

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL HELD IN
WOLVEY BAPTIST CHAPEL ON MONDAY 10 APRIL 2018 at 7.30pm**

Present: Councillor Warwick (Chairman); Councillors Delargey, Guraya, Hawcutt and Hawkins
John Hardman (Chairman of Wolvey Environment Committee)

Apologies: Borough Councillor Chris Pacey-Day

176/18 Chairman's Welcome

The Chairman welcomed all those present to the meeting.

177/18 Declarations of Interest and Grant of Dispensation

The following Declarations of Interest were recorded:

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council.

Councillor Hawkins declared an interest in any matter relating to Wolvey Playing Field.

178/18 Minutes of the meeting held on 19 March 2018

RESOLVED that the minutes of the meeting held on 19 March 2018 be confirmed and signed by the Chairman as a correct record.

179/18 Parishioners' Time

- (a) The missing manhole covers in Temple Hill and Hinckley Road (opposite Long Acre) had not yet been replaced. The Clerk would report these to Warwickshire County Council.

180/18 Warwickshire County Council and Rugby Borough Council – Update

- (a) **Rugby Borough Council**
Borough Councillor Pacey-Day was not present at the meeting.

- (b) **Warwickshire County Council**
County Councillor Warwick reported that temporary fencing along Bulkington road would be replaced and the blue fencing would be removed.

181/18 Clerk's Report

The Clerk reported on the following matters:

- (a) Enquiries with Cocks Lloyd Solicitors had revealed that they did not hold the papers on behalf of Wolvey Playing Field.
- (b) The Clerk would take the accounts to the Internal Auditor on 11 April.
- (c) Progress with GDPR and the advice that parish councillors should

consider having parish council email addresses instead of personal email addresses for parish council business.

RESOLVED that the report be noted.

182/18 Planning

The parish council considered the following planning applications:

- (a) R18/0531 - Garden Cottage, Leicester Road, Wolvey Heath, LE10 3HJ - alterations to existing garage and erection of a first floor side extension to the existing dwelling house.

RESOLVED that Wolvey Parish Council raises no objection to the application, but it would request the addition of a condition requiring works to reduce the volume of the existing garage be carried out and inspected by officers prior to the commencement of any works on the extension.

- (b) R18/0575 – Shelford Lodge Farm, Lutterworth Road, Wolvey – proposed wooden entrance gates and brick wall with piers.

RESOLVED that although Wolvey Parish Council does not wish to raise any objections to this application, concerns be raised that work has already commenced on this site and the planning application is, therefore, part retrospective.

183/18 Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the following payments be agreed:
- (i) Clerk's salary, allowances and expenses - cheque no. 300599 - £742.70
 - (ii) Wolvey Baptist Chapel – room hire invoice nos 248, 249, 250 – cheque no. 300560 - £24.00
 - (iii) WALC – annual subscription – cheque no. 300561- £467.00
 - (iv) Yourlocale – Neighbourhood Plan - cheque no. 300562- £1620.00
 - (v) Namesco – annual renewal of Domain Name – cheque no. 300563 - £48.00
 - (vi) Parish Online – annual fee – cheque no. 300564 - £120.00
 - (vii) Paul Case & Co – preparation of wages – cheque no. 300565 - £168.00
 - (viii) Yourlocale – Neighbourhood Plan – cheque no. 300566 - £1,080.00

- (b) The following direct debits be noted:
 - (i) Opus Energy for Street Lighting for the period 17 February – 19 March 2018 – £570.26
 - (ii) NEST Pension Scheme - £4.09
- (c) The following income be noted:
 - (i) Precept from Rugby Borough Council - £19,286.42
- (d) The financial reports for Quarter 4 be noted:
 - (i) Cash Book for the period 1 April 2017 – 31 March 2018 in the sum of £65,723.39.
 - (ii) The Bank Reconciliation Statement for the period ending 31 March 2018 in the sum of £65,723.39.
 - (iii) Budget Monitoring Report for the period 1 April 2017 – 31 March 2018.

184/18 Streetlight Renewal Programme 2017/18 – Update

RESOLVED that a meeting be held with parish councillors and Kevin Fennell from Warwickshire County Council on Thursday 12 April 2018 at 2.30pm in Wolvey Baptist Chapel to discuss a programme of street light replacement.

185/18 Annual Parish Meeting

Councillors considered final arrangements for the Annual Parish Meeting on Wednesday 25 April 2018.

The Clerk confirmed that representatives from Warwickshire CAVA and Warwickshire Healthwatch would be attending.

RESOLVED that

- (i) the report be noted; and
- (ii) the Clerk be authorised to purchase refreshments to serve at the meeting.

186/18 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick would be arranging a meeting with Savills and he thanked John Hardman for all his work on the Neighbourhood Plan.

RESOLVED that the update be noted.

187/18 Wolvey Environment Committee – Update

John Hardman reported that works had been delayed due to the inclement weather. However, reeds had been cut around the pond and bulbs had been planted.

WEG had recently voted unanimously to request permission from Wolvey Parish Council to investigate forming a Wetland Trust. Advice had also been sought

from Warwickshire CAVA. John Hardman enquired whether the parish council would support, in principle, further investigation into the formation of a Trust.

RESOLVED that, pending a formal request to the parish council by Wolvey Environment Committee for permission to commence investigating Trust status, the parish council indicates its supports for the proposal in principle, and authority be delegated to the Chairman of Wolvey Parish Council and the Clerk to contact WALC for advice and information on this matter.

188/18 Other Items and Items for the Next Meeting

- (a) The Clerk still had not yet received a response from Rugby Borough Council in respect of her email expressing concern over the parking in Pipers End and comments in respect of restricting the use of garages and parking spaces for residents. It was agreed that she would contact Borough Councillor Pacey-Day asking him to follow this up with Rugby Borough Council officers.
- (b) The Chairman thanked all those present for their contributions and hard work over the past year.
Councillor Hawcutt thanked the Chairman for the excellent way in which he chaired parish council meetings over the past year.

189/18 Date of next Meeting

The next meeting of the parish council would be held on Monday 21 May 2018 at 7.30pm in Wolvey Baptist Chapel.

The meeting closed at 8.40 p.m.