, it had been suggested by one of the volunteers that “Warning Soft Verges” notices could be displayed.

RESOLVED that

- (a) the report be noted; and
- (b) the parish council raises no objection to the “Warning Soft Verges” notices being purchased from the Wetland budget and displayed at the Wetland.

123/17 Consultation Documents

The parish council considered the following consultation documents from Rugby Borough Council - Public Spaces Protection Orders and Housing Strategy Action Plan

The Housing Strategy Action Plan would be dealt with by the Neighbourhood Plan Advisory Committee.

RESOLVED that no comment be made in response to these two documents.

124/17 Any Other Items

As a result of the Wolvey Bowling Club being locked and this meeting having to relocate to the Wolvey Baptist Chapel, it was agreed that all future meetings of Wolvey Parish Council would be held at Wolvey Baptist Chapel.

(Councillor Warwick declared an interest in this item and took no part in the discussion or voting).

125/17 Date of next Meeting – 15 January 2018 at 7.30pm in Wolvey Baptist Chapel.

The meeting closed at 8.15 p.m.

Approved Budget 2018/19

BUDGET CODE	DESCRIPTION	BUDGET
	<u>Income</u>	
1000	Grass Cutting	1807
1005	Lengthsman	0
1076	Precept	38,410
1077	Council Tax Support Grant	163
1090	Bank Interest	0
1095	NPAC	0
1096	Carry Forward	0
1097	Donations	0
	Transfer from Reserves	15,000
	Income Totals	55,380
	<u>Administration</u>	
4100	Salaries	10,500
4110	Training	500
4120	Audit Fees	475
4125	WALC	461
4126	SLCC	130
4130	Office Expenses	1,000
4131	Insurance	650
4135	Room Hire	500
4137	Subscriptions Parish Online, ICO	120
4138	RBS Software	0
4140	Website	150
4141	Newsletter	0
4144	Elections	300
4145	Chair's Allowance	100
4150	Planning Advice	0
4151	Bank Charges	72
4155	Grants and Donations	3,500
	<u>Amenities</u>	
4151	Professional fees	0
4205	CPRE	40
4210	Environment	750
4215	Wetland	1,500
4240	Street lights Electricity	4,500
4241	Street lights Upgrade	19,000
4242	Street lights Maintenance	1,000
4243	Street Furniture	250
4245	Grass Cutting	3,150
4247	Lengthsman	2,000
4250	Neighbourhood Plan	
4255	Christmas	1,400
4265	Defibrillator	150
	Playing Field	2,500
	Contingency	682
	Expenditure Totals	55,380