

**MINUTES OF THE MEETING OF WOLVEY PARISH COUNCIL HELD IN
WOLVEY BOWLING CLUB ON MONDAY 20 NOVEMBER, 2017 at 7.30pm**

Present: Councillor Warwick (Chairman); Councillors Delargey, Guraya, Hawkins and Hawcutt

In attendance: 4 Members of the public

Apologies: An apology for absence was received from Borough Councillor Chris Pacey-Day

91/17 Chairman's Welcome

The Chairman welcomed all those present to the meeting.

92/17 Declarations of Interest and Grant of Dispensation

Councillor Warwick declared an interest in Wolvey Baptist Chapel and in any matter by reason of him being a Member of Warwickshire County Council. Councillor Hawkins declared an interest in Wolvey Playing Fields Trust.

93/17 Minutes of the meeting held on 31 October 2017

RESOLVED that the minutes of the meeting held on 31 October, 2017 be confirmed and signed by the Chairman as a correct record.

94/17 Parishioners' Time

- (i) The Clerk would report the blocked drain at the bottom of Temple Hill.
- (ii) In response to queries over outstanding works in respect of raised kerbs and the clearing of drains, Councillor Warwick confirmed that the kerbs had been raised and Warwickshire County Council would deal with the list of outstanding matters as a matter of course.
- (iii) Thanks were extended to those parish councillors who had helped put up the Christmas tree earlier that day. Councillor Warwick reported that the tree lights and star had been re-wired so that the star would light up when the tree lights were switched on.

95/17 Clerk's Report

The Clerk reported on actions arising from the last meeting.

RESOLVED that the update be noted and the cost of a replacement bench in The Square be investigated.

96/17 Planning

Councillors considered amended plans in respect of planning application R17/1826 – Shelford Lodge Farm, Lutterworth Road, Wolvey – alterations to dwelling incorporating extensions and improvements to garage forming link to

house, and replacement conservatory with Orangery.

RESOLVED that no objection be raised to the amended planning application.

97/17

Financial Matters

The parish council considered the financial matters relating to the Parish Council.

RESOLVED that

- (a) the following payments be agreed:
 - (i) Clerk's salary, allowances and expenses – cheque no. 300522 - £799.24
 - (ii) Wolvey Baptist Chapel – Room Hire (WEC – 30 Oct & 8 Nov) – cheque no. 300523 - £12.00
 - (iii) Friezeland Christmas Trees – Christmas Tree – cheque no. 300524 - £780.00
 - (iv) WALC – training event for Councillors Hawcutt and Guraya on planning applications – cheque no. 300525 - £60.00
 - (v) WS Gardens – grass cutting in areas outside village (invoice no. 6945) – cheque no. 300526 - £120.00
 - (vi) Jumping Jacks Castle Hire – bouncy castle for Christmas Event – cheque no. 300527 - £70.42
- (b) The parish council agrees in principle to pay for the servicing of the playing field mower by Sharnford Horticultural.
- (c) The payment of £360 to Grant Thornton for the 2017 Annual Return (cheque no. 300518) be noted.
- (d) The following income received be noted:
VAT repayment from HMRC for the period 1 April – 30 September 2017 - £2,115.33.
- (e) The following changes to the Mandate for the operation of Wolvey Parish Council's bank account with Unity Trust Bank Plc be approved:
 - (i) the Change of Signatory Form be completed so that all parish councillors are authorised to act as signatories to the Parish Council's bank account; and
 - (ii) Councillors Paul Delargey and Jas Guraya be registered as authorised Internet Banking Users, in addition to existing signatories.

98/17

Wolvey Playing Field

Councillors discussed allocating the Wolvey Playing Field its own budget in

2018/19, instead of the Trust having to apply annually for a grant. Wolvey Wetland received an annual budget allocation and this would ensure a more consistent approach in the funding of the parish council's two main assets. The Parish Council Grant Budget for 2018/19 would be reduced to take account of any change.

RESOLVED that Wolvey Playing Field be allocated its own budget in 2018/19 and the budget allocation for Parish Council Grants be reduced accordingly.

Councillor John Hawkins declared an interest in the above item and took no part in the discussion or voting on this item.

99/17 Christmas Tree

Councillors discussed arrangements for the Christmas Tree Event on 3 December, 2017.

RESOLVED that

- (a) the Event Plan and Risk Assessment be approved and circulated to Warwickshire Police, Warwickshire County Council and Rugby Borough Council and authority be delegated to the Clerk, in consultation with the Chairman and Councillor Hawcutt, to make changes proposed by these authorities;
- (b) the parish council's thanks be conveyed to the Village Hall Committee for the free use of the village hall for this event; and
- (c) approval be given for the purchase of 200 mince pies.

100/17 Neighbourhood Plan Advisory Committee (NPAC) – Update

Councillor Warwick reported that application had been made to the Big Lottery Fund for a three month extension to the original funding period due to delays by Rugby Borough Council in submitting its Local Plan.

It was hoped that a draft on the policy and amenities sections of the neighbourhood plan would be completed by mid-December.

RESOLVED that the update be noted.

101/17 Streetlight Renewal Programme 2017/18 – Update

Councillors Hawcutt and Warwick would provide an update at the next meeting.

102/17 Wetland Management Plan

Councillors considered the Operational Objectives and Management Prescriptions and the WEG Plan. These two documents had not been updated for some time.

In response to concerns raised by councillors over the legal and liability implications of promoting walkways, the Chairman of WEC confirmed that walkways were not promoted by WEG.

RESOLVED that Wolvey Environment Committee be requested to review and update the WEG Operational Objectives and Management Prescriptions and the WEG Plan and they be submitted to the parish council for approval.

103/17 Wolvey Environment Committee – Update

The Chairman of Wolvey Environment Committee updated parish councillors on the work carried out by WEG Members.

The pond had been cleared and the weed etc would be stored under cover for a period of 6 months in accordance with advice received.

Works to the split tree branch along the Woodland Walk had been carried out by WS Gardens but the branch had not been fully removed. It was suggested that WEC contact a tree surgeon to assess the safety of the branch.

Councillor Warwick expressed his concern that the Woodland Walk had recently been re-opened without the prior consent of either WEC or the parish council. This had both insurance and health and safety implications. Councillor Warwick re-iterated that individuals did not have the authority to overturn decisions made by WEC or the parish council and such actions would not be tolerated in future.

Councillor Warwick confirmed that the replacement bench for The Square would be funded from the Street Furniture budget.

RESOLVED that

- (a) the report be noted; and
- (b) the parish council's thanks be extended to John Hardman for his co-operation and assistance with the Wetland.

104/17 Any Other Items

The Chairman referred to the Budget setting meeting on 30 November, 2017. He informed the meeting that any increase in the parish precept of 2% or more would be subject to a village consultation exercise.

105/17 Date of next Meeting – 30 November at 7.30pm in Wolvey Millennium Building.

The meeting closed at 8.25 p.m.